



ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

Submit the form and attachments to:
 Florida Department of Environmental Protection
 Mail Station 2500
 2600 Blair Stone Road
 Tallahassee, Florida 32399-2400

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: City of Boca Raton		
B.	Permit Name: Palm Beach County Municipal Separate Storm Sewer System (MS4)		
C.	Permit Number: FLS000018		
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input checked="" type="checkbox"/> Other, specify Year: Term 2 Year 8		
E.	Reporting Time Period (month/year): Oct/ 2009 through Sept./2010		
F.	Name of the Responsible Authority: Tony J. Puerta.		
	Title: Municipal Services, Stormwater Manager		
	Mailing Address: 2500 NW 1 st Ave.		
	City: Boca Raton	Zip Code: 33431	County: Palm Beach County
	Telephone Number: 561-416-3402		Fax Number: 561-416-3418
	E-mail Address: tpuerta@myboca.us		
G.	Name of the Designated Stormwater Management Program Contact (if different Section I.F above):		
	Title:		
	Mailing Address:		
	Zip Code:	County: Palm Beach County	
	Telephone Number:		Fax Number:
	E-mail Address:		

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 <input checked="" type="checkbox"/> (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none):0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable

SECTION III. MONITORING PROGRAM

A.	Provide a brief statement as to the status of monitoring plan implementation: The required monitoring program is carried out as a joint effort by the Palm Beach County co-permittees.
B.	Provide a brief discussion of the monitoring results to date: Please see the PBC Joint Annual Report for a discussion and update of the monitoring program.
C.	Attach a monitoring data summary, as required by the permit. See Palm Beach County Joint Report

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$5,121,900
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$4,659,900

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	
<input type="checkbox"/>	x	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
<input checked="" type="checkbox"/>		A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
<input type="checkbox"/>	x	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
<input type="checkbox"/>	X	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input type="checkbox"/>	x	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

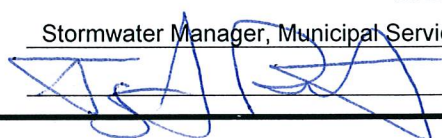
SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Tony J. Puerta

Title: Stormwater Manager, Municipal Services

Signature:  Date: 2 / 28 / 2011

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation/ Record	Entity Performing the Activity	Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation				
	Conduct inspections and maintenance of structural controls as per Table II.A.1.a, of the permit. Maintain an internal record keeping system to schedule and document inspections and maintenance activities performed on structural controls owned, operated and maintained by Co-Permittees. Provide a summary of inspections and maintenance in each Annual Report.				
	Stormwater treatment pond/ditches (dry retention) inspections	9	Navaline Work Order system	Engineering Inspector	Library, Airport Rd. & Patch Reef Park Sites ^ inspections Per/ Yr
	Stormwater treatment pond/ditches (dry retention) maintenance	12	Navaline Work Order system	Superintendent of Streets	*Weed treatment performed as needed. Debris was removed from dry retention 6 times per year. Includes mowing once a month
	Stormwater treatment pond (wet detention) inspections	99	Navaline Work Order system	Superintendent of Streets	
	Stormwater treatment pond (wet detention) maintenance	132	Navaline Work Order system	Superintendent of Streets	
	Pump station inspections	12	Navaline Work Order system	Engineering Inspector	Texas Trail Ditch Pump Station
	Pump station maintenance	12	Utilities Svc Dept/Municipal Svcs. Hanson Software	Utilities Svc Dept, Lift Station/Municipal Svcs.	Texas Trail Ditch, Monthly Scheduled Maintenance
	Exfiltration trench inspections (Feet)	5,258	Navaline Work Order system	Superintendent of Streets	Includes video inspections, contract lining & cleaning operations
	Exfiltration trench maintenance (Feet)	1535	Navaline Work Order system	Superintendent of Streets	
	Channel control structure inspections	99	Navaline Work Order system	Engineering Inspector	

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	<p>Channel control structure maintenance</p> <p>Swale/ditch inspections (miles)</p> <p>Swale/ditch maintenance (miles)</p> <p>Inlet/catch basin/grate inspections</p> <p>Inlet/catch basin/grate maintenance</p>	<p>0</p> <p>1,561</p> <p>1,561</p> <p>388</p> <p>62</p>	<p>Navaline Work Order system</p> <p>Navaline Work Order system</p> <p>Navaline Work Order system</p> <p>Navaline Work Order system</p> <p>Navaline Work Order system</p>	<p>Superintendent of Streets</p> <p>Superintendent of Streets</p> <p>Superintendent of Streets</p> <p>Superintendent of Streets</p> <p>Superintendent of Streets</p>	<p>None Requires</p>
Part III.A.2	Areas of New Development and Significant Redevelopment				
	<p>During Years 1 and 2, each Co-Permittee shall conduct a review of their current Land Development Regulations to determine where changes can be made to reduce the stormwater impact of new development. In particular, focus on changes to the code that will promote: reductions in impervious surfaces, the use of swales, the incorporation of low impact development principles, stormwater reuse, and adherence to the principles of the Florida yards and Neighborhoods program in new landscaping. In the Year 3 ANNUAL REPORT, provide a summary of recommended changes to the code with a schedule for implementation.</p> <p>(Year 3 Only: Attach summary of recommended changes)</p>				
Part III.A.3	Roadways				
	<p>Continue the street maintenance program that may include a street sweeping program within each Co-Permittee's jurisdictional area and properly dispose of the collected material.</p> <p>Frequency of street sweeping</p> <p>Amount of material collected (cubic yards)</p> <p>Total miles swept (per year)</p>	<p>1,628</p> <p>1,948</p> <p>1,834</p>	<p>Navaline Work Order system</p> <p>Navaline Work Order system</p> <p>Navaline Work Order system</p>	<p>Superintendent of Streets</p> <p>Superintendent of Streets</p> <p>Superintendent of Streets</p>	<p>Total Hours of street sweeping</p> <p>centerline miles</p>
	<p>Continue to provide a description of the litter control programs employed in each Co-Permittee's jurisdictional area. Implement the program and provide proper disposal of collected material.</p> <p>Trash Pick-up Events</p> <p>Trash Pick-up Events: Participants</p> <p>Trash Pick-up Events: Amount of litter collected (cy)</p>	<p>0</p> <p>0</p> <p>0</p>	<p>Navaline Work Order system</p> <p>Navaline Work Order system</p> <p>Navaline Work Order system</p>	<p>City Liaison Employee</p> <p>City Liaison Employee</p> <p>City Liaison Employee</p>	<p>None Tracked this year</p> <p>None Tracked this year</p> <p>None Tracked this year</p>

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	Provide a copy within each Annual Report of the Co-Permittee's schedule for the approaching year for routine inspections land maintenance as required to maintain optimal working conditions of stormwater structures (i.e., catch basins) and roadside ditches. (Attach any updated schedules for routine inspections and maintenance of stormwater structures and roadside ditches)				None Available
	Continue to implement standard practices employed to reduce the pollutants in stormwater from areas associated with road repair and from municipally owned and operated equipment yards and maintenance shops that support road maintenance activities. Applicable municipal equipment yards and maintenance shops	1			Municipal Services Complex
	Frequency or number of inspections	12	Monthly Safety Inspection Reports	Risk Mgt. Safety Officer	Monthly inspections
	Continue to perform scheduled maintenance on catch basins, grates and other storm water structures and roadside ditches and properly dispose of the accumulated sediments. Maintain an internal log documenting the maintenance activities. (Report under Part III.A.1 above)				
Part III.A.4	Flood Control Projects				
	Continue with procedures to verify that flood management projects under the control of the permittee assess the impacts on the water quality of the receiving water. Provide, in each subsequent Annual Report, a copy of the procedures and programs (or updated versions upon development) for incorporation into the permit. (Attach any updated procedures and programs)				
	Maintain a schedule for the flood control & water quality improvements. Maintain a list of the priority projects proposed for design and construction during the five-year term of this permit. Provide additions and/or deletions to this list in each subsequent Annual Report. Projects proposed in 5-Year Program	4	City's 5 Yr Capital Improvement Budget	Chief of Design & Stormwater Mgr.	Beginning 2011
	Projects started/active	2	Project Mgt. Records	Chief of Design & Stormwater Mgr. Tony Puerta	Por-la-Mar & University Gardens
	Projects completed	0	Project Mgt. Records	Chief of Design & Stormwater Mgr. Tony Puerta	

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Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	Continue evaluation, via monitoring and inspection, of municipally-owned and operated solid waste transfer stations and waste transportation fleet maintenance & storage yards to determine the necessary control measures and procedures to be implemented. The program shall identify these facilities, and shall determine the necessary control measures and procedures to be employed at each facility.				
	Applicable municipal facilities	1	Monthly Safety Inspection Rpts.	Risk Mgt. Safety Officer	Municipal Services Complex
	Frequency/number of inspections	12	Monthly Safety Inspection Rpts	Risk Mgt. Safety Officer	Monthly inspections
	Frequency/number of monitoring events	0	Monthly Safety Inspection Rpts	Risk Mgt. Safety Officer	
	Continue implementation of the program to control discharges from municipal waste treatment, storage and disposal facilities.				
	Municipal waste treatment, storage and disposal (TSD) facilities	0	---	---	Wastewater Trmt. Plant has separate NPDES permit
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	Continue the program and procedures to minimize the use of pesticides, herbicides, and fertilizers and to properly apply, store and mix these products. The program shall include implementation of proper training and procedures for municipal employees who apply, store, and mix these products.				
	Training sessions conducted	7	Sign In Sheets	Recreational Services, District Manager	Palm Beach County Extension Services
	Personnel trained	30	Sign In Sheets	Recreational Services, District Manager	New & existing staff trained this reporting period
	Certified/licensed applicators (personnel)	19	Municipal Svcs. Personnel /Recreation Svcs Personnel records	Municipal & Recreation Services	
	Require evidence of proper certification and licensing for all applicators contracted to apply pesticides, herbicides, and fertilizers on municipal and FDOT property.				

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	Certified/licensed applicators (contractors)	9	Purchasing Dept.	Municipal & Recreation Services	Shared by all Rec services Districts
	Provide a summary of the public education programs, including the number of participants, where applicable, in subsequent Annual Reports.	1	PBC Joint Annual Report	PBC NPDES Public Education Sub-Committee	Refer to PBC Joint Annual Report
	Brochures/Flyers/Fact sheets	0			
	Newsletter notices	0			
	Newsletters distributed	23,000	Post Office Invoice for Bulk Mail.	Sanitation Division	Newsletter mailed to all property owners in the MS4 (Sanitation Brochure)
	Public displays	1	Information Technology	Web Master	City Web Page for NPDES
	Radio or television Public Service Announcements (PSAs)	0			
	Special events	0			
	Utility bill inserts	0			
	Number of participants in events	0			
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Continue to implement inspection programs to enforce ordinances prohibiting illicit connections and illegal dumping into the MS4. Maintain an internal log documenting inspections and enforcement actions performed and provide a summary of these records in each Annual Report.				
	Pro-active inspections of suspected illicit connections/discharges/dumping	472	Contract Employee Daily Inspection reports & photos	Superintendent of Streets	
	Illicit connections/discharges/dumping found	3	Contract Employee Daily Inspection reports & photos	Superintendent of Streets	
	Notices of Violation (NOVs) issued	0	Code Enforcement/ H.T.E System	Code Enforcement	NOV not issued unless the connection was witnessed by officer. Connection are removed or cleaned by maintenance staff.

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	<p style="text-align: right;">Fines issued</p> <p>Where applicable, strengthen the legal authority to control illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts and orders. Include copies of newly issued or developed signed ordinances within the subsequent Annual Reports after adoption. (Attach a copy of any newly issued or developed signed ordinances)</p>	0	Code Enforcement/ H.T.E System	Code Enforcement	Not able to find unless witnessed by officer
					None
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	<p>Continue to implement the standard investigative procedures to identify and terminate the source(s) of illicit connections or discharges to the MS4. Provide a summary in each Annual Report of the results of the investigations conducted and the follow-up on enforcement actions.</p> <p style="text-align: center;">Investigations of suspected illicit connections/discharges/dumping reported</p> <p style="text-align: center;">Illicit connections/discharges/dumping found</p> <p style="text-align: right;">NOVs issued</p> <p style="text-align: right;">Fines issued</p>				
		0		Stormwater Manager	None reported
		3	Municipal Svcs. Maintenance MP2 Database	Stormwater Manager	All connection are pool over flow
		0	Code Enforcement/ H.T.E System	Code Enforcement	No violation can be issued unless caught in the act of making connection
		0	Code Enforcement/ H.T.E System	Code Enforcement	
	<p>Continue to implement a periodic training course to educate municipal personnel and field staff to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges to the MS4.</p> <p style="text-align: center;">Training courses provided</p> <p style="text-align: right;">Municipal personnel and field staff trained</p>				
		0	Sign-in sheet		In-House Training, Purchased Video training Material
		0	Sign In Sheets	Superintendent of Streets	97 previously trained
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation/ Record	Entity Performing the Activity	Comments
	<p>Continue the training of appropriate personnel in spill preventions and response procedures and in techniques to mitigate pollution discharge from spills to the MS4 and surface waters, within each Co-Permittees jurisdictional area. For hazardous spills, municipalities shall endeavor the follow the procedures of the Palm Beach County Hazardous Material Response Teams.</p> <p style="text-align: center;">Training courses provided</p> <p style="text-align: center;">Personnel trained</p> <p style="text-align: center;">Hazardous material spills responded to</p> <p style="text-align: center;">Non-hazardous material spills responded to</p> <p style="text-align: center;">NOVs issued</p> <p style="text-align: center;">Fines issued</p>	<p></p> <p>4</p> <p>804</p> <p>116</p> <p>31</p> <p>0</p> <p>0</p>	<p></p> <p>Fire Rescue Data Base</p> <p>Fire Rescue Data Base</p> <p>Fire Rescue files</p> <p>Fire Rescue files</p> <p>Fire Rescue files</p> <p>Fire Rescue files</p>	<p></p> <p>Training and Safety Division Chief</p> <p>Training and Safety Division Chief</p> <p>Training and Safety Division Chief</p> <p>Training and Safety Division Chief</p> <p>Training and Safety Division Chief</p> <p>Training and Safety Division Chief</p>	<p></p> <p></p> <p></p> <p></p> <p>* Data not captured for reporting purposes. Should be eliminated from report requirements</p> <p>* Data not captured for reporting purposes. Should be eliminated from report requirements</p>

Part III.A.7.e	<p>Illicit Discharges and Improper Disposal — Public Reporting</p> <p>Continue to maintain dedicated phone line for citizen reporting of suspected illicit discharges and dumping. Each Co-Permittee shall publicize the existence of this “illicit discharge reporting hotline number” on a quarterly basis and shall include information on the problems associated with illicit connections or discharges, how to spot them, and how to report incidents. The municipal newsletter, utility bill inserts, radio, or television may be utilized in the publicity program.</p> <p style="text-align: center;">Brochures/Flyers/Fact sheets</p> <p style="text-align: center;">Newspaper articles & newsletter notices</p>	<p>1</p> <p>0</p> <p>0</p>	<p>PBC Joint Annual Report</p> <p></p> <p></p>	<p>PBC NPDES Public Education Sub-Committee</p> <p></p> <p></p>	<p>Refer to PBC Joint Annual Report</p> <p></p> <p></p>
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	Newsletters distributed	0			
	Public displays	1	Information Technology	Web Master	
	Radio or television PSAs	0			
	Special events	0			
	Maintain the citizen complaint log documenting all reports of illicit discharges and what actions were taken to investigate and resolve the problem. Include a summary of the log in each Annual Report.				
	Suspected illicit connections/discharges/dumping reports received	0	Access Complaint Database	Stormwater Manager	
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control				
	Continue implementation of the outreach programs to instruct the public on the proper disposal of used motor oil, leftover hazardous household products and lead acid batteries, and to publicize the locations of the Palm Beach County operated collection sites for these products.	1	PBC Joint Annual Report	Palm Beach County Solid Waste Authority	Refer to PBC Joint Annual Report
	Fee assessed by Palm Beach County	0			
	Evaluate and where applicable, implement or continue to actively promote the voluntary stenciling program for all Co-Permittee storm sewer inlets which discharge directly or indirectly into surface waters.				
	Total percentage of storm sewer inlets stenciled	810/4200		Superintendent of Streets	
	Storm sewer inlets newly stenciled	0	Navaline Work Order system	Superintendent of Streets	
	Storm sewer inlet stencils replaced	0	Navaline Work Order system	Superintendent of Streets	
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	Continue to update and identify areas served by septic systems. Advise appropriate agency of potential violation if constituents common to wastewater contamination due to malfunctioning septic tank systems are discovered in the MS4 during any inspection.				
	Wastewater contamination incidents discovered	0	Municipal Svcs. Wastewater System Records	Chief of Design and Stormwater Mgr.	
	Wastewater contamination incidents resolved	0	Municipal Svcs. Wastewater System Records	Chief of Design and Stormwater Mgr.	
	Sanitary sewer overflows (SSOs) discovered	0	Municipal Svcs. Wastewater System Records	Chief of Design and Stormwater Mgr.	
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections				
	Maintain an inventory of all existing high risk facilities discharging in the MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. Prioritize identified high risk facilities.				

	Total high risk facilities	0	Envirofacts Data Warehouse (EPA)	EPA	No Facilities are connected to the City's MS4
	New high risk facilities	0	Envirofacts Data Warehouse (EPA)	EPA	
	Continue inspection program procedures for high risk facilities to determine compliance with all appropriate aspects of the stormwater program (e.g., no illicit connections, compliance with local stormwater regulation requirements, and if the facility is required to have NPDES permit coverage, a copy of the SWPPP is on site). Maintain a log of the inspections performed.				
	High risk facility inspections	0	Municipal Svcs. Wastewater System Records	Chief of Design and Stormwater Mgr.	No Facilities are connected to the City's MS4
	NOVs issued	0	Municipal Svcs. Wastewater System Records	Chief of Design and Stormwater Mgr.	No Facilities are connected to the City's MS4
	Fines issued	0	Municipal Svcs. Wastewater System Records	Chief of Design and Stormwater Mgr.	No Facilities are connected to the City's MS4
	Instruct and train maintenance personnel and contractors to be alert for signs of illicit connections and suspicious flows during routine maintenance activities in areas which have been identified to contain high risk facilities.				
	Training courses provided	0	Municipal Svcs. Maintenance MP2 Database	Superintendent of Streets	
	Maintenance personnel trained	0	Municipal Svcs. Maintenance MP2 Database	Superintendent of Streets	
	Maintenance contractors trained	0	Municipal Svcs. Wastewater System Records	Chief of Design and Stormwater Mgr.	
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries				
	Monitoring may be required on an as-needed basis in the event that inspections of high risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring.				
	New high risk facilities evaluated	0			No Facilities are connected to the City's MS4

	High risk facilities monitored	0			No Facilities are connected to the City's MS4
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices				
	Continue to require all new development obtain stormwater or Environmental Resource Permit from the South Florida Water Management District or DEP district office, prior to land clearing. Require that the NOI be submitted to DEP for coverage under the NPDES Generic Permit for construction activities related to new development within the County & Co-Permittees jurisdiction. Construction projects requiring a Notice of Intent (NOI) (private sites)	4	Public Works Review (PWR) Files On Stormwater Manager's Computer File	Chief of Design & Stormwater Mgr.	All public and Private Construction Projects are reviewed by PWR committee for which the Stormwater Manager is a member.
	Construction projects requiring an NOI (municipal sites)	0	Municipal Services Project Mgt. Files	Chief of Design & Stormwater Mgr.	,
	Provide a summary of the program to review and verify compliance with construction plans, and report the number of construction projects reviewed in each Annual Report. Construction site plan/permit application reviews (private sites)	33	Municipal Services Project Mgt. Files	Chief of Design & Stormwater Mgr.	All public and Private Construction Projects are reviewed by PWR committee for which the Stormwater Manager is a member.
	Construction site plan reviews (municipal sites)	4	Municipal Services Project Mgt. Files	Chief of Design & Stormwater Mgr.	Boca east, Lake Wyman, Reclaimed, El Rio Trail III
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				

	Continue to implement the inspection program for construction projects, to ensure compliance with local stormwater requirements and the Co-Permittee's development requirements. Maintain an internal log documenting inspections conducted. Report the number of construction inspections and enforcement activities performed by the each Co-Permittees for each year of permit coverage and report the results in each ANNUAL REPORT.				
	Construction site inspections conducted (private sites)	73	Municipal Services Project Mgt. Files	Chief of Design & Stormwater Mgr.	NW 12 th Ave, City Furniture, Downtown Palmetto
	Construction site inspections conducted (municipal sites)	0	Municipal Services Project Mgt. Files	Chief of Design & Stormwater Mgr.	Fire Station 5
	Implement the formalized checklist covering current stormwater management and water quality inspection items in order to standardize the inspection process. Include verification that the construction sites subject to the NPDES Stormwater regulations have a Stormwater Pollution Prevention Plan. (Year 1 Only: Attach copy of inspection checklist)				
	Maintain training and supporting materials to present an annual course for all inspectors on proper building and construction stormwater management and erosion and sediment control BMPs for construction sites and on protocol to facilitate compliance.				See Joint Annual Report
	Training courses provided	1	Sign-in Sheet	PBC NPDES Steering Committee	
	Municipal inspectors trained	0			City now has a total of nine State certified Inspectors
	Maintain enforcement of inspection program by issuing a violation notice and/or a stop work order to those construction site operators which repeatedly do not maintain compliance with the approved erosion and sediment control BMPs and permit conditions.				
	NOVs issued	0	Municipal Svcs.	Engineering Inspectors	
	Fines issued	0	Municipal Svcs.	Engineering Inspectors	
	Stop Work Orders issued	0	Municipal Svcs.	Engineering Inspectors	
Part III.A.9.c	Construction Site Runoff — Site Operator Training				
	Continue the stormwater erosion and sediment control training/outreach program for construction site operators, Engineers, and inspectors. This requirement may be satisfied via cooperative efforts with public or private entities, including establishing a FDEP approved local training team and by providing supporting materials to present the stormwater erosion and control training/outreach program. Conduct one or more classes each year for public and private personnel involved in the construction or inspection of stormwater, erosion and sediment controls.				

	Training courses provided		Attendance List	PBC NPDES Steering Committee arranged & coordinated free course; taught by Cheryl L. Moore, State certified trainer	Florida Stormwater Erosion, and Sedimentation Control Course
	Private participants trained		Attendance List	"	"
	Municipal construction inspectors trained	0	Attendance List	"	"
	Municipal construction site plan reviewers trained	0	Attendance List	"	"
	Municipal construction site operators trained	0		"	"
	Implement developed procedures to notify building permit applicants, in developments subject to the stormwater regulations, of their responsibilities under the State NPDES permitting program for construction site run off.				
	Number of building permit applicants notified	4	Permit Files	Chief of Design & Stormwater Mgr.	Same as project requiring NOI in Part III.A.9.a

SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)		
A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
	N/A	N/A
	N/A	N/A
	N/A	N/A
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)
	N/A	N/A
	N/A	N/A
	N/A	N/A