

ADMIN/MP-3

**SOP SECTION 15**  
**Construction Site Inspection Plan and Inspection Form**

Construction site inspections are conducted for land-disturbing projects which have the potential to discharge storm water runoff into our MS4.

**Timing**

Construction site inspections are conducted:

- Before the start of construction, after the placement of temporary BMPs
- During construction (one or more inspections, based on the project's potential for discharge to our MS4)
- At the end of the construction

**Site Priority**

All construction sites are inspected if they have the potential to discharge into Town's MS4 (Note all construction sites in Town are subject to review (Sec 14) and inspections regardless of their location in Town). Sites will be inspected with a frequency deemed appropriate during the site plan review process and with consideration to rainfall events. In addition, any sites where compliance is a concern, will be inspected more frequently.

**Inspection Procedure**

Assignment of inspections is the responsibility of Town Administration and will be conducted using the attached construction site inspection form or similar report format. The intent of the inspection is to verify that BMPs are in place performing and to document the inspections. All completed inspection forms are kept in the records section of Towns MS4.

**Enforcement**

Instances of non-compliance will be handled with successively more rigorous enforcement measures through Town Administration and Code Enforcement Dept..

1. Notice of Violation
2. Stop work order
3. Fines

The construction site inspector will issue notices of violation or stop work orders as deemed necessary. Fines will be issued in accordance with Town Law.

**Construction Site Inspection Form**

**Mangonia Park Administration**

**CSI-TA (2011)**

Site: \_\_\_\_\_ Date of Inspection: \_\_\_\_\_

Inspector: \_\_\_\_\_

Address: \_\_\_\_\_

Lat/Long of discharge point: \_\_\_\_\_ Receiving water body: \_\_\_\_\_

Project owner:  Private  Other \_\_\_\_\_

**YES NO N/A**

- |                          |                          |                          |  |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Erosion & Sedimentation Controls are installed as shown on plan. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Erosion is being controlled on site.                             |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Sedimentation is being contained on site.                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | No indication of sedimentation leaving the site.                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | SWPP & completed inspection forms are on site & available.       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Prior non-compliance issues have been addressed.                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All other sources of pollution are being controlled.             |

**Comments (Note details of any enforcement actions and resolution-attach add. Sheets if necessary):**

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