



# ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

**Submit the form and attachments to:**  
 Florida Department of Environmental Protection  
 Mail Station 2500  
 2600 Blair Stone Road  
 Tallahassee, Florida 32399-2400

**SECTION I. BACKGROUND INFORMATION**

<b>A.</b>	Permittee Name: Town of Jupiter		
<b>B.</b>	Permit Name: Palm Beach County Municipal Separate Storm Sewer System		
<b>C.</b>	Permit Number: FLS000018-003 (Cycle 3)		
<b>D.</b>	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input checked="" type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
<b>E.</b>	Reporting Time Period (month/year): 10/ 2012 through 09 / 2013		
<b>F.</b>	Name of the Responsible Authority: David Rotar, CFM		
	Title: Utility Services Manager		
	Mailing Address: 210 Military Trail		
	City: Jupiter	Zip Code: 33458	County: Palm Beach
	Telephone Number: 561-748-2705		Fax Number: 561-746-2792
E-mail Address: davidr@jupiter.fl.us			
<b>G.</b>	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above):		
	Title:		
	Department:		
	Mailing Address:		
	City:	Zip Code:	County:
	Telephone Number:		Fax Number:
E-mail Address:			

**SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)**

<b>A.</b>	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
<b>B.</b>	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
<b>C.</b>	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable

**SECTION III. MONITORING PROGRAM**

Provide a brief statement as to the status of monitoring plan implementation:

A. *The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information.*

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Provide a brief discussion of the monitoring results to date:

B. 

- "Please see the Palm Beach County Joint Annual Report for the monitoring information."*

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C. Attach a monitoring data summary, as required by the permit.

**SECTION IV. FISCAL ANALYSIS**

A. Total expenditures for the NPDES stormwater management program for the current reporting year: \$1,402,737  
*DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.*

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B. Total budget for the NPDES stormwater management program for the subsequent reporting year: \$1,622,814

**SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM**

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

<u>Attached</u>	<u>N/A</u>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>***DEP Note: Please complete Checklists A &amp; B at the end of the tailored form.***</b> Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

**DO NOT SUBMIT ANY OTHER MATERIALS**  
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)


**SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE**

*The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:*

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): David Rotar

Title: Utility Services Manager

Signature:  Date: 1/10/2014

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE									
A.	B.					C.	D.	E.	F.
Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1	<b>Structural Controls and Stormwater Collection Systems Operation</b>								
	<p>Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.</p> <p><i>DEP Note: The permittee needs to "customize" this section by adding any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p> <p>Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p> <p><i>DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p>								
	<b>Type of Structure</b>	<b>Number of Activities Performed</b>				<b>Documentation / Record</b>	<b>Entity Performing the Activity</b>	<b>Comments</b>	
		<b>Total Number of Structures</b>	<b>Number of Inspections</b>	<b>Percentage Inspected</b>	<b>Number of Maintenance Activities</b>	<b>Percentage Maintained</b>			
	<b>Dry retention systems</b>								We do not have retention systems
	<b>Exfiltration trench / French drains (linear feet)</b>	3,900	10	100	0	0	Critical Canals/Outfalls/ Structures Monthly Inspection Report	TOJ Stormwater Crew	We have 5 areas that the exfiltration structures are inspected semi-annually
	<b>Grass treatment swales (miles)</b>	58.2	5	.43	5	.43	Work Orders	TOJ Stormwater Crew	We did not do any major swale rehab projects this year. Swales are inspected by driving thru the town and observing if they are retaining water.

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed		Documentation / Record	Entity Performing the Activity	Comments
	Dry detention systems	6	72	100	240	100	Critical Canals/Outfalls/ Structures Monthly Inspection Report	TOJ Stormwater Crew, Terracon Services	
	Wet detention systems	3	36	100	132	100	Critical Canals/Outfalls/ Structures Monthly Inspection Report	TOJ Stormwater Crew, Terracon Services, Future Horizons	
	Pollution control boxes	9	108	100	9	100	Critical Canals/Outfalls/ Structures Monthly Inspection Report	TOJ Stormwater Crew	
	Stormwater pump stations	2	104	100	104	100	Station Log	TOJ Stormwater Crew	
	Major stormwater outfalls	34	34	100	0	0	Critical Canals/Outfalls/ Structures Monthly Inspection Report, Inspection Form for Structural Controls- Catch Basins/Inlets	TOJ Stormwater Crew	Major discharge outfalls are also inspected if major rainfall event is expected
	Weirs or other control structures								N/A at this time
	MS4 pipes / culverts (miles)	84.2	11 Miles	13.1	11 miles	13.1	Town of Jupiter GIS	Town of Jupiter GIS	Drainage System is mapped on GIS system, Atlas, increase due to taking over private systems and new systems. A total of 63.1% of the pipes have been inspected.

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	Inlets / catch basins / grates	4,333	397	9.1	1144	26.4	Inspection Form for Structural Controls- Catch Basins/Inlets Work Order	TOJ Stormwater Crew	Drainage System is mapped on GIS system, Atlas, increase due to taking over private systems and new systems. A total of 65.1% of the structures have been inspected.
	Ditches / conveyance swales (miles)	1	12	100%	12	100%	Critical Canals/Outfalls/ Structures Monthly Inspection Report	TOJ Stormwater Crew, Terracon Services, Future Horizons	
	ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were <u>not</u> met						N/A	N/A	Meet or exceeded inspection frequencies
	Year 1 ONLY: Attach a map of all known major outfalls as per Rule 62-624.600(2)(a), F.A.C.						N/A	N/A.	N/A
<b>Part III.A.2</b>	<b>Areas of New Development and Significant Redevelopment</b>								
	Report the number of new development and significant redevelopment projects reviewed by the permittee for post-development stormwater considerations.  <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. This provision DOES NOT APPLY to Indian Trail Improvement District (ITID), Northern Palm Beach County Improvement District (NPBCID), South Indian River Water Control District (SIRWCD), and FDOT.</i>								
	<b>Number of new development / significant redevelopment projects reviewed</b>				13		Webdb	SFWMD, project engineer, TOJ stormwater personnel	
	Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.  <i>DEP Note: Refer to Part III.A.2 of the permit for details regarding what the review entails, and what must be included in the summary report and follow-up report. Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E. This provision DOES NOT APPLY to ITID, NPBCID, SIRWCD, and FDOT.</i>								
	<b>Year 2 ONLY: Attach the summary report of the review activity</b>						Code Review	TOJ	Attachment

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Year 4 ONLY: Attach the follow-up report on plan implementation		N/A	Personnel  N/A	
<b>Part III.A.3</b>	<b>Roadways</b>				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i></p>				
	<b>PERMITTEE Litter Control Program: Frequency of litter collection</b>				Town of Jupiter does not have a Litter Control Program. This is part of the Street Sweeping Program
	<b>PERMITTEE Litter Control Program: Estimated amount of area maintained (linear feet)</b>				
	<b>PERMITTEE Litter Control Program: Estimated amount of litter collected (cubic yards)</b>				
	<b>CONTRACTOR Litter Control Program: Frequency of litter collection</b>				
	<b>CONTRACTOR Litter Control Program: Estimated amount of area</b>				

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	<p style="text-align: right;">maintained (linear feet)</p> <p><b>CONTRACTOR Litter Control Program: Estimated amount of litter collected (cubic yards)</b></p>				
	<p>If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.</p> <p><i>DEP Note: The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i></p>				
	<p><b>Keep PBC Beautiful Trash Pick-up Events: Total miles cleaned</b></p> <p><b>Keep PBC Beautiful Trash Pick-up Events: Estimated amount of litter collected (cubic yards)</b></p> <p><b>Adopt-A-Road Program: Total miles cleaned</b></p> <p><b>Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)</b></p>				<p>Town of Jupiter does not have an Adopt –A- Road program</p>
	<p>Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.</p> <p><i>DEP Note: Please provide an explanation in Column F for any “0” reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i></p> <p><i>DEP Note: If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p>				
	<p style="text-align: center;"><b>Frequency of street sweeping</b></p> <p style="text-align: center;"><b>Total miles swept (per year)</b></p> <p><b>Estimated quantity of sweeping material collected (cubic yards)</b></p> <p style="text-align: center;"><b>Total nitrogen loadings removed (pounds)</b></p>	<p style="text-align: center;">Quarterly</p> <p style="text-align: center;">535</p> <p style="text-align: center;">180</p> <p style="text-align: center;">233</p>	<p style="text-align: center;">Invoices</p> <p style="text-align: center;">Invoices</p> <p style="text-align: center;">Invoices</p> <p style="text-align: center;">Street Sweeping Cycle 3 Yr. 3 excel sheet</p>	<p style="text-align: center;">All American Sweeping</p> <p style="text-align: center;">All American Sweeping</p> <p style="text-align: center;">All American Sweeping</p> <p style="text-align: center;">TOJ personnel</p>	<p style="text-align: center;">Additional sweeping was done in areas that have Oak trees and are a problem</p> <p style="text-align: center;">Calculated using FDEP Load Reduction Tool</p>

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Total phosphorus loadings removed (pounds)	149	Street Sweeping Cycle 3 Yr. 3 excel sheet	TOJ personnel	Calculated using FDEP Load Reduction Tool
	Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned		0	0	N/A
	Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.				
	<i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i>				
		<b>Number of Inspections</b>			
	Name of facility #1: Town of Jupiter Maintenance Facility	12	Municipal Maintenance Yard Inspection Check List	Ken Whitmore	
Name of facility #2:					
Name of facility #3:					
Name of facility #4:					
<b>Part III.A.4</b>	<b>Flood Control Projects</b>				
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.				
	<i>DEP Note:</i> A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment.				
	<i>DEP Note:</i> The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed.				
	<i>DEP Note:</i> If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E.				
	Flood control projects completed during the reporting period	0	N/A	N/A	None scheduled
Flood control projects completed during the reporting period that did <u>not</u> include stormwater treatment	0	N/A	N/A	None scheduled	
ATTACH a list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it was not	0	N/A	N/A	None scheduled	
Stormwater retrofit projects planned	0	N/A	N/A	None scheduled	



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	Stormwater retrofit projects under construction during the reporting period	0	N/A	N/A	None scheduled																				
	Stormwater retrofit projects completed during the reporting period	0	N/A	N/A	None scheduled																				
<b>Part III.A.5</b>	<b>Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit</b>																								
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:</p> <ul style="list-style-type: none"> <li>• Operating municipal landfills;</li> <li>• Municipal waste transfer stations;</li> <li>• Municipal waste fleet maintenance facilities; and</li> <li>• Any other municipal waste treatment, waste storage, and waste disposal facilities.</li> </ul> <p>Report the number of applicable facilities and the number of the inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection vehicles are parked and/or maintained. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p> <table border="1" data-bbox="289 971 2013 1166"> <thead> <tr> <th data-bbox="289 971 1066 1027"></th> <th data-bbox="1066 971 1272 1027">Number of Inspections</th> <th data-bbox="1272 971 1587 1027"></th> <th data-bbox="1587 971 1776 1027"></th> <th data-bbox="1776 971 2013 1027"></th> </tr> </thead> <tbody> <tr> <td data-bbox="289 1027 1066 1109">Name of facility #1:</td> <td data-bbox="1066 1027 1272 1109"></td> <td data-bbox="1272 1027 1587 1109"></td> <td data-bbox="1587 1027 1776 1109"></td> <td data-bbox="1776 1027 2013 1109">Not applicable the Town of Jupiter does not own any.</td> </tr> <tr> <td data-bbox="289 1109 1066 1141">Name of facility #2:</td> <td data-bbox="1066 1109 1272 1141"></td> <td data-bbox="1272 1109 1587 1141"></td> <td data-bbox="1587 1109 1776 1141"></td> <td data-bbox="1776 1109 2013 1141"></td> </tr> <tr> <td data-bbox="289 1141 1066 1166">Name of facility #3:</td> <td data-bbox="1066 1141 1272 1166"></td> <td data-bbox="1272 1141 1587 1166"></td> <td data-bbox="1587 1141 1776 1166"></td> <td data-bbox="1776 1141 2013 1166"></td> </tr> </tbody> </table>						Number of Inspections				Name of facility #1:				Not applicable the Town of Jupiter does not own any.	Name of facility #2:					Name of facility #3:				
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	Name of facility #4:				
<b>Part III.A.6</b>	<b>Pesticides, Herbicides, and Fertilizer Application</b>				
	<p>Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.</p> <p><i>DEP Note: If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified.</i></p>				
	<b>PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides</b>	1	Copy of State License	TOJ Parks & Public Works	
	<b>CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides</b>	2	Copy of State License	Future Horizons, OneSource Landscape & Golf Services	
	<b>CONTRACTORS: FDACS certified / licensed applicators of fertilizer</b>	2	Copy of State License	Terracon OneSource Landscape & Golf Services	
	<b>PERSONNEL: Green Industry BMP Program training completed</b>	1	Copy of State Certification	TOJ Parks &	

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	<p align="center"><b>CONTRACTORS: Green Industry BMP Program training completed</b></p>	1	Copy of State Certification	Public Works Terracon	
	<p>Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. <u>The ordinance shall be adopted within 24 months of the date of permit issuance.</u> Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.</p> <p><i>DEP Note: This provision DOES NOT APPLY to ITID, NPBCID, SIRWCD, and FDOT. For all other permittees, if this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, then please indicate that in Column F, but do not remove this reporting item.</i></p> <p><i>DEP Note: Please provide the title and citation of the ordinance in Column D, and the name of the entity who finalized the ordinance in Column E.</i></p>				
	<p align="center"><b>Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance</b></p>	1	Town of Jupiter Ordinance 21-13 Florida Friendly Fertilizer	Town of Jupiter Planning & Zoning, Stormwater Employees	Ordinance passed on June 18, 2013
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: All the permittees may refer to the PBC Joint AR in place of reporting individual items as demonstrated in the row below. The permittees may remove all reporting items except the first reporting item if they include reference to the PBC Joint AR. However, a permittee can choose to also report any outreach activities it performs in addition to the joint effort – in such a case, please keep the reporting items that are applicable.</i></p> <p><i>DEP Note: Indicate under Column E "Entity Performing the Activity" if FYN or IFAS is performing any of the reported public education and outreach activities. In addition, please complete the following line:</i></p> <p align="center"><b>FYN PROGRAM FUNDING: Permittee Provides Funding? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount of Funding = \$See Joint Report</b></p>				
	<p align="center"><b>Public education and outreach program</b></p>	<p>The public outreach and education plan is carried out as a joint effort by the Palm</p>			

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

A. Permit Citation/SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	<p>Estimated percentage of the population reached by the activities in total</p> <p>Brochures/Flyers/Fact sheets distributed                      FYN: Brochure/Flyers/Fact sheets distributed</p> <p>Neighborhood presentations: Number conducted                      FYN: Neighborhood presentations: Number of participants</p> <p>Neighborhood presentations: Number of participants                      FYN: Neighborhood presentations: Number of participants</p> <p>Newspapers &amp; newsletters: Number of articles/notices published                      Newsletters: Number of newsletters distributed</p> <p>Public displays (e.g., kiosks, storyboards, posters, etc.)                      FYN: Public displays (e.g., kiosks, storyboards, posters, etc.)</p> <p>Radio or television Public Service Announcements (PSAs)                      FYN: Radio or television Public Service Announcements (PSAs)</p> <p>School presentations: Number conducted                      School presentations: Number of participants                      FYN: School presentations: Number conducted                      FYN: School presentations: Number of participants</p> <p>Seminars/Workshops: Number conducted                      Seminars/Workshops: Number of participants                      FYN: Seminars/Workshops: Number conducted                      FYN: Seminars/Workshops: Number of participants</p> <p>Special events: Number conducted                      Special events: Number of participants                      FYN: Special events: Number conducted                      FYN: Special events: Number of participants</p> <p>Web Site: Number of hits / visitors to the stormwater-related pages</p>				<p>Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.</p>
	<p>During Year 1 of the permit, develop and implement a written plan for the training of all permittee personnel applicators and contracted applicators to emphasize the stormwater implications of pesticide, herbicide and fertilizer application. Follow-up training shall be provided annually. Training to obtain or maintain an FDACS certificate and/or license does not satisfy this requirement. Report the number of permittee personnel applicators and contracted applicators who participated in training on the stormwater implications of pesticide, herbicide and fertilizer application (both in-house and outside training).</p> <p><b><i>DEP Note: This permit requirement has been removed from other Phase I MS4 permits that were reissued after the Palm Beach County MS4 permit since recent changes to the FDACS certification / licensing program have allowed it to adequately fulfill this requirement. Therefore, at this time, this permit requirement does not need to be implemented.</i></b></p>				
<b>Part III.A.7.a</b>	<b>Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures</b>				
	Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.				

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p><b>ATTACH a report on any amendments to the applicable legal authority</b></p>		N/A	N/A	N/A
<b>Part III.A.7.c</b>	<b>Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal</b>				
	<p>During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, service stations, laundries / dry cleaners, auto body shops, mobile carpet cleaners) or temporary activities (e.g., special events / fairs / circus) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports.</i></p> <p><i>DEP Note: Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i></p>				
	<b>Proactive inspections for suspected illicit discharges / connections / dumping</b>	397	Inspection Form for Structural Controls Catch Basin/Inlet	Stormwater Crew	Look for illicit discharges when inspecting inlets
	<b>Illicit discharges / connections / dumping found during a</b>	0	N/A	N/A	None found

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	<p style="text-align: center;"><b>proactive inspection</b></p> <p><b>Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection</b></p>	0	N/A	N/A	Not needed
	<p><b>Fines issued for illicit discharges / connections / dumping found during a proactive inspection</b></p>	0	N/A	N/A	Not needed
	<p><b>Year 1 ONLY: Attach the written proactive inspection program plan</b></p>		N/A	N/A	N/A
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If the number of reports received differs from the number of reactive investigations, please provide an explanation for the discrepancy in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p>				
	<p><b>Reports of suspected illicit connections / discharges / dumping received</b></p>	0	N/A	N/A	None reported
	<p><b>Reactive investigations of reports of suspected illicit discharges/ connections / dumping</b></p>	0	N/A	N/A	Not required
	<p><b>Illicit discharges / connections / dumping found during a reactive investigation</b></p>	0	N/A	N/A	Not required
	<p><b>Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation</b></p>	0	N/A	N/A	Not required
	<p><b>Fines issued for illicit discharges / connections / dumping found during a reactive investigation</b></p>	0	N/A	N/A	Not required

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	<p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) <u>and contractors</u> to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Follow-up training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p> <p><i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i></p>					
		Initial Training	Refresher Training			
Personnel trained	1	7		March 20, 2013 NPDES Steering Committee Attendance Sheet	NPDES Steering Committee	Training provided DVD: "Illicit Discharge Detection & Elimination" and "Ground Control"
Contractors trained	0					N/A
<b>Part III.A.7.d</b>	<b>Illicit Discharges and Improper Disposal — Spill Prevention and Response</b>					
	Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and					

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.  <i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.</i>					
	<b>Hazardous and non-hazardous material spills responded to</b>		0	N/A	N/A	None reported
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) <u>and contractors</u> on proper spill prevention, containment, and response techniques and procedures. Follow-up training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).  <i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i>					
	<b>Personnel trained</b>	<b>Initial Training</b>	<b>Refresher Training</b>		March 20, 2013 NPDES Steering Committee Attendance Sheet	NPDES Steering Committee
<b>Contractors trained</b>	0	0		N/A	N/A	N/A
<b>Part III.A.7.e</b>	<b>Illicit Discharges and Improper Disposal — Public Reporting</b>					



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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: All the co-permittees may refer to the PBC Joint AR in place of reporting individual items as demonstrated in the first line below. The co-permittees may remove all the other reporting items except the first one if they include reference to the PBC Joint AR. However, a permittee can choose to also report any outreach activities it performs in addition to the joint effort – in such a case, please keep the reporting items that are applicable.</i></p>				
	<p><b>Public education and outreach program</b></p> <p><b>Estimated percentage of the population reached by the activities in total</b></p> <p><b>Brochures/Flyers/Fact sheets distributed</b></p> <p><b>Neighborhood presentations: Number conducted</b></p> <p><b>Neighborhood presentations: Number of participants</b></p> <p><b>Newspapers &amp; newsletters: Number of articles/notices published</b></p> <p><b>Newsletters: Number of newsletters distributed</b></p> <p><b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b></p> <p><b>Radio or television Public Service Announcements (PSAs)</b></p> <p><b>School presentations: Number conducted</b></p> <p><b>School presentations: Number of participants</b></p> <p><b>Seminars/Workshops: Number conducted</b></p> <p><b>Seminars/Workshops: Number of participants</b></p> <p><b>Special events: Number conducted</b></p> <p><b>Special events: Number of participants</b></p>		<p>The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.</p>		

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Web Site: Number of visitors to the stormwater-related pages				
<b>Part III.A.7.f</b>	<b>Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control</b>				
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: All the co-permittees may refer to the PBC Joint AR in place of reporting individual items as demonstrated in the first line below. The co-permittees may remove all the other reporting items if they include reference to the PBC Joint AR. However, a permittee can choose to also report any outreach activities it performs in addition to the joint effort – in such a case, please keep the reporting items that are applicable.</i></p>				
	<p align="center"><b>Public education and outreach program</b></p> <p><b>Estimated percentage of the population reached by the activities in total</b></p> <p><b>Brochures/Flyers/Fact sheets distributed</b></p> <p><b>Household Hazardous Waste (HHW) Collection Day: Events</b></p> <p><b>HHW Collection Day: Amount of waste collected/recycled/properly disposed (tons)</b></p> <p><b>Neighborhood presentations: Number conducted</b></p> <p><b>Neighborhood presentations: Number of participants</b></p> <p><b>Newspapers &amp; newsletters: Number of articles/notices published</b></p> <p><b>Newsletters: Number of newsletters distributed</b></p> <p><b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b></p> <p><b>Radio or television Public Service Announcements (PSAs)</b></p> <p><b>School presentations: Number conducted</b></p> <p><b>School presentations: Number of participants</b></p> <p><b>Seminars/Workshops: Number conducted</b></p> <p><b>Seminars/Workshops: Number of participants</b></p>	<p>The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.</p>			

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Special events: Number conducted Special events: Number of participants Storm sewer inlets newly marked/replaced Web Site: Number of visitors to the stormwater-related pages				
<b>Part III.A.7.g</b>	<b>Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage</b>				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate <u>sanitary wastewater contamination into the MS4</u>, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.</p> <p><i>DEP Note: The permittee needs to "customize" this section as it pertains to the type of activities undertaken to reduce or eliminate SSOs and inflow / infiltration into the MS4. The first three reporting items below are examples.</i></p> <p><i>DEP Note: The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator who is responsible for investigating and eliminating SSOs and the local health department who is responsible for permitting / overseeing septic tank systems.</i></p> <p><i>DEP Note: Report only the SSOs and inflow / infiltration incidents into the MS4.</i></p>				
	<p><b>Activity to reduce/eliminate SSOs and inflow / infiltration: Repair / lining of sanitary sewer system</b></p> <p><b>Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed</b></p> <p><b>Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added</b></p> <p><b>SSO incidents discovered</b></p> <p><b>SSO incidents resolved</b></p> <p><b>Inflow / infiltration incidents discovered</b></p> <p><b>Inflow / infiltration incidents resolved</b></p> <p><b>Name of owner of the sanitary sewer system</b></p>	<p></p> <p>0</p> <p></p> <p>0</p> <p>0</p> <p>0</p> <p>0</p> <p>Loxahatchee River District</p>	<p></p> <p>Loxahatchee River District website (Loxahatcheeriver.org) Topic Septic to Sewer</p> <p></p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>Loxahatchee River District</p>	<p></p> <p>Loxahatchee River District</p> <p></p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>Town of Jupiter is not responsible for the sanitary sewer system. No overflows were noted into the MS4.</p> <p>Loxahatchee River District's responsibility</p> <p>Loxahatchee River District's responsibility</p> <p>No incident in TOJ MS4</p> <p>See above</p> <p>See above</p> <p>See above</p>
<b>Part III.A.8.a</b>	<b>Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections</b>				

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Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> <li>• Operating municipal landfills;</li> <li>• Hazardous waste treatment, storage, disposal and recovery facilities;</li> <li>• Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and</li> <li>• Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit.</li> </ul> <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.</p> <p><i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at <a href="http://www.epa.gov/triexplorer">www.epa.gov/triexplorer</a>. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i></p> <p><i>DEP Note: The total number of high risk facilities reported needs to equal the sum of the numbers of the four types of applicable facilities.</i></p> <p>During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If "0" is reported for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary</i></p>							
		Number of Facilities	Number of Inspections	For violations discovered during a high risk inspection Fines issued Notices of Violation (NOVs) / warning letters / citations issued				
	<b>Total high risk facilities</b>	0			Tri Explorer Database	Stormwater staff	No high risk facilities in Town	
	<b>New high risk facilities added to the inventory during the current reporting period</b>	0			N/A	N/A	No new facilities	
	<b>Operating municipal landfills</b>	0	0	N/A	N/A	N/A	No operating Landfills	
	<b>Hazardous waste treatment, storage,</b>	0	0	N/A	N/A	N/A	No facilities	

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	disposal and recovery (HWTSDR) facilities							
	EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)	0	0	0	0	N/A	Stormwater Staff	To our knowledge there are no High Risk Facilities located in Jupiter that meet this definition
	Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c	0	0	0	0	N/A	Stormwater Staff	To our knowledge there are no High Risk Facilities located in Jupiter that meet this definition
	Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections)	0	0	0	0	N/A	N/A	To our knowledge there are no High Risk Facilities located in Jupiter that meet this definition
<b>Part III.A.8.b</b>	<b>Industrial and High-Risk Runoff — Monitoring for High Risk Industries</b>							
	Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose							

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	<p>suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.</p> <p style="text-align: center;"><b>High risk facilities sampled</b></p>	0	N/A	N/A	No high risk facilities
<b>Part III.A.9.a</b>	<b>Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices</b>				
	<p>Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans <u>reviewed for stormwater, erosion, and sedimentation controls</u>, and the number approved.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i></p>				
	<b>PERMITTEE SITES: Construction site plans reviewed</b>	1	Webdb	TOJ Stormwater	
	<b>PERMITTEE SITES: Construction site plans approved</b>	1	Webdb	TOJ Stormwater	
	<b>PRIVATE SITES: Construction site plans reviewed</b>	12	Webdb	TOJ Stormwater	
	<b>PRIVATE SITES: Construction site plans approved</b>	12	Approval Letter	TOJ Stormwater	We do not approve PPP plans we accept them
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.</i></p>				
	<b>Notified of ERP stormwater permit requirements</b>	13	TOJ Stormwater Check list	TOJ Stormwater Personnel	
	<b>Confirmed ERP coverage</b>	13	Copy of SFWMD Permit	SFWMD	
	<b>Notified of CGP stormwater permit requirements</b>	13	TOJ Stormwater Check list	TOJ	

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

A.	B.	C.	D.	E.	F.
Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Confirmed CGP coverage	13	Copy of FDEP Letter	FDEP	Stormwater Personnel
<b>Part III.A.9.b</b>	<b>Construction Site Runoff — Inspection and Enforcement</b>				
	<p>As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites <u>immediately upon written approval by the Department</u>. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i></p>				
	<b>PERMITTEE SITES: Active construction sites</b>	1			
	<b>PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs</b>	8	Town of Jupiter NPDES Compliance Inspection Report	TOJ Stormwater	
	<b>PERMITTEE SITES: Percentage of active construction sites inspected</b>	100			
	<b>PRIVATE SITES: Active construction sites</b>	17			
	<b>PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs</b>	166	Town of Jupiter NPDES Compliance Inspection Report	TOJ Stormwater Personnel	
	<b>PRIVATE SITES: Percentage of active construction sites inspected</b>	100%			
	<b>Notices of Violation (NOVs) / warning letters / citations issued</b>	0	N/A	N/A	No violations
	<b>Stop Work Orders issued</b>	0	N/A	N/A	No violations





**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

A.	B.				C.	D.	E.	F.
Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p>During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by <u>or under contract with</u> the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Follow-up training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee.</p> <p><i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private persons during the applicable reporting year.</i></p> <p><i>DEP Note: The permittee should report only the number of staff and private persons (i.e., private construction site operators) trained / certified during the applicable reporting year, and then note in Column F the number of staff and private persons who were previously trained / certified. Private site operator training can include pre-construction meetings.</i></p>							
		Certification Training	Initial Training (non-certification)	Refresher Training				
	Permittee construction site inspectors	0				N/A	N/A	All of the Town of Jupiter Stormwater Inspectors are certified
	Permittee construction site plan reviewers	0				N/A	N/A	The Town of Jupiter Stormwater plan reviewers are certified
	Permittee construction site operators	6				Attendance List May 15-16, 2013 Training	Cheryl L. Moore Consulting, LLC	One engineer and five Water Utility Service Workers were certified
	Private persons	110				Attendance List May 15-16, 2013	Cheryl L. Moore Consulting, LLC	Jupiter provided the facilities for the training

**SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)**

Permit Citation/ SWMP Element	SWMP EVALUATION
<b>Part II.A.1 Structural control inspection and maintenance</b>	Strengths: Inspections help in identifying any areas that may be developing a problem with sedimentation or failure of the structure. Maintenance of the system has allowed for the reduction of pollutant loading being discharged into the water ways.
	Weaknesses: None
	SWMP Revisions to address deficiencies: N/A
<b>Part II.A.2 Significant redevelopment</b>	Strengths: Works in conjunction with South Florida Water Management District requirements. Redevelopment allows for the stormwater system to be upgraded.
	Weaknesses: None
	SWMP Revisions to address deficiencies: N/A
<b>Part II.A.3 Roadways</b>	Strengths: The street sweeping has helped with the reduction of pollutants being discharged. Swale rehab has also helped with reducing the amount of pollutants being discharged. It also helps to reduce water remaining on the roadway and creating a safety hazard.
	Weaknesses: None
	SWMP Revisions to address deficiencies: N/A
<b>Part II.A.4 Flood control</b>	Strengths: The Stormwater Master Plan was updated in late 2012 and did not identify any major issues with flood control. The town has taken a proactive approach to making improvements in the drainage systems. One project proposed for the next fiscal year is the construction of a drainage system including water quality for the area known as the Jupiter Inlet Village.
	Weaknesses: None
	SWMP Revisions to address deficiencies: No deficiencies were noted.
<b>Part II.A.5 Waste TSD Facilities</b>	Strengths: N/A – Town does not have any facilities.
	Weaknesses:
	SWMP Revisions to address deficiencies:
<b>Part II.A.6 Pesticide, herbicide, fertilizer application</b>	Strengths: Making sure that all commercial applicators have received training in the proper application of fertilizers.
	Weaknesses: None
	SWMP Revisions to address deficiencies: N/A

**SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)**

	<b>Part II.A.7 Illicit Discharge Detection and Elimination</b>	Strengths: Detecting any pollutants that might be discharged into the drainage system.
		Weaknesses: Being able to identify the responsible party when the random dumping is done. Duplication of reporting Sanitary Sewer Overflows , this is already required by FDEP of the operator of the sanitary sewer system.
		SWMP Revisions to address deficiencies: FDEP could improve the methods used for tracking the overflows.
	<b>Part II.A.8 High Risk Industry Runoff</b>	Strengths: N/A Town does not have any High Risk Industries
		Weaknesses: N/A
		SWMP Revisions to address deficiencies: N/A
	<b>Part II.A.9 Construction Site Runoff</b>	Strengths: The program over the years has become easier since the contractors are all aware of the rules and regulations. This has reduced the number of issues with construction sites.
		Weaknesses: FDEP's inability to provide help when needed. FDEP only has one inspector for multiple counties in the southeast of the state.
		SWMP Revisions to address deficiencies: FDEP needs to add more personnel.

**SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)**

<b>A.</b>	<b>Permit Citation/ SWMP Element</b>	<b>Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.</b> <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
	III A.5/Municipal Waste Treatment	The Town of Jupiter does not own the Municipal Waste treatment facility. This should be eliminated from the permit. See Annual Report
	III A.7g/ Sanitary Sewer Seepage	The Town of Jupiter does not own the sanitary sewer system. This should be deleted from the permit. See Annual Report
<b>B.</b>	<b>Permit Citation/ SWMP Element</b>	<b>Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)</b> <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>

## CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part II.F	<b>EACH ANNUAL REPORT:</b> If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.1	<b>EACH ANNUAL REPORT:</b> An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.4	<b>EACH ANNUAL REPORT:</b> A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.7.a	<b>EACH ANNUAL REPORT:</b> A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part V.B.9	<b>EACH ANNUAL REPORT:</b> Reporting and assessment of monitoring results. <b>[Also addressed in Section III of the Annual Report Form]</b>	Part of the main Report	See Joint Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VI.B.2	<b>EACH ANNUAL REPORT:</b> An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit.		Comments in Section VIII
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VIII.B.3.e	<b>EACH ANNUAL REPORT:</b> A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VIII.B.4.f	<b>EACH ANNUAL REPORT after approval of the BPCP:</b> The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rule 62-624.600(2)(a), F.A.C.	<b>YEAR 1:</b> An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.3	<b>YEAR 1:</b> If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	<b>YEAR 1 or YEAR 2:</b> A copy of the adopted Florida-friendly Ordinance, if applicable.	1	Adopted Ordinance 21-13
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.7.c	<b>YEAR 1:</b> A proactive illicit discharge / connection / dumping inspection program plan.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.9.b	<b>YEAR 1:</b> A construction site inspection program plan. <b>[For approval by DEP]</b>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.2	<b>YEAR 2:</b> A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part V.A.2	<b>YEAR 3:</b> Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.		See Joint Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.2	<b>YEAR 4:</b> A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part V.A.3	<b>YEAR 4:</b> If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part V.B.3	<b>YEAR 4:</b> The monitoring plan (with revisions, if applicable).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VII.C	<b>YEAR 4:</b> An application to renew the permit.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VIII.B.3.d	<b>YEAR 4:</b> A TMDL Implementation Plan / Supplemental SWMP.		

## CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed <u>new</u> written SOP / Plan	Reviewed & <u>no revision needed</u> to existing SOP / Plan	Reviewed & <u>revised</u> existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the litter control program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the street sweeping program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
N/A	N/A	N/A	N/A	Part III.A.5	<del>SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.</del> Town of Jupiter does not own any waste treatment facilities
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.
N/A	N/A	N/A	N/A	Part III.A.6	<del>Plan for pesticide, herbicide and fertilizer application training</del> <i>DEP Note: A plan is not necessary since the FDACS certification / licensing program adequately fulfills the permit requirement.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Part III.A.7.c</b>	<b>Plan for proactive illicit discharge / connections / dumping inspections.*</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	Plan for illicit discharge training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	SOP for spill prevention and response efforts.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	Plan for spill prevention and response training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
N/A	N/A	N/A	N/A	Part III.A.7.g	<del>SOP to reduce / eliminate sanitary wastewater contamination of the MS4.</del> Loxahatchee River District's responsibility
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.8	SOP for inspections of high risk industrial facilities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Part III.A.9.b</b>	<b>Plan for inspections of construction sites.*</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

\* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

**REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT**

<b>Rule / Permit Citation</b>	<b>Report Title</b>	<b>Approved Date</b>
Part VIII.B.3.a	<b>6 MONTHS from effective date of permit:</b> TMDL Prioritization Report.	11/29/11
Part VIII.B.3.b	<b>12 MONTHS from effective date of permit:</b> TMDL Monitoring and Assessment Plan.	12/28/11
Part VIII.B.3.c	<b>6 MONTHS from receiving analyses from the lab:</b> TMDL Monitoring Report.	08/06/13
Part VIII.B.4	<b>30 MONTHS from start date per TMDL Prioritization Report:</b> A Bacterial Pollution Control Plan (BPCP).	Not Applicable

**BMAP Reporting**

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

<b>Rule/Permit Citation</b>	<b>BMAP Title: No BMAP has been developed in Palm Beach County. A BMAP is currently underway for Lake Okeechobee Basins.</b>	<b>Date BMAP Annual Report Submitted to DEP</b>
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		

**END OF REVISED TAILORED MS4 AR FORM  
CYCLE 3 PERMIT**

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**ORDINANCE NO. 21-13**

AN ORDINANCE OF THE TOWN COUNCIL THE TOWN OF JUPITER, FLORIDA, AMENDING CHAPTER 23, ENTITLED "LANDSCAPING", BY CREATING A NEW ARTICLE V ENTITLED "FLORIDA-FRIENDLY FERTILIZER USE"; FOCUSING ON EXCESSIVE NUTRIENT LEVELS IN PALM BEACH COUNTY WATER BODIES; PROVIDING FOR TITLE; PROVIDING FOR DEFINITIONS; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR APPLICABILITY; PROVIDING FOR TIMING OF FERTILIZER APPLICATIONS; PROVIDING FOR FERTILIZER FREE ZONES; PROVIDING FOR FERTILIZER CONTENT AND APPLICATION RATES; PROVIDING FOR FERTILIZER APPLICATION PRACTICES; PROVIDING FOR MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATTER PROVIDING FOR EXEMPTIONS; PROVIDING FOR TRAINING; PROVIDING FOR LICENSING OF COMMERCIAL APPLICATORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF LAWS AND ORDINANCES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CAPTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

30           **WHEREAS**, pursuant to Section 303(d) of the federal Clean Water Act and the  
31 resulting Florida Impaired Waters Rule (Chapter 62-303, Florida Administrative Code),  
32 the Florida Department of Environmental Protection (FDEP) has classified specific  
33 water bodies in Palm Beach County (the County) as "impaired" as a result of the  
34 presence of excessive nutrients; and

35           **WHEREAS**, Section 403.9337, Fla. Stat., requires that governmental entities  
36 located within the watershed of a water body or water segment that is listed as impaired

1 by nutrients pursuant to Section 403.067, Fla. Stat. adopt an ordinance for Florida-  
2 Friendly™ fertilizer use on urban landscapes; and

3 **WHEREAS**, the FDEP on the 2<sup>nd</sup> day of March 2011, issued its Palm Beach  
4 County Municipal Separate Storm Sewer System Permit No. FLS 000018-003  
5 (hereinafter referred to as the "MS4 Permit") to 41 governmental entities including Town  
6 of Jupiter; and

7 **WHEREAS**, the MS4 permit requires governmental entities within the watershed  
8 of a nutrient impaired water body to adopt all of the requirements set forth in FDEP's  
9 Model Ordinance for Florida Friendly Fertilizer Use on Urban Landscapes; and

10 **WHEREAS**, surface water runoff and base flow runoff leaves residential  
11 neighborhoods, commercial centers, industrial areas, and other lands within the Town  
12 and other areas of the County and enters into natural and artificial stormwater and  
13 drainage conveyances and natural water bodies in the County; and

14 **WHEREAS**, phosphorus and nitrogen, the primary nutrients associated with the  
15 degradation of surface water, are commonly the primary components of fertilizer for turf  
16 and landscape application; and

17 **WHEREAS**, the quality of streams, lakes, and wetlands is important to  
18 environmental, economic, and recreational prosperity and to the health, safety, and  
19 welfare of the residents of the County; and

20 **WHEREAS**, algae blooms and accelerated growth of aquatic weeds in the Town  
21 and the County's water bodies have heightened community concerns about water  
22 quality and eutrophication of surrounding waters; and



1           **WHEREAS**, it is generally recognized that Eastern Palm Beach County soils  
2 naturally have adequate phosphorus content for most vegetative needs and that  
3 additional phosphorus is therefore only occasionally needed to create or maintain a  
4 vibrant landscape; and

5           **WHEREAS**, it has been recognized that proper application of slow-release  
6 nitrogen sources is more efficiently used by plants and less likely to leach or runoff; and

7           **WHEREAS**, this Ordinance is part of a regulatory program to address nonpoint  
8 sources of nutrient pollution which is scientifically based, and economically and  
9 technically feasible; and

10           **WHEREAS**, in the process of adoption of this Ordinance, Town Council of the  
11 Town of Jupiter has considered scientific information, including input from the  
12 Department of Environmental Protection, the Department of Agriculture and Consumer  
13 Services, and the University of Florida Institute of Food and Agricultural Sciences.

14           **NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF**  
15 **JUPITER, FLORIDA, THAT**

16 **SECTION 1. Chapter 23 of the Town Code, entitled "Landscaping" is hereby**  
17 **amended to create a new Article V, entitled Florida-Friendly Fertilizer Use, as**  
18 **follows:**

19  
20 **ARTICLE V. FLORIDA-FRIENDLY FERTILIZER USE**

1     **SEC. 23-88. Definitions.**

2             The following words, terms, and phrases, when used in this chapter, shall have  
3     the meanings ascribed to them in this section, except where the context clearly  
4     indicates a different meaning:

5             "Application" or "Apply" means the actual physical deposition of fertilizer to turf or  
6     landscape plants.

7             "Applicator" means any person who applies fertilizer on turf and/or landscape  
8     plants in Town of Jupiter.

9             "Approved Test" means a soil test from the University of Florida, government, or  
10    other commercial licensed laboratory that regularly performs soil testing and  
11    recommendations.

12            "Best Management Practices (BMP's)" means turf and landscape practices or  
13    combination of practices based on research, field-testing, and expert review,  
14    determined to be the most effective and practical site-specific means, including  
15    economic and technological considerations, for improving water quality, conserving  
16    water supplies and protecting natural resources.

17            "Commercial Fertilizer Applicator" except as provided in section 482.1562(9),  
18    F.S., means any person who applies fertilizer for payment or other consideration to  
19    property not owned by the person or firm applying the fertilizer or the employer of the  
20    applicators.

21            "Fertilizing", or "Fertilization" means the act of applying fertilizer to turf,  
22    specialized turf, or landscape plants.

1           "Fertilizer" means any substance or mixture of substances that contains one or  
2 more recognized plant nutrients and promotes plant growth, or controls soil acidity or  
3 alkalinity, or provides other soil enrichment, or provides other corrective measures to  
4 the soil.

5           "Institutional Applicator" means any person, other than a private, non-commercial  
6 or a Commercial Applicator (unless such definitions also apply under the  
7 circumstances), that applies fertilizer for the purpose of maintaining turf and/or  
8 landscape plants. Institutional Applicators shall include, but shall not be limited to,  
9 owners, managers, or employees of public lands, schools, parks, religious institutions,  
10 utilities, industrial or business sites and any residential properties maintained in  
11 condominium and/or common ownership.

12           "Landscape Plant" means any native or non-native tree, shrub, or groundcover  
13 (excluding turf).

14           "Pasture" means land managed for livestock grazing.

15           "Person" means any natural person, business, corporation, limited liability  
16 company, partnership, limited partnership, association, club, organization, and/or any  
17 group of people acting as an organized entity.

18           "Prohibited Application Period" means the time period during which a Flood  
19 Watch or Warning, a Tropical Storm Watch or Warning, or a Hurricane Watch or  
20 Warning is in effect for any portion of Town of Jupiter, issued by the National Weather  
21 Service, or if heavy rain (2 inches or more within a twenty-four (24) hour period) is likely.

1           "Saturated Soil" means a soil in which the voids are filled with water. Saturation  
2 does not require flow. For the purposes of this Ordinance, soils shall be considered  
3 saturated if standing water is present or the pressure of a person standing on the soil  
4 causes the release of free water.

5           "Slow-Release", "Controlled Release", "Timed Release", "Slowly-Available", or  
6 "Water Insoluble Nitrogen" means nitrogen in a form which delays its availability for  
7 vegetative uptake and use after application, or which extends its availability to the  
8 vegetation longer than a reference rapid or quick release product.

9           "Turf", "Sod", or "Lawn" means an area of grass-covered soil held together by the  
10 roots of the grass.

11           "Urban Landscape" means pervious areas on residential, commercial, industrial,  
12 institutional, highway rights-of-way, or other nonagricultural lands that are planted with  
13 turf or landscape plants. For the purposes of this section, agriculture has the same  
14 meaning as provided in section 570.02, Florida Statutes.

15           **SEC. 23-89. FINDINGS:**

16           As a result of the Florida Department of Environmental Protection's (FDEP)  
17 determination that certain water bodies within Palm Beach County are impaired for  
18 excessive nutrient levels, the Town finds that the best management practices contained  
19 in the most recent edition of the *"Florida-Friendly Best Management Practices for*  
20 *Protection of Water Resources by the Green Industries"*, are required in this Ordinance.  
21 Overgrowth of algae and vegetation hinder the effectiveness of flood attenuation  
22 provided by natural and constructed stormwater conveyances. Regulation of nutrients,

1 including both phosphorus and nitrogen contained in fertilizer, is anticipated to help  
2 improve and maintain water and habitat quality. **SEC. 23-90 . PURPOSE AND**

3 **INTENT:**

4 These regulations are for the purposes of providing for the proper use of  
5 fertilizers by any applicator; to require the training of commercial and institutional  
6 fertilizer applicators; to establish training and licensing requirements; to establish a  
7 Prohibited Application Period; and to specify allowable fertilizer application rates and  
8 methods, fertilizer-free zones, and exemptions. It is also the intent and purpose of  
9 these regulations to require the use of Best Management Practices to minimize negative  
10 environmental effects associated with excessive nutrients in the Town's natural and  
11 constructed stormwater conveyances, rivers, creeks, canals, lakes, estuaries and other  
12 water bodies. Collectively, these water bodies are an asset important to the  
13 environmental, recreational, cultural and economic well-being of the residents of the  
14 Town and the County and the furtherance of the public's health, safety, and general  
15 welfare.

16 **SEC. 23-91. APPLICABILITY:**

17 This regulations shall be applicable to and shall regulate any and all applicators  
18 of fertilizer and areas of application of fertilizer to urban landscapes within the area  
19 Town, unless such application is specifically exempted as provided for herein.  
20

1     **SEC. 23-92. TIMING OF FERTILIZER APPLICATIONS.**

2             1.     No applicator shall apply fertilizers containing nitrogen and/or phosphorus  
3     to turf and/or landscape plants during the Prohibited Application Period or to saturated  
4     soils.

5             2.     Fertilizer containing nitrogen and/or phosphorus shall not be applied  
6     before seeding or sodding a site, and shall not be applied for the first 30 days after  
7     seeding or sodding, except when hydro-seeding for temporary or permanent erosion  
8     control in an emergency situation (wildfire, etc), or in accordance with the Stormwater  
9     Pollution Prevent Plan for that site.

10    **SEC. 23-93. FERTILIZER FREE ZONES:**

11            Fertilizer shall not be applied within 10 feet, or 3 feet if a deflector shield or drop  
12    spreader is used, of any pond, stream, water body, lake, canal, or wetland as defined by  
13    Chapter 62-340 of the Florida Administrative Code or from the top of a seawall or lake  
14    bulkhead. Newly planted turf or landscape plants may be fertilized in this zone only for  
15    a 60 day period beginning thirty 30 days after planting if needed to allow the vegetation  
16    to become well established. Caution shall be used to prevent direct deposition of  
17    fertilizer into the water.

18    **SEC. 23-94. FERTILIZER CONTENT AND APPLICATION RATES:**

19            1.     Fertilizers applied to turf within Town shall be applied in accordance with  
20    requirements and directions provided by Rule 5E-1.003(2), Florida Administrative Code,  
21    *Labeling Requirements For Urban Turf Fertilizers.* Under Rule 5E-1.003(2), Florida

1 Administrative Code, the required application rate and frequency maximums, which vary  
2 by plant and turf types, can be found on the labeled fertilizer bag or container.

3 2. Nitrogen or phosphorus fertilizer shall not be applied to turf or landscape  
4 plants except as provided above for turf, or in UF/IFAS recommendations for landscape  
5 plants, vegetable gardens, and fruit trees and shrubs, unless a soil or tissue deficiency  
6 has been verified by an approved test.

7 3. Fertilizer used for sports turf at golf courses shall be applied in accordance  
8 with the recommendations in "Best Management Practices for the Enhancement of  
9 Environmental Quality on Florida Golf Courses", published by the FDEP, dated January  
10 2007, as amended. Fertilizer used at park or athletic fields shall be applied in  
11 accordance with Rule 5E-1.003(2), Florida Administrative Code.

12 **SEC. 23-95. FERTILIZER APPLICATION PRACTICES:**

13 1. Spreader deflector shields shall be used when fertilizing via rotary  
14 (broadcast) spreaders. Deflectors must be positioned such that fertilizer granules are  
15 deflected away from all impervious surfaces, fertilizer-free zones and water bodies,  
16 including wetlands. Any fertilizer applied, spilled, or deposited, either intentionally or  
17 accidentally, on any impervious surface shall be immediately and completely removed  
18 to the greatest extent practicable.

19 2. Fertilizer released on an impervious surface shall be immediately  
20 contained and either legally applied to turf or any other legal site, or returned to the  
21 original or other appropriate container.

1           3.     In no case shall fertilizer be washed, swept, or blown off impervious  
2 surfaces into stormwater drains, ditches, conveyances, or water bodies.

3           4.     Property owners and managers shall use an Integrated Pest Management  
4 (IPM) strategy as currently recommended by the University of Florida Cooperative  
5 Extension Service publications.

6     **SEC. 23-96. MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATTER:**

7     In no case shall grass clippings, vegetative material, and/or vegetative debris  
8 intentionally be washed, swept, or blown on to or into stormwater drains, ditches,  
9 conveyances, water bodies, wetlands, sidewalks or roadways. **SEC. 23-97.**

10    **EXEMPTIONS:**

11           The provisions set forth herein shall not apply to:

12           (a)    bona fide farm operations as defined in the Florida Right-to-Farm Act,  
13 Section 823.14, Florida Statutes.

14           (b)    other properties not subject to or covered under the Florida Right-to-Farm  
15 Act that have pastures used for grazing livestock.

16           (c)    any lands used for bona fide scientific research, including, but not limited  
17 to, research on the effects of fertilizer use on urban stormwater, water quality,  
18 agronomics, or horticulture.

19    **SEC. 23-98. TRAINING:**

20           1.     All commercial and institutional applicators of fertilizer within the Town  
21 shall abide by and successfully complete the six-hour training program in the "*Florida-*  
22 *Friendly Best Management Practices for Protection of Water Resources by the Green*



1 *Industries*” offered by the FDEP through the University of Florida/Palm Beach County  
2 Cooperative Extension Service “Florida-Friendly Landscapes” program or an approved  
3 equivalent program.

4 2. Non-commercial and non-institutional applicators not otherwise required to  
5 be certified, such as private citizens on their own residential property, are encouraged to  
6 follow the recommendations of the University of Florida/IFAS “Florida-Friendly  
7 Landscape Program” and label instructions when applying fertilizers.

8 **SEC. 23-99 . LICENSING OF COMMERCIAL APPLICATORS:**

9 1. All businesses applying fertilizer to turf or landscape plants (including, but  
10 not limited to, residential lawns, golf courses, commercial properties, and multi-family  
11 and condominium properties) must ensure that the business owner or his/her designee  
12 holds the appropriate “*Florida-Friendly Best Management Practices for Protection of*  
13 *Water Resources by the Green Industries*” training certificate prior to the business  
14 owner obtaining a Local Business Tax Certificate. Owners for any category of  
15 occupation which may apply any fertilizer to Turf and/or Landscape Plants shall provide  
16 proof of completion of the program to the Town’s Business Registration Office. It is the  
17 responsibility of the business owner to maintain the “*Florida-Friendly Best Management*  
18 *Practices for Protection of Water Resources by the Green Industries*” certificate to  
19 receive their Business Tax Receipt annually.

20 2. After December 31, 2013, all commercial applicators of fertilizer within  
21 Town , shall have and carry in their possession at all times when applying fertilizer,  
22 evidence of certification by the Florida Department of Agriculture and Consumer

1 Services as a Commercial Fertilizer Applicator per Rule 5E-14.117(18), Florida  
2 Administrative Code.

3 3. All businesses applying fertilizer to turf and/or landscape plants (including,  
4 but not limited to, residential lawns, golf courses, commercial properties and multi-family  
5 and condominium properties) must ensure that at least one employee has an  
6 appropriate "Florida-Friendly Best Management Practices for Protection of Water  
7 Resources by the Green Industries" training certificate prior to the business owner  
8 obtaining a Local Business Tax Certificate. Standard Business Tax Receipt (BTR and  
9 transaction fees shall apply).

10 **SEC. 23-100. ENFORCEMENT**

11 The provisions of this Ordinance shall be enforced by the Town's Code  
12 Enforcement Board or Special Magistrate pursuant to the authority granted by Section  
13 162.01 et. seq., Fla. Stat., as amended and Chapter 8 of the Town Code, as amended.

14 1. Non-corporate residential property owners shall be given a "Courtesy  
15 Notice" explaining the violation. Non-corporate residential property owners can receive  
16 up to two (2) "Courtesy Notices" before a Notice of Violation is issued.

17 2. Failure to comply with these regulations shall constitute a violation and  
18 shall be a separate violation for each new day the violation continues to exist.

19 **SECTION 2. SEVERABILITY**

20 If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is  
21 for any reason held by a Court of competent jurisdiction to be unconstitutional,  
22 inoperative, or void, such holding shall not affect the remainder of this Ordinance.

1       **SECTION 3 . CODIFICATION**

2               The provisions of this Ordinance shall become and be made a part of the Town  
3 of Jupiter Code. The sections of this Ordinance may be renumbered or relettered to  
4 accomplish such, and the word "ordinance" may be changed to "section", "article", or  
5 other appropriate word.

6       **SEC. 4. EFFECTIVE DATE**

7               The provisions of this Ordinance shall become effective upon adoption.

8  
9

Upon First Reading this 21<sup>st</sup> day of May, 2013, the foregoing Ordinance was offered by Councilor Todd R. Wodraska, who moved its adoption. The motion was seconded by Councilor Jim Kuretski, and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR KAREN J. GOLONKA	X	
VICE-MAYOR WENDY HARRISON	ABSENT	
COUNCILOR ILAN KAUFER	X	
COUNCILOR JIM KURETSKI	X	
COUNCILOR TODD R. WODRASKA	X	

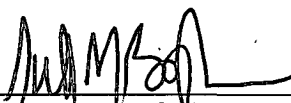
Upon Second Reading this 18<sup>th</sup> day of June, 2013, the foregoing Ordinance was offered by Councilor Todd R. Wodraska, who moved its adoption. The motion was seconded by Vice-Mayor Wendy Harrison, and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR KAREN J. GOLONKA	X	
VICE-MAYOR WENDY HARRISON	X	
COUNCILOR ILAN KAUFER	X	
COUNCILOR JIM KURETSKI	X	
COUNCILOR TODD R. WODRASKA	X	

The Mayor thereupon declared Ordinance 21-13 duly passed and adopted this 18<sup>th</sup> day of June, 2013.

TOWN OF JUPITER, FLORIDA

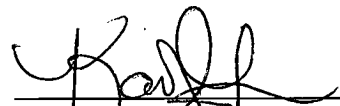
ATTEST:


  
 \_\_\_\_\_  
 SALLY M. BOYLAN, MMC  
 TOWN CLERK

(TOWN SEAL)



BY:

  
 \_\_\_\_\_  
 KAREN J. GOLONKA  
 MAYOR

  
 \_\_\_\_\_  
 THOMAS J. BAIRD, ESQ.  
 Approved as to form and  
 legal sufficiency