



ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below**

SECTION I. BACKGROUND INFORMATION	
A.	Permittee Name: Town of Jupiter Inlet Colony
B.	Permit Name: Palm Beach County Municipal Separate Storm Sewer System
C.	Permit Number: FLS000018-003 (Cycle 3)
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input checked="" type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:
E.	Reporting Time Period (month/year): 10/01/12 through 9/30/13
F.	Name of the Responsible Authority: Daniel J. Comerford, III
	Title: Mayor
	Mailing Address: 1 Colony Road
	City: Jupiter Inlet Colony Zip Code: 33469-3507 County: Palm Beach
	Telephone Number: (561) 746-3787 Fax Number: (561) 746-1068
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): John Pruitt
	Title: Administrative Officer
	Department: Administration
	Mailing Address: 1 Colony Road
	City: Jupiter Inlet Colony Zip Code: 33469-3507 County: Palm Beach
	Telephone Number: (561) 746-3787 Fax Number: (561) 746-1068
	E-mail Address: pruitjtj@jjupiterinletcolony.org

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)	
A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable

SECTION III. MONITORING PROGRAM

A.	<p>Provide a brief statement as to the status of monitoring plan implementation:</p> <p><i>The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information.</i></p>
B.	<p>Provide a brief discussion of the monitoring results to date:</p> <ul style="list-style-type: none"> <i>DEP Note: See Part V of the permit for the monitoring requirements. Each permittee must discuss the monitoring results as it relates to the implementation and effectiveness of their SWMP.</i>
C.	<p>Attach a monitoring data summary, as required by the permit. See Joint Annual Report-Palm Beach County MS4 Permit No. FLS000018-003 (Cycle 3)</p>

SECTION IV. FISCAL ANALYSIS

A.	<p>Total expenditures for the NPDES stormwater management program for the current reporting year: \$ 49,504</p> <p><i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i></p>
B.	<p>Total budget for the NPDES stormwater management program for the subsequent reporting year: \$ 64,141</p>

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	***DEP Note: Please complete Checklists A & B at the end of the tailored form.***
<input type="checkbox"/>	X	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
X	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
<input type="checkbox"/>	X	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
X	<input type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input type="checkbox"/>	X	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

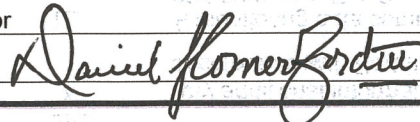
SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Daniel J. Comerford, III

Title: Mayor

Signature:  Date: 12 / 10 / 13

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.					C.	D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation									
<p>Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.</p> <p><i>DEP Note: The permittee needs to “customize” this section by adding any structural controls to the list below that are part of the permittee’s MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p> <p>Provide an inventory of all known major outfalls covered by the permit and a map depicting the location of the major outfalls (hard copy or CD-ROM). Provide the outfall inventory and map with the Year 1 Annual Report.</p> <p>Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p> <p><i>DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p>										
Type of Structure			Number of Activities Performed				Documentation / Record	Entity Performing the Activity	Comments	
			Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained			
Grass treatment swales (miles)			5.6	365 (daily)	100	0	100	Annual Summary Report	Police Department	FY 12/13 Log-Use of the Grass Swale-Structural Inspection Form will be utilized beginning in FY 13/14
Major stormwater outfalls			3	6	100	0	100	Major Stormwater Outfalls #1, 2 and 3-Structural Control	Jack Horniman/Town Consultant	FY 12/13 Log

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	MS4 pipes / culverts (linear feet)	2194	1	100	2	100	Inspection Forms Pipes/Culverts- Structural Control Inspection Form	Administration	FY 12/13 Log
		Inlets / catch basins / grates	35	70	100	0	100	Inlets/Catch Basins/Grates- Structural Control Inspection Form; Invoices- Shenandoah-private contractor.	Town Consultant
	3		3	100	3	100	Invoices	LiDonni Company/private contractor.	Two (2) Storm drain repairs; repaired sinkhole at catch basin.
	ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were not met	See Above				All documentation listed above	Town Consultant; Administration	All inspection frequencies met or exceeded	
Year 1 ONLY: Attach a map of all known major outfalls	0				Stormwater/Drainage Map is contained in the Stormwater Management Plan (SWMP)	Administration	Submitted in Year 2 of Cycle 3 Permit		
Part III.A.2	Areas of New Development and Significant Redevelopment								
	Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. Report the number of new development projects reviewed under Part III.A.9.a.								

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<p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. This provision DOES NOT APPLY to Indian Trail Improvement District (ITID), Northern Palm Beach County Improvement District (NPBCID), South Indian River Water Control District (SIRWCD).</i></p>					
<p>Number of significant redevelopment projects reviewed</p>		<p>4</p>	<p>Site Plan Review Procedures</p>	<p>Administration; Consultants</p>	<p>All single family dwellings; no</p>
<p>Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.</p>					
<p><i>DEP Note: Refer to Part III.A.2 of the permit for details regarding what the review entails, and what must be included in the summary report and follow-up report. Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E. This provision DOES NOT APPLY to ITID, NPBCID, SIRWCD.</i></p>					
<p>Year 2 ONLY: Attach the summary report of the review activity</p>		<p>0</p>	<p>SWMP</p>	<p>Town Consultant; Administration</p>	<p>Not Applicable (N/A) this permit year</p>
<p>Year 4 ONLY: Attach the follow-up report on plan implementation</p>		<p>0</p>			<p>N/A this permit year</p>
<p>Part III.A.3</p>	<p>Roadways</p>				
<p>Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.</p>					
<p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i></p>					
<p>PERMITTEE Litter Control Program: Frequency of litter collection</p>		<p>Daily</p>	<p>Annual Summary Report</p>	<p>Police Department</p>	<p>Property owners are responsible for litter and trash removal in the swale areas as part of the swale maintenance program. Also, the Police Department patrols all roads on a daily basis. If there is a litter problem, the</p>

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	<p>PERMITTEE Litter Control Program: Estimated amount of area maintained (miles)</p> <p>PERMITTEE Litter Control Program: Estimated amount of litter collected (bags)</p> <p>CONTRACTOR Litter Control Program: Frequency of litter collection</p> <p>CONTRACTOR Litter Control Program: Estimated amount of area maintained (linear feet)</p> <p>CONTRACTOR Litter Control Program: Estimated amount of litter collected (cubic yards)</p>	<p>5.6</p> <p>2</p> <p>0</p> <p>0</p> <p>0</p>	<p>Town Maps</p> <p>Town Maps</p>	<p>Police Department</p> <p>Police Department</p>	<p>Police report it on the Annual Summary Report as part of their standard operating procedures (SOPs)</p> <p>No private contractor</p> <p>N/A</p> <p>N/A</p>
<p>If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.</p>					
<p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i></p>					
	<p>Public Lands Clean-Up Day: Estimated amount of litter collected (cu. yds.)</p> <p>Beach Clean-Up Days: Estimated amount of litter collected (# of bags)</p>	<p>30</p> <p>80</p>	<p>One (1) Roll-Off (capacity 30 cu. yds.)</p> <p>Resident Participation Form</p>	<p>Administration</p> <p>Administration</p>	
<p>Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.</p>					
<p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i></p>					
<p><i>DEP Note: If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p>					
	<p>Frequency of street sweeping</p>	<p>0</p>			<p>The Town roadway system</p>

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					is entirely served by grass swales; there are no curb and gutters
	Total miles swept (per year)	0			N/A
	Estimated quantity of sweeping material collected (cubic yards)	0			N/A
	Total nitrogen loadings removed (pounds)	0			N/A
	Total phosphorus loadings removed (pounds)	0			N/A
	Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned				N/A
	<p>Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p>				
		Number of Inspections			
Part III.A.4	Flood Control Projects				
	<p>Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.</p> <p><i>DEP Note: A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment for areas currently without treatment</i></p> <p><i>DEP Note: The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed.</i></p> <p><i>DEP Note: If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E. Please provide an explanation in Column F for any "0" reported in Column C.</i></p>				
	Flood control projects completed during the reporting period	0			No flood control projects completed during permit year.
	Flood control projects completed during the reporting period that did not include stormwater treatment	0			N/A
	ATTACH a list of the flood control projects that did not include stormwater	0			N/A

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	treatment and an explanation for each of why it was not Stormwater retrofit projects planned	0			
	Stormwater retrofit projects under construction during the reporting period	0			No retrofit projects during permit year
	Stormwater retrofit projects completed during the reporting period	0			N/A
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Municipal waste transfer stations; • Municipal waste fleet maintenance facilities; and • Any other municipal waste treatment, waste storage, and waste disposal facilities. <p>Report the number of applicable facilities and the number of the inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection vehicles are parked and/or maintained. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p>				
		Number of Inspections			
		0			No municipal facilities
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	<p>Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.</p> <p><i>DEP Note: If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified.</i></p>				
	PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides	0			None performed by Town -

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	CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides	2	Certifications/Licenses	Nozzle Nolen and Emerald Gardens	services contracted out FY 12/13 Log
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	2	Certifications/Licenses		
	PERSONNEL: Green Industry BMP Program training completed	0			No fertilizers applied by Town personnel; services contracted out
	CONTRACTORS: Green Industry BMP Program training completed	0			N/A until 12/31/13
<p>Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then <u>all local governments within the watershed of a nutrient-impaired water body</u> shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. <u>The ordinance shall be adopted within 24 months of the date of permit issuance. Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.</u></p> <p>DEP Note: This provision <u>DOES NOT APPLY</u> to ITID, NPBCID, SIRWCD. For all other permittees, if this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, then please indicate that in Column F, but do not remove this reporting item.</p> <p>DEP Note: Please provide the title and citation of the ordinance in Column D, and the name of the entity who finalized the ordinance in Column E.</p>					
	Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance	1	Fertilizer Ordinance No. 04-2013	Town Commission	Adopted July 8, 2013 - See Attachment 2
<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. <u>Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.</u></p> <p>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</p> <p>DEP Note: Indicate under Column E "Entity Performing the Activity" if FYN or IFAS is performing any of the reported public education and outreach activities. In addition, please complete the following line:</p> <p>FYN PROGRAM FUNDING: Permittee Provides Funding? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount of Funding = See Joint Report</p> <p>Public education and outreach program The public outreach and education plan is carried out as a joint effort by the Palm</p>					

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	<p>Estimated percentage of the population reached by the activities in total</p> <p>Brochures/Flyers/Fact sheets distributed</p> <p>Newspapers & newsletters: Number of articles/notices published</p> <p>Newsletters: Number of newsletters distributed</p> <p>Public displays (e.g., kiosks, storyboards, posters, etc.)</p> <p>Web Site: Number of hits / visitors to the stormwater-related pages</p>	<p>100</p> <p>51</p> <p>2</p> <p>228</p> <p>1</p> <p>1</p>	<p>Brochures/Flyers/Newsletters/Web Site</p> <p>Brochures/Flyers</p> <p>Inlet/Outlet Newsletters</p> <p>Inlet/Outlet Newsletters</p> <p>Display Rack at Town Hall</p> <p>Web Site</p>	<p>Palm Beach County Solid Waste Authority (PBCSWA); Town Administration</p> <p>PBCSWA and FDEP; Town Administration</p> <p>Town residents</p> <p>Town Administration</p> <p>Town Administration</p> <p>Town Administration</p>	<p>Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.</p> <p>Jupiter Inlet Colony's (JIC) population is 401 (2013 University of Florida Bureau of Business Research (BEBR) estimate); all property owners mailed copies of newsletters; FY12/13 Log</p> <p>FY 12/13 Log</p> <p>FY 12/13 Log</p>
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	<p>Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.</p> <p><i>DEP Note: If applicable, please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.</i></p>				
	ATTACH a report on any amendments to the applicable legal authority	0	SWMP	Town Commission	No changes to legal authority since original
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	<p>During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed.</i></p>				

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<p><i>In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p>					
<p>DEP Note: Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, service stations, laundries / dry cleaners, auto body shops, mobile carpet cleaners) or temporary activities (e.g., special events / fairs / circuses) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports.</p>					
<p>DEP Note: Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</p>					
<p>Proactive inspections for suspected illicit discharges / connections / dumping</p>		5	Proactive Illicit Discharge/Illicit Connection Inspection Form; Annual Summary Report	Police Department; Town Consultant	There is no commercial or industrial development in Town
<p>Illicit discharges / connections / dumping found during a proactive inspection</p>		0			None found
<p>Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection</p>		0			None issued
<p>Fines issued for illicit discharges / connections / dumping found during a proactive inspection</p>		0			No fines issued
<p>Year 1 ONLY: Attach the written proactive inspection program plan</p>		0	Proactive Inspection Program	Administration; Town Consultant	Written Proactive Inspection Program provided in Year 2 of current permit
<p>Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p>					
<p>DEP Note: If the number of reports received differs from the number of reactive investigations, please provide an explanation for the discrepancy in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</p>					
<p>Reports of suspected illicit connections / discharges / dumping received</p>		0			None reported
<p>Reactive investigations of reports of suspected illicit discharges/ connections / dumping</p>		0			No reactive investigations
<p>Illicit discharges / connections / dumping found during a reactive investigation</p>		0			None found
<p>Notices of Violation (NOVs) / warning letters / citations issued for illicit</p>		0			None issued

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.		C.	D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
	discharges / connections / dumping found during a reactive investigation Fines issued for illicit discharges / connections / dumping found during a reactive investigation		0			No fines issued	
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).						
	<i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i>						
	Personnel trained	Initial Training	Refresher Training	3	IDDE (Illicit Discharge Detention & Elimination) video and test	Administrative Officer; Code Enforcement Officer; Town Consultant	FY 12/13 Log
	Contractors trained	0	0	0			No outside contractors used for these purposes
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response						
	Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.						
	<i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.</i>						
	Hazardous and non-hazardous material spills responded to	0	Village of Tequesta (VOT) Fire Rescue	VOT Fire Rescue	No incidents		
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).						
	<i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i>						
	Personnel trained	Initial Training	Refresher Training	3	Rain Check video and test	Administrative Officer; Code	FY 12/13 Log

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A.	B.		C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
					Enforcement Officer; Town Consultant	No outside contractors used for these purposes
	Contractors trained	0	0	0		
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting					
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i></p>					
	Public education and outreach program		The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Estimated percentage of the population reached by the activities in total		100	Brochures/Flyers/Newsletters/Web Site	PBCSWA; FDEP; Town Administration	JIC population is 401 (University of Florida BEBR estimate); all property owners mailed copies of newsletters; FY 12/13 Log
	Brochures/Flyers/Fact sheets distributed		51	Brochures/Flyers	PBCSWA and FDEP	FY 12/13 Log
	Newspapers & newsletters: Number of articles/notices published		2	Inlet/Outlet Newsletters	Town residents	FY 12/13 Log

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p>Newsletters: Number of newsletters distributed</p> <p>Public displays (e.g., kiosks, storyboards, posters, etc.)</p> <p>Web Site: Number of visitors to the stormwater-related pages</p>	<p>228</p> <p>1</p> <p>1</p>	<p>Inlet/Outlet Newsletters</p> <p>Display Rack at Town Hall</p> <p>Web Site</p>	<p>Town Administration</p> <p>Town Administration</p> <p>Town Administration</p>	
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control				
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain unless the permittee chooses to reference the PBC Joint AR, as demonstrated in the first reporting item below. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, and the PBC Joint AR is not referenced, please include in Column F an explanation for why no outreach was performed.</i></p>				
	<p>Public education and outreach program</p> <p>Estimated percentage of the population reached by the activities in total</p> <p>Brochures/Flyers/Fact sheets distributed</p>	<p>100</p> <p>51</p>	<p>The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.</p> <p>Brochures/Flyers/Newsletters/Web Site</p> <p>Brochures/Flyers</p>	<p>PBCSWA; FDEP; Town Administration</p> <p>PBCSWA and FDEP</p>	<p>JIC population is 401 (University of Florida BEBR estimate); all property owners mailed copies of newsletters; FY 12/13 Log</p> <p>FY 12/13 Log</p>

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Newspapers & newsletters: Number of articles/notices published	2	Inlet/Outlet Newsletters	Town residents	FY 12/13 Log
	Newsletters: Number of newsletters distributed	228	Inlet/Outlet Newsletters	Town Administration	
	Public displays (e.g., kiosks, storyboards, posters, etc.)	1	Display Rack at Town Hall	Town Administration	
	Web Site: Number of visitors to the stormwater-related pages	1	Web Site	Town Administration	
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate <u>sanitary wastewater contamination into the MS4</u>, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.</p> <p><i>DEP Note: The permittee needs to "customize" this section as it pertains to the type of activities undertaken to reduce or eliminate SSOs and inflow / infiltration into the MS4. The first three reporting items below are examples.</i></p> <p><i>DEP Note: The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator who is responsible for investigating and eliminating SSOs and the local health department who is responsible for permitting / overseeing septic tank systems.</i></p> <p>DEP Note: Report only the SSOs and inflow / infiltration incidents into the MS4.</p>				
	Activity to reduce/eliminate SSOs and inflow / infiltration: Repair / lining of sanitary sewer system	0			All properties served by septic tank systems
	Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed	0			None removed
	Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added	0			N/A
	SSO incidents discovered	0			None discovered
	SSO incidents resolved	0			N/A
	Inflow / infiltration incidents discovered	0			None discovered
	Inflow / infiltration incidents resolved	0			N/A
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections				
	<p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Hazardous waste treatment, storage, disposal and recovery facilities; 				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity		C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments																																			
	<ul style="list-style-type: none"> Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.</p> <p><i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at www.epa.gov/triexplorer. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i></p> <p>During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If "0" is reported for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary</i></p>																																								
			<table border="1"> <thead> <tr> <th rowspan="2">Number of Facilities</th> <th rowspan="2">Number of Inspections</th> <th colspan="2">For violations discovered during a high risk inspection</th> </tr> <tr> <th>Fines issued</th> <th>Notices of Violation (NOVs) / warning letters / citations issued</th> </tr> </thead> <tbody> <tr> <td>Total high risk facilities</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>New high risk facilities added to the inventory during the current reporting period</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>Operating municipal landfills</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>Other facilities determined as high risk by the</td> <td>0</td> <td></td> <td></td> </tr> </tbody> </table>		Number of Facilities	Number of Inspections	For violations discovered during a high risk inspection		Fines issued	Notices of Violation (NOVs) / warning letters / citations issued	Total high risk facilities	0			New high risk facilities added to the inventory during the current reporting period	0			Operating municipal landfills	0			Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities	0			EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)	0			Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c	0			Other facilities determined as high risk by the	0					
Number of Facilities	Number of Inspections	For violations discovered during a high risk inspection																																							
		Fines issued	Notices of Violation (NOVs) / warning letters / citations issued																																						
Total high risk facilities	0																																								
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EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)	0																																								
Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c	0																																								
Other facilities determined as high risk by the	0																																								
						No high risk facilities; no existing commercial or industrial sites in Town																																			
						No new high risk facilities																																			
						No landfills																																			
						No hazard waste treatment facilities																																			
						No EPCRA facilities																																			
						No facilities																																			
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SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.				C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	permittee (that are not facilities identified through the proactive inspections)							risk facilities
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries							
	Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.							
	High risk facilities sampled				0			No high risk facilities
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices							
	Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.							
	DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.							
	PERMITTEE SITES: Construction site plans reviewed				0			No municipal - owned development/construction during permit year
	PERMITTEE SITES: Construction site plans approved				0			N/A
	PRIVATE SITES: Construction site plans reviewed				4	Site Plan Review Procedures in SWMP; Notations on construction site plans and/or construction plan report, if required	Town Building Official	
	PRIVATE SITES: Construction site plans approved				4	Site Plan Review Procedures in SWMP; Notations on construction site plans and/or construction plan report, if required	Town Building Official	
	Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.							
	DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.							

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	Notified of ERP stormwater permit requirements	0			All single family dwellings on lots less than one (1) acre in size
	Confirmed ERP coverage	0			N/A
	Notified of CGP stormwater permit requirements	0			All single family dwellings on lots less than one (1) acre in size
	Confirmed CGP coverage	0			N/A
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	<p>As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i></p>				
	PERMITTEE SITES: Active construction sites	0			No active municipal-owned development/construction during permit year
	PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	0			N/A
	PERMITTEE SITES: Percentage of active construction sites inspected	0			N/A
	PRIVATE SITES: Active construction sites	4	Site Plan Review Procedures in SWMP	Building Official	
	PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	4	Site Plan Review Procedures in SWMP	Building Official	
	PRIVATE SITES: Percentage of active construction sites inspected	100		Building Official	
	Notices of Violation (NOVs) / warning letters / citations issued	0			None

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.			C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity			Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Stop Work Orders issued			0			None issued
	Fines issued			0			No fines issued
	Year 1 ONLY: Attach the written construction site inspection program plan			0			Submitted in Year 2 of current permit
Part III.A.9.c	Construction Site Runoff — Site Operator Training						
	<p>During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by <u>or under contract with</u> the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee.</p> <p><i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private persons during the applicable reporting year.</i></p> <p><i>DEP Note: The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and then note in Column F the number of staff who were previously trained / certified. Private site operator training can include pre-construction meetings.</i></p>						
		Certification Training	Initial Training (non-certification)	Refresher Training			
	Permittee construction site inspectors	3	0	0	3	Ground Control video and test	Administrative Officer; Code Enforcement Officer; Town Consultant
	Permittee construction site plan reviewers	0	0	0	0		No new site plan reviewer certification or refresher training during permit year
	Permittee construction site operators	0	0	0	0		Contracted out
	Private persons	0	0	0	0		N/A

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

Permit Citation/ SWMP Element	SWMP EVALUATION
Part II.A.1 Structural control inspection and maintenance	Strengths: No problems with overall stormwater/drainage system serving the Town; structural controls in good operating condition requiring minimal maintenance at the present time.
	Weaknesses: None at the present time.
	SWMP Revisions to address deficiencies: None required.
Part II.A.2 Significant redevelopment	Strengths: All redevelopment in Town has been to single family residences because there is no commercial or industrial uses in Town.
	Weaknesses: None identified.
	SWMP Revisions to address deficiencies: None required.
Part II.A.3 Roadways	Strengths: All local residential streets within Town which require only minor maintenance when needed; litter control and clean-up responsibility of individual property owners.
	Weaknesses: None identified.
	SWMP Revisions to address deficiencies: None required.
Part II.A.4 Flood control	Strengths: Stormwater/drainage system operates efficiently to meet levels of service adopted by the Town in its Comprehensive Plan and by Ordinance.
	Weaknesses: None identified
	SWMP Revisions to address deficiencies: None required
Part II.A.5 Waste TSD Facilities	Strengths: No Waste TSD Facilities in Town.
	Weaknesses: N/A
	SWMP Revisions to address deficiencies: N/A
Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: Services contracted out to private contractor; Town has adopted a Fertilizer Ordinance.
	Weaknesses: None identified.
	SWMP Revisions to address deficiencies: None required.
Part II.A.7 Illicit Discharge Detection and Elimination	Strengths: No illicit discharges or improper disposal reported during the permit year; Town personnel and Consultant have been trained.
	Weaknesses: None identified.

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

		SWMP Revisions to address deficiencies: None required.
Part II.A.8 High Risk Industry Runoff		Strengths: No High Risk Facilities in Town.
		Weaknesses: N/A.
		SWMP Revisions to address deficiencies: N/A.
Part II.A.9 Construction Site Runoff		Strengths: Best Management Practices (BMPs) being implemented; limited single family development/redevelopment during the permit year.
		Weaknesses: None identified.
		SWMP Revisions to address deficiencies: None required.

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
	Part III.A.1/Inlets/Catch Inlets/Grates-Structural Control Inspection Standard Operational/Maintenance Documentation Protocol/SWMP	See Attachment 1 (change to inspection schedule from three (3) times per year to two (2) times per year to be consistent with inspection schedule for Outfalls as stated in the Protocol).
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
	N/A	

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
<input type="checkbox"/>	X	Part II.F	EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		
X		Part III.A.1	EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.	1	Modification to Inspection Schedule for Pipes/Catch Basins/Grates
<input type="checkbox"/>	X	Part III.A.4	EACH ANNUAL REPORT: A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.		
<input type="checkbox"/>	X	Part III.A.7.a	EACH ANNUAL REPORT: A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		
X	<input type="checkbox"/>	Part V.B.9	EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]	N/A	Refer to Joint Report
<input type="checkbox"/>	X	Part VI.B.2	EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit.		
<input type="checkbox"/>	X	Part VIII.B.3.e	EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		
<input type="checkbox"/>	X	Part VIII.B.4.f	EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
<input type="checkbox"/>	X	Rule 62-624.600(2)(a), F.A.C.	YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
<input type="checkbox"/>	X	Part III.A.3	YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
X	<input type="checkbox"/>	Part III.A.6	YEAR 1 or YEAR 2: A copy of the adopted Florida-friendly Ordinance, if applicable.	2	Town of Jupiter Inlet Colony Fertilizer Ordinance (Ordinance No. 04-2013)
<input type="checkbox"/>	X	Part III.A.7.c	YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan.		
<input type="checkbox"/>	X	Part III.A.9.b	YEAR 1: A construction site inspection program plan. [For approval by DEP]		
<input type="checkbox"/>	X	Part III.A.2	YEAR 2: A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
X		Part V.A.2	YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.	N/A	Refer to Joint Report
<input type="checkbox"/>	X	Part III.A.2	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input type="checkbox"/>	X	Part V.A.3	YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
<input type="checkbox"/>	X	Part V.B.3	YEAR 4: The monitoring plan (with revisions, if applicable).		
<input type="checkbox"/>	X	Part VII.C	YEAR 4: An application to renew the permit.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed <u>new</u> written SOP / Plan	Reviewed & <u>no revision needed</u> to existing SOP / Plan	Reviewed & <u>revised</u> existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.3	SOP for the litter control program.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.3	SOP for the street sweeping program.
N/A	N/A	N/A	N/A	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and
N/A	N/A	N/A	N/A	Part III.A.6	Plan for pesticide, herbicide and fertilizer application training <i>DEP Note: A plan is not necessary since the FDACS certification / licensing program adequately fulfills the permit</i>
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.c	Plan for proactive illicit discharge / connections / dumping inspections.*
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.c	Plan for illicit discharge training.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.d	SOP for spill prevention and response efforts.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.d	Plan for spill prevention and response training.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.7.g	SOP to reduce / eliminate sanitary wastewater contamination of the MS4.
N/A	N/A	N/A	N/A	Part III.A.8	SOP for inspections of high risk industrial facilities.

<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.9.b	Plan for inspections of construction sites.*
<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED <u>SEPARATELY</u> FROM AN ANNUAL REPORT		
Rule / Permit Citation	Report Title	Approval Date
Part VIII.B.3.a	6 MONTHS from effective date of permit: TMDL Prioritization Report.	11/29/11
Part VIII.B.3.b	12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.	12/28/11
Part VIII.B.3.c	6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.	08/06/13
Part VIII.B.4	30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP).	N/A

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	BMAP Title: No BMAP has been developed in Palm Beach County. A BMAP is currently underway for Lake Okeechobee Basins.	Date BMAP Annual Report Submitted to DEP
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		

END OF REVISED TAILORED MS4 AR FORM

ATTACHMENT 1

***Town of Jupiter Inlet Colony SWMP -
Modification to Inspection Schedule for Inlets/Catch
Basins/Grates***

Modification to Inspection Schedule for Inlets/Catch Basins/Grates

The Inspection schedule for Pipes/Catch Basins/Grates, as written under the Inspections section in the **'Inlets/Catch Basins/Grates - Structural Control Inspection Standard Operational/Maintenance/Documentation Protocol'** of the Town of Jupiter Inlet Colony SWMP is modified to reflect that inspections will be performed *two (2) times a year instead of three (3) times a year*. This modification is made to be consistent with the same time schedule that outfalls are inspected. The modification is reflected in the **'Protocol'** on the accompanying page to this Attachment. Changes are shown by underline (____) for the new requirement and by strike throughs (---) for the deletion.

**Inlets/Catch Basins/Grates – Structural Control Inspection Standard
Operational/Maintenance/Documentation Protocol
- Town of Jupiter Inlet Colony -**

There are thirty two (32) inlets/catch basins/grates that are part of our MS4. The locations are shown the 'Stormwater/Drainage System Map' at the end of this section. These values and the locations do not include exfiltration trenches. Each inlet/catch basin/grate has a unique identification. This information is stored on hardcopy maps and in electronic format.

Inspections:

Inlets/ catch basins/grates are required to be inspected concurrently each permit year. however, the Town inspects all catch basins two (2) times a year at the same time outfalls are inspected. Visual inspections are conducted in accordance with the 'Inlets/Catch Basins/Grates - Structural Control Inspection' Forms. If warranted, as a result of the visual inspection, a work order for maintenance, repair, or a more detailed pipe or structure investigation is generated. A more detailed investigation may include televising the pipe, or using mirrors or other devices, as appropriate, to determine the condition of the pipe/culvert. As a result of the more detailed investigation, a work order for maintenance or repair may be generated.

Maintenance:

There are several maintenance activities that may be associated with stormwater networks . The appropriate activity is chosen to correspond to the reported condition. The following activities may be required:

1. Remove trash and debris and dispose of properly.
2. Remove accumulated vegetative matter and dispose of properly.
3. Remove accumulated sediment and dispose of properly.
4. Remove barnacles and/or other marine life and dispose of properly.
5. Repair/replace the headwall at the end of the pipe, if applicable.
6. Repair/replace pipe or structure, if needed.

Documentation:

The documentation for the inspection and maintenance activities related to the inlets/culverts/grates will be reported on the 'Inlets/Catch Basins/Grates - Structural Control Inspection' Forms and retained in the Town Log for the appropriate permit year.

ATTACHMENT 2

***Town of Jupiter Inlet Colony
Fertilizer Ordinance (Ordinance No. 04-2013)***

ORDINANCE NO. 04 - 2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, AMENDING CHAPTER 19 VEGETATION ARTICLE II RESERVED OF THE CODE OF ORDINANCES TO CREATE NEW SECTIONS 19-16 THROUGH 19-31, INCLUSIVE IN ORDER TO ADOPT A FERTILIZER-FRIENDLY USE ORDINANCE FOCUSING ON EXCESSIVE NUTRIENT LEVELS IN PALM BEACH COUNTY WATER BODIES; PROVIDING FOR TITLE; PROVIDING FOR DEFINITIONS; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR APPLICABILITY; PROVIDING FOR TIMING OF FERTILIZER APPLICATIONS; PROVIDING FOR FERTILIZER FREE ZONES; PROVIDING FOR FERTILIZER CONTENT AND APPLICATION RATES; PROVIDING FOR FERTILIZER APPLICATION PRACTICES; PROVIDING FOR MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATTER; PROVIDING FOR DOMESTIC ANIMAL WASTE; PROVIDING FOR EXEMPTIONS; PROVIDING FOR TRAINING; PROVIDING FOR LICENSING OF COMMERCIAL APPLICATORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR PENALTIES; PROVIDING FOR APPEAL; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, pursuant to Section 303(d) of the federal Clean Water Act and the resulting Florida Impaired Waters Rule (Chapter 62-303, Florida Administrative Code), the Florida Department of Environmental Protection (FDEP) has classified specific water bodies in Palm Beach County as "impaired" as a result of the presence of excessive nutrients; and

1 **WHEREAS**, Section 403.9337, Florida Statutes, requires local governments
2 located within the watershed of a water body or water segment that is listed as impaired
3 by nutrients pursuant to, Section 403.067, Florida Statutes, to adopt an ordinance for
4 Florida-Friendly™ fertilizer use on urban landscapes; and

5 **WHEREAS**, the Florida Department of Environmental Protection (FDEP) on the
6 2nd day of March 2011, issued its Palm Beach County Municipal Separate Storm Sewer
7 System Permit No. FLS 000018-003 (hereinafter referred to as the "MS4 Permit") to
8 forty-one (41) governmental entities including the Town of Jupiter Inlet Colony; and

9 **WHEREAS**, the MS4 permit requires local governments within the watershed of
10 a nutrient impaired water body to adopt FDEP's Model Ordinance for Florida Friendly
11 Fertilizer Use on Urban Landscapes or an Ordinance that includes all the requirements
12 set forth in the Model Ordinance; and

13 **WHEREAS**, surface water runoff and base flow runoff leaves residential
14 neighborhoods, commercial centers, industrial areas, and other lands of Palm Beach
15 County and enters into natural and artificial stormwater and drainage conveyances and
16 natural water bodies in Palm Beach County; and

17
18 **WHEREAS**, phosphorus and nitrogen, the primary nutrients associated with the
19 degradation of surface water, are commonly the primary components of fertilizer for turf
20 and landscape application; and

21

1 **WHEREAS**, the quality of streams, lakes, and wetlands is important to
2 environmental, economic, and recreational prosperity and to the health, safety, and
3 welfare of the residents of Palm Beach County; and
4

5 **WHEREAS**, algae blooms and accelerated growth of aquatic weeds in Palm
6 Beach County's water bodies have heightened community concerns about water quality
7 and eutrophication of surrounding waters; and
8

9 **WHEREAS**, it is generally recognized that Eastern Palm Beach County soils
10 naturally have adequate phosphorus content for most vegetative needs and that
11 additional phosphorus is therefore only occasionally needed to create or maintain a
12 vibrant landscape; and
13

14 **WHEREAS**, it has been recognized that proper application of slow-release
15 nitrogen sources is more efficiently used by plants and less likely to leach or runoff; and
16

17 **WHEREAS**, this Ordinance is part of a regulatory program to address nonpoint
18 sources of nutrient pollution which is scientifically based, and economically and
19 technically feasible; and
20

21 **WHEREAS**, in the process of adoption of this Ordinance, the Town of Jupiter
22 Inlet Colony Commission has considered scientific information, including input from the
23 Department of Environmental Protection, the Department of Agriculture and Consumer
24 Services, and the University of Florida Institute of Food and Agricultural Sciences.

1
2 NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE
3 TOWN OF JUPITER INLET COLONY, FLORIDA, that:

4
5 SECTION 1: Chapter 19 VEGETATION, Article II Reserved of the Code of Ordinances
6 is hereby amended to create new Sections 19-16 through 19-31 which shall read as
7 follows:

8
9 SECTION 19-16. TITLE.

10 This Ordinance shall be known as the Fertilizer-Friendly Use Ordinance.

11
12 SECTION 19-17. DEFINITIONS.

13 For this Ordinance, the following terms shall have the meanings set forth in this
14 section unless the context clearly indicates otherwise.

15 1. "Application" or "Apply" means the actual physical deposition of fertilizer to
16 turf or landscape plants.

17 2. "Applicator" means any person who applies fertilizer on turf and/or
18 landscape plants in Town of Jupiter Inlet Colony.

19 3. "Approved Test" means a soil test from the University of Florida,
20 government, or other commercial licensed laboratory that regularly performs soil testing
21 and recommendations.

22 4. "Best Management Practices (BMP's)" means turf and landscape
23 practices or combination of practices based on research, field-testing, and expert
24 review, determined to be the most effective and practical site-specific means, including

1 economic and technological considerations, for improving water quality, conserving
2 water supplies and protecting natural resources.

3 5. "Code Enforcement Officer", "Official", or "Inspector" means any
4 designated employee or agent of the Town of Jupiter Inlet Colony whose duty it is to
5 enforce codes and ordinances enacted by the Town of Jupiter Inlet Colony.

6 6. "Commercial Fertilizer Applicator" except as provided in section
7 482.1562(9), F.S., means any person who applies fertilizer for payment or other
8 consideration to property not owned by the person or firm applying the fertilizer or the
9 employer of the applicators.

10 7. "Fertilizing", or "Fertilization" means the act of applying fertilizer to turf,
11 specialized turf, or landscape plants.

12 8. "Fertilizer" means any substance or mixture of substances that contains
13 one or more recognized plant nutrients and promotes plant growth, or controls soil
14 acidity or alkalinity, or provides other soil enrichment, or provides other corrective
15 measures to the soil.

16 9. "Institutional Applicator" means any person, other than a private, non-
17 commercial or a Commercial Applicator (unless such definitions also apply under the
18 circumstances), that applies fertilizer for the purpose of maintaining turf and/or
19 landscape plants. Institutional Applicators shall include, but shall not be limited to,
20 owners, managers, or employees of public lands, schools, parks, religious institutions,
21 utilities, industrial or business sites and any residential properties maintained in
22 condominium and/or common ownership.

23 10. "Landscape Plant" means any native or non-native tree, shrub, or
24 groundcover (excluding turf).

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11. "Person" means any natural person, business, corporation, limited liability company, partnership, limited partnership, association, club, organization, and/or any group of people acting as an organized entity.

12. "Prohibited Application Period" means the time period during which a Flood Watch or Warning, a Tropical Storm Watch or Warning, or a Hurricane Watch or Warning is in effect for any portion of the Town of Jupiter Inlet Colony, issued by the National Weather Service, or if heavy rain (2 inches or more within a twenty-four (24) hour period) is likely.

13. "Saturated Soil" means a soil in which the voids are filled with water. Saturation does not require flow. For the purposes of this Ordinance, soils shall be considered saturated if standing water is present or the pressure of a person standing on the soil causes the release of free water.

14. "Slow-Release", "Controlled Release", "Timed Release", "Slowly-Available", or "Water Insoluble Nitrogen" means nitrogen in a form which delays its availability for vegetative uptake and use after application, or which extends its availability to the vegetation longer than a reference rapid or quick release product.

15. "Turf", "Sod", or "Lawn" means an area of grass-covered soil held together by the roots of the grass.

16. "Urban Landscape" means pervious areas on residential, institutional, road rights-of-way, or other nonagricultural lands that are planted with turf or landscape plants. For the purposes of this section, agriculture has the same meaning as provided in section 570.02, Florida Statutes.

1 SECTION 19-18. FINDINGS.

2 As a result of the Florida Department of Environmental Protection's determination
3 that certain water bodies within Palm Beach County are impaired for excessive nutrient
4 levels, the Town of Jupiter Inlet Colony finds that the best management practices
5 contained in the most recent edition of the "Florida-Friendly Best Management Practices
6 for Protection of Water Resources by the Green Industries", are required in this
7 Ordinance.

8
9 SECTION 19-19. PURPOSE AND INTENT.

10 This Ordinance regulates the proper use of fertilizers by any applicator; requires
11 proper training of commercial and institutional fertilizer applicators; establishes training
12 and licensing requirements; establishes a Prohibited Application Period; and specifies
13 allowable fertilizer application rates and methods, fertilizer-free zones, and exemptions.
14 This Ordinance requires the use of Best Management Practices to minimize negative
15 environmental effects associated with excessive nutrients in our water bodies. These
16 environmental effects have been observed in and on Palm Beach County's natural and
17 constructed storm-water conveyances, rivers, creeks, canals, lakes, estuaries and other
18 water bodies. Collectively, these water bodies are an asset important to the
19 environmental, recreational, cultural and economic well-being of Palm Beach County
20 residents and the health of the public. Overgrowth of algae and vegetation hinder the
21 effectiveness of flood attenuation provided by natural and constructed storm-water
22 conveyances. Regulation of nutrients, including both phosphorus and nitrogen
23 contained in fertilizer, is anticipated to help improve and maintain water and habitat
24 quality.

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SECTION 19-20. APPLICABILITY.

This Ordinance shall be applicable to and shall regulate any and all applicators of fertilizer and areas of application of fertilizer to urban landscapes within the Town of Jupiter Inlet Colony, unless such application is specifically exempted by Section XI of this Ordinance. This Ordinance shall be prospective only, and shall not impair any existing contracts.

SECTION 19-21. TIMING OF FERTILIZER APPLICATIONS.

1. No applicator shall apply fertilizers containing nitrogen and/or phosphorus to turf and/or landscape plants during the Prohibited Application Period or to saturated soils.

2. Fertilizer containing nitrogen and/or phosphorus shall not be applied before seeding or sodding a site, and shall not be applied for the first thirty (30) days after seeding or sodding, except when hydro-seeding for temporary or permanent erosion control in an emergency situation (wildfire, etc), or in accordance with the Storm-water Pollution Prevent Plan for that site.

SECTION 19-22. FERTILIZER FREE ZONES.

Fertilizer shall not be applied within ten (10) feet, or three (3) feet if a deflector shield or drop spreader is used, of any pond, stream, water body, lake, canal, or wetland as defined by the Florida Department of Environmental Protection (Chapter 62-340), Florida Administrative Code or from the top of a seawall or lake bulkhead. Newly planted turf or landscape plants may be fertilized in this zone only for a sixty (60) day

1 period beginning thirty (30) days after planting if needed to allow the vegetation to
2 become well established. Caution shall be used to prevent direct deposition of fertilizer
3 into the water.

4
5 SECTION 19-23. FERTILIZER CONTENT AND APPLICATION RATES.

6 1. Fertilizers applied to turf within the Town of Jupiter Inlet Colony shall be
7 applied in accordance with requirements and directions provided by Rule 5E-1.003(2),
8 Florida Administrative Code, *Labeling Requirements For Urban Turf Fertilizers*. Under
9 Rule 5E-1.003(2), Florida Administrative Code, required application rate and frequency
10 maximums, which vary by plant and turf types, are found on the labeled fertilizer bag or
11 container.

12 2. Nitrogen or phosphorus fertilizer shall not be applied to turf or landscape
13 plants except as provided in section (1) above for turf, or in UF/IFAS recommendations
14 for landscape plants, vegetable gardens, and fruit trees and shrubs, unless a soil or
15 tissue deficiency has been verified by an approved test.

16 3. Fertilizer used for sports turf at golf courses shall be applied in
17 accordance with the recommendations in "Best Management Practices for the
18 Enhancement of Environmental Quality on Florida Golf Courses", published by the
19 Florida Department of Environmental Protection, dated January 2007, as may be
20 amended. Fertilizer used at park or athletic fields shall be applied in accordance with
21 Rule 5E-1.003(2), Florida Administrative Code.

22
23 SECTION 19-24. FERTILIZER APPLICATION PRACTICES.

1 1. As required in Section VII of this Ordinance, spreader deflector shields
2 shall be used when fertilizing via rotary (broadcast) spreaders. Deflectors must be
3 positioned such that fertilizer granules are deflected away from all impervious surfaces,
4 fertilizer-free zones and water bodies, including wetlands. Any fertilizer applied, spilled,
5 or deposited, either intentionally or accidentally, on any impervious surface shall be
6 immediately and completely removed to the greatest extent practicable.

7 2. Fertilizer released on an impervious surface must be immediately
8 contained and either legally applied to turf or any other legal site, or returned to the
9 original or other appropriate container.

10 3. In no case shall fertilizer be washed, swept, or blown off impervious
11 surfaces into storm-water drains, ditches, conveyances, or water bodies.

12 4. Property owners and managers are encouraged to use an Integrated Pest
13 Management (IPM) strategy as currently recommended by the University of Florida
14 Cooperative Extension Service publications.

15
16 SECTION 19-25. MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE
17 MATTER.

18 In no case shall grass clippings, vegetative material, and/or vegetative debris
19 intentionally be washed, swept, or blown on to or into storm-water drains, ditches,
20 conveyances, water bodies, wetlands, sidewalks or roadways. Vegetative material
21 may be placed within the roadway right-of-way, but not over the storm drains, for pick-
22 up by the municipality's vegetative waste hauler.

23
24 SECTION 19-26. EXEMPTIONS.

1 The provisions set forth above in this Ordinance shall not apply to:

2 (a) bona fide farm operations as defined in the Florida Right-to-Farm Act,
3 Section 823.14, Florida Statutes.

4 (b) other properties not subject to or covered under the Florida Right-to-Farm
5 Act that have pastures used for grazing livestock.

6 (c) any lands used for bona fide scientific research, including, but not limited
7 to, research on the effects of fertilizer use on urban storm-water, water quality,
8 agronomics, or horticulture.

9
10
11 SECTION 19-27. TRAINING.

12 1. All commercial and institutional applicators of fertilizer within Palm Beach
13 County shall abide by and successfully complete the six-hour training program in the
14 "Florida-Friendly Best Management Practices for Protection of Water Resources by the
15 Green Industries" offered by the Florida Department of Environmental Protection
16 through the University of Florida/Palm Beach County Cooperative Extension Service
17 "Florida-Friendly Landscapes" program or an approved equivalent program.

18 2. Non-commercial and non-institutional applicators not otherwise required to
19 be certified, such as private citizens on their own residential property, are encouraged to
20 follow the recommendations of the University of Florida/IFAS "Florida-Friendly
21 Landscape Program" and label instructions when applying fertilizers.

1 SECTION 19-28. LICENSING OF COMMERCIAL APPLICATORS.

2 1. All businesses applying fertilizer to turf or landscape plants (including, but
3 not limited to, residential lawns, golf courses, commercial properties, and multi-family
4 and condominium properties) must ensure that the business owner or his/her designee
5 holds the appropriate "Florida-Friendly Best Management Practices for Protection of
6 Water Resources by the Green Industries" training certificate prior to the business
7 owner obtaining a Local Business Tax Certificate. Owners for any category of
8 occupation which may apply any fertilizer to Turf and/or Landscape Plants shall provide
9 proof of completion of the program to the Town of Jupiter Inlet Colony Administration
10 Office. It is the responsibility of the business owner to maintain the "Florida-Friendly
11 Best Management Practices for Protection of Water Resources by the Green Industries"
12 certificate to receive their Business Tax Receipt annually.

13 2. After December 31, 2013, all commercial applicators of fertilizer within the
14 Town of Jupiter Inlet Colony, shall have and carry in their possession at all times when
15 applying fertilizer, evidence of certification by the Florida Department of Agriculture and
16 Consumer Services as a Commercial Fertilizer Applicator per Rule 5E-14.117(18),
17 Florida Administrative Code.

18 3. All businesses applying fertilizer to turf and/or landscape plants (including,
19 but not limited to, residential lawns, golf courses, commercial properties and multi-family
20 and condominium properties) must ensure that at least one (1) employee has an
21 appropriate "Florida-Friendly Best Management Practices for Protection of Water
22 Resources by the Green Industries" training certificate prior to the business owner
23 obtaining a Local Business Tax Certificate. Standard Business Tax Receipt (BTR and
24 transaction fees shall apply).

1
2 SECTION 19-29. ENFORCEMENT.

3 The provisions of this Ordinance shall be enforced by (1) the Town of Jupiter
4 Inlet Colony Code Special Master pursuant to the authority granted by Section 162.01
5 et. seq., Florida Statutes, (2) the Town of Jupiter Inlet Colony through its authority to
6 enjoin and restrain any person violating its Code of Ordinances, or (3) the Town of
7 Jupiter Inlet Colony through the provisions of Part II of Chapter 162, Florida Statutes, as
8 may be amended. The Code Enforcement Director may pursue these or any other
9 enforcement remedies available to and applicable to the Town of Jupiter Inlet Colony.

10
11 SECTION 19-30. PENALTIES.

- 12 1. Failure to comply with the requirement of this Ordinance shall constitute a
13 violation of this Ordinance and shall be punishable by a fine not to exceed \$250,
14 per incident, for the violation or a fine not to exceed \$500 per incident for a
15 repeat violation, and, in addition, may include all costs of repairs and remediation
16 including administrative costs. Each new day the violation exists it is considered
17 a separate incident.
- 18 2. In determining the amount of fines that should be imposed, the Special Master
19 shall consider the following factors: (1) the gravity of the violation; (2) any
20 actions taken by the violator to correct the violation; and (3) any previous
21 violations committed by the violator. If the Special Master finds the violation is
22 irreparable or irreversible in nature, a fine not to exceed \$15,000 per violation
23 may be imposed.

1 3. Funds generated by penalties imposed under this Ordinance shall be used by the
2 Town of Jupiter Inlet Colony for the administration and enforcement of Section
3 403.9337, Florida Statutes, and the corresponding Sections of this Ordinance
4 and to further water conservation and nonpoint pollution prevention activities.

5 SECTION 19-31. APPEALS.

6 An aggrieved party, including the Town of Jupiter Inlet Colony, may appeal a final
7 administrative order of a Special Master to the circuit court. Such an appeal shall not be
8 a hearing de novo, but shall be limited to appellate review of the record created before
9 the Special Master. An appeal shall be filed within thirty (30) days of the execution of
10 the order to be appealed.

11
12 SECTION 2. The provisions of this Ordinance shall become and be made a part of the
13 Town of Jupiter Inlet Colony Code of Ordinances. The sections of this Ordinance may
14 be renumbered or re-lettered to accomplish such, and the word "ordinance" may be
15 changed to "section", "article", or other appropriate word.

16
17 SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby
18 repealed.

19
20 SECTION 4. If any section, paragraph, sentence, clause, phrase, or word of this
21 Ordinance is for any reason held by a Court of competent jurisdiction to be
22 unconstitutional, inoperative, or void, such holding shall not affect the remainder of this
23 Ordinance.

1 **SECTION 5.** The provisions of this Ordinance shall become effective immediately upon
2 passage.

3
4 FIRST READING this 8th day of July, 2013.

5
6 SECOND READING this 12th day of August, 2013.
7
8
9

10 TOWN OF JUPITER INLET COLONY, FLORIDA

11
12 
13
14 MAYOR DANIEL J. COMERFORD, III

15
16 
17
18 VICE-MAYOR THOMAS M. DISARNO

19
20
21 COMMISSIONER DOUGLAS C. PIERSON

22 
23
24 COMMISSIONER MILTON J. BLOCK

25
26 
27
28 COMMISSIONER RICHARD D. BUSTO

29
30 ATTEST:

31
32 
33
34 Town Clerk Gasper Taormina
35
36
37
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