

March 17, 2020

Mr. Stephen Coiccia
Florida Department of Environmental Protection
2600 Blair Stone Road
Tallahassee, FL 32399-2400

Subject: Palm Beach County MS4 – Permit No. FLS000018 (Cycle 3) City of Belle Glade
Year 6 Audit Report

Dear Mr. Coiccia:

This letter is written on behalf of the City of Belle Glade, in response to the Audit Report received on February 17, 2020. There were three areas identified as requiring improvements, related to the maintenance yard and refresher training for construction site runoff for Code Compliance and Site Plan Reviewer.

Maintenance Yard

- 1. Within 30 days of receipt of the audit report, contact the NPDES Stormwater Notice Center to determine if MSGP coverage is needed for the Public Services compound, specifically under Sector P – Land Transportation, SIC Code 4212. Submit DEP's determination of need for MSGP coverage for this activity/facility.*

AECOM contacted the Stormwater Notice Center and spoke with Victoria Robinson, who then contacted City Public Services staff directly in order to ask questions regarding an MSGP determination. Victoria Robinson then sent a letter to the City on March 10, 2020 requesting that they complete and submit a Permit Determination form and signed certification within 30 days of the notification. The City is currently in the process of completing the form.

- 2. Sweep the yard regularly, clean trash around inlet and around edges of the property. May need to excavate swale and vac culvert on side of property. Within 30 days of receipt of the audit report, send images of the maintained yard and swale.*

The City has informed me that they are still in the process of excavating the swale and stabilizing the soils. Photographs will be forwarded as soon as the work is completed.

Part III.A.9.c: Construction Site Runoff – Site Operator Training

- 1. In future reporting periods, provide refresher training for inspector and site plan reviewer. Discussed checking out Excal video from Mock Roos.*

The City is sending two staff, the Planning & Zoning Manager, Ralph Butts, and his Lead Code Enforcement Officer to the FDEP E&SC Inspector training being offered in Palm Beach County in May 2020. Craig A. Smith and Associates' (the City's engineering consultant) Site Plan Reviewer, Keith Shriner, attended the March 2020 refresher training. In addition, this year, Mock Roos is making the training videos available online, which will make them more accessible to City staff for refresher training in the future.

If you require any additional information, please contact me at karen.brandon@aecom.com or 561-684-3375.

Sincerely,

A handwritten signature in blue ink that reads "Karen Brandon". The signature is written in a cursive, flowing style.

Karen D. Brandon, P.E.
Site Manager

cc: Johnny Gooden
Ralph Butts
Alan Wertepny, P.E.