

OP SECTION 1
Plan System 10
Pipes/Culverts and Inlets/Manholes – Structural Control Inspection
Standard Operational/Maintenance/Documentation Protocol

There are 2,125 linear feet of pipes/culvert that are part of Towns MS4 at this time (REF MAP #1-Based on Hill Avenue As-builts (MS4-#2). All piping is exfiltration trench or outfall, which is covered under other Section 1 areas. The locations are shown on the as-built map in the appendices. This value and the locations on the map do NOT include exfiltration trench, which is catalogued separately. Each pipe segment (between two structures or between a structure and an outfall) has a unique identification. This information is stored on hardcopy maps of the system.

There are 57 inlets/catch basins/manholes that are part of our two MS4s. Each structure has a unique identification on MAP #1. This information is stored on hardcopy maps of the system.

Inspections:

At least 10% of the total number of linear feet of pipe/culvert is inspected each year. The inlets, catch basins, and manholes associated with a pipe/culvert system are inspected concurrently. Visual inspections are conducted in accordance with the checklist/procedure that follows. Inspection forms are not used. The GIS or hard copy maps are coded to identify the last inspection date for each facility. If warranted, as a result of the visual inspection, a work order for maintenance, repair, or a more detailed pipe or structure investigation is generated. A more detailed investigation may include televising the pipe, or using mirrors or other devices, as appropriate, to determine the condition of the pipe/culvert. As a result of the more detailed investigation, a work order for maintenance or repair may be generated.

Maintenance:

There are several maintenance activities that may be associated with storm water networks. The appropriate activity is chosen to correspond to the reported condition. The following activities may be required and are specifically related to drainage structures:

1. Remove trash and debris and dispose of properly.
2. Remove accumulated vegetative matter and dispose of properly.
3. Remove accumulated sediment and dispose of properly.
4. Remove barnacles and/or other marine life and dispose of properly.
5. Repair/replace pipe or structure, or grate/lid if needed.

Documentation:

The documentation form for the inspection and maintenance activities related to the pipes/culverts and inlets/manholes are at end of this section.

DRAINAGE STRUCTURE INSPECTION REPORT

FORM DSIR-TA

ID # / DS #	DATE	INSPECTORS

CATCH BASIN OR MANHOLE? CB or MH

GRATE CLEAN * YES NO

CB CLEAN YES NO

OIL SLICKS YES NO

STRUCTURE CRACKS YES NO

INLET/OUTLET PIPES LEAKS YES NO

(ILLICIT DISCHARGE NOTED?) YES NO

SEDIMENT IN BOTTOM YES NO

POLL. CONT. DEVICE PRESENT YES NO

VEGETATION PRESENT YES NO

DESCRIBE:

ODOR PRESENT YES NO

DESCRIBE:

FLOATABLES YES NO

PHOTO TAKEN YES NO

* N/A for MH with rim & lid

Recommendations:

RESOLUTION TO ILLICIT DISCHARGE IF NOTED:

SOP SECTION 10
Proactive and Reactive Inspection Programs

This permit element requires a written **reactive investigation program** for suspected illicit discharges that are reported by others.

Reactive Inspection Program (Written Procedures):

Anytime a complaint is received by Town, Town personnel contacted shall take pertinent information regarding location, source, type of discharge to MS4, and shall initiate a site inspection through Town Administration.

Proactive Inspection Program (Written Procedure): Anytime an inspector is in the field observing other inspection items, the inspector shall identify potential sources of illicit discharges at commercial and industrial sites and take pertinent information regarding location, source, type of discharge to MS4, and shall initiate a site inspection through Town Administration.

Procedure for tracing source of discovered illicit discharge:

If needed, laboratory testing will follow visual observation if observation cannot specifically identify source and discharge.

Procedure for eliminating the discharge:

Town shall notify business through Code Enforcement procedures and will be given direction for elimination of problem along with timing and information regarding fines.

Procedure for documenting the inspections and enforcement activities

See form at end of this section

Procedures for enforcement actions (or referrals to appropriate jurisdictional authority):

Enforcement actions shall be taken in accordance with Town Code Enforcement procedures. Should an outside Agency or CO-permittee be involved, written notification shall be forwarded to applicable agency and Town will follow up with Agency and obtain for Town files any report and documentation outside Agency develops.

Identification of staff /department/outside entity responsible for inspections and for enforcement:

All complaints shall be brought to Town Administration, which will determine and assign responsibility for inspection actions and enforcement procedures. Administration shall be contact and coordinator if any outside Agencies are involved.

Description of resources allocated to implement this permit element:

Town budget. The cost of problem resolution shall be the Owner of the site producing the contamination. Cost recovery shall be subject to applicable laws and statutes and if needed, Town shall pursue cost recovery through the Court system if needed.

Proactive and Reactive Investigation of Reported Illicit Discharge/Illegal Connection/Illegal Dumping
Mangonia Park Administration
FORM PRI-TA (2011)

Town Personnel Receiving Complaint or Initiating Insp.: _____

Date: _____

Site Location (Address) and
Business _____

Date suspected illicit was reported or observed: _ _____

Date of investigation: _____

MS4 Receiving system: _____

If not within MS4, date and to whom referral made (reactive):

Verification of problem:

Type of discharge/connection/dumping: _____

Determined Source: _____

Type of enforcement action taken: _____

Date to verify elimination: _____

Party Responsible for Cost of Cleanup: _____

Notes/Commentary on Resolution:

SOP SECTION 12
Plan to Eliminate Illicit Wastewater Contamination in MS4

The Town only operates the wastewater collection and transmission system within Town jurisdiction. Treatment is Provided by Riviera Beach

There are no septic systems in the MS4. All MS4 in areas zoned Industrial and septic systems are prohibited in this zoning.

If so,

Should a wastewater spill or illegal connection be proactively or actively determined, the situation shall be reported to Town Administration, at which time TA shall contact the Town's Utility Dept. (MPUD) for resolution. Involved Town personnel shall follow up with and obtain any and all reports generated by MPUD and/or PB County Health Department.

Identified indications of wastewater contamination are documented in the report section of the operating procedures. Follow-up with the Utility Department is conducted so that documentation of the response and resolution can also be made in the log. In addition, the Utility Department provides information on other reported wastewater spills for inclusion in the log.



ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below**

SECTION I. BACKGROUND INFORMATION																						
A.	Permittee Name: TOWN OF MANGONIA PARK																					
B.	Permit Name: Palm Beach County Municipal Separate Storm Sewer System																					
C.	Permit Number: FLS000018-003 (Cycle 3)																					
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input checked="" type="checkbox"/> Other, specify Year: 6																					
E.	Reporting Time Period (month/year): October / 2015 through September / 2016																					
F.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">Name of the Responsible Authority: Kenneth Metcalf</td> </tr> <tr> <td colspan="3">Title: Town Manager</td> </tr> <tr> <td colspan="3">Mailing Address: 1755 East Tiffany Drive</td> </tr> <tr> <td>City: Mangonia Park</td> <td>Zip Code: 33407</td> <td>County: Palm Beach</td> </tr> <tr> <td colspan="2">Telephone Number: 561-848-1235</td> <td>Fax Number: 561-848-6940</td> </tr> <tr> <td colspan="3">E-mail Address: kmetcalf@townofmangoniapark.com</td> </tr> </table>	Name of the Responsible Authority: Kenneth Metcalf			Title: Town Manager			Mailing Address: 1755 East Tiffany Drive			City: Mangonia Park	Zip Code: 33407	County: Palm Beach	Telephone Number: 561-848-1235		Fax Number: 561-848-6940	E-mail Address: kmetcalf@townofmangoniapark.com					
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E-mail Address:																						

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)	
A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none):0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable

SECTION III. MONITORING PROGRAM

A.	Provide a brief statement as to the status of monitoring plan implementation: <i>The monitoring plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the monitoring information. †</i>
B.	Provide a brief discussion of the monitoring results to date: • <i>DEP Note: See Part V of the permit for the monitoring requirements. Each permittee must discuss the monitoring results as it relates to the implementation and effectiveness of their SWMP. Refer to Joint Report</i>
C.	Attach a monitoring data summary, as required by the permit. Refer to Joint Report

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: <i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i> \$31,921
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$36,457

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

<u>Attached</u>	<u>N/A</u>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C. (Refer to Joint Report)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. (Refer to Joint Report)

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Kenneth Metcalf

Title: Town Manager

Signature: _____ Date: / /

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.					C.	D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation									
<p>Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.</p> <p><i>DEP Note: The permittee needs to “customize” this section by adding any structural controls to the list below that are part of the permittee’s MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p> <p>Provide an inventory of all known major outfalls covered by the permit and a map depicting the location of the major outfalls (hard copy or CD-ROM). Provide the outfall inventory and map with the Year 1 Annual Report.</p> <p>Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained. If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p> <p><i>DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p>										
Type of Structure			Number of Activities Performed					Documentation / Record	Entity Performing the Activity	Comments
			Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained			
Exfiltration trench / French drains (linear feet)			3103	0	0	0	0	NONE	CONTRACTOR	SCHED. FOR 2016-2017
Grass treatment swales (LF)			4870	1	100		100	SW-TA	ADMIN	
Major stormwater outfalls			2	0	0	0	0	CS-TA	ADMIN	SCHED FOR 2016-2017
Weirs or other control structures			2	0	0	0	0	CS-TA	ADMIN	" "

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.				C.		D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed		Documentation / Record	Entity Performing the Activity	Comments	
	MS4 pipes / culverts (LF)	2125	0	0	0	0	EXF-TA	ADMIN	HARD PIPE INSP. WITH EXFIL TRENCHES 2016-2017	
	Inlets / catch basins / grates	57	12	20	0	0	DSIR-TA	ADMIN	NEW MS4 AREA SCHED 2016-2017-OLD AREA DONE 2 TIMES	
	ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were <u>not</u> met									ALL DONE 100% 2 YRS AGO
	Year 1 ONLY: Attach a map of all known major outfalls									
Part III.A.2	Areas of New Development and Significant Redevelopment									
	Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. Report the number of new development projects reviewed under Part III.A.9.a.									
	Number of significant redevelopment projects reviewed				0		SITE PLAN RECORDS	ADMIN	HAD NONE	
	Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.									
Year 2 ONLY: Attach the summary report of the review activity Year 4 ONLY: Attach the follow-up report on plan implementation							N/A	ADMIN	No modifications recommended in Year 2-FOLLOW UP N/A	
Part III.A.3	Roadways									
	Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.									

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A. Permit Citation/ SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation / Record	E. Entity Performing the Activity	F. Comments
	<p>PERMITTEE Litter Control Program: Frequency of litter collection</p> <p>PERMITTEE Litter Control Program: Estimated amount of area maintained (linear feet)</p> <p>PERMITTEE Litter Control Program: Estimated amount of litter collected (13 GAL BAGS)</p>	<p>AS NEEDED</p> <p>10,476</p> <p>62.5</p>	<p>LCL-TA</p> <p>LCL-TA</p> <p>LCL-TA</p>	<p>ADMIN</p> <p>ADMIN</p> <p>ADMIN</p>	<p>ADDED HILL AVE MS 4 BOTH SIDES OF CURBED ROADWAY</p>
<p>If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.</p>					
	<p>Keep PBC Beautiful Trash Pick-up Events: Total miles cleaned</p> <p>Keep PBC Beautiful Trash Pick-up Events: Estimated amount of litter collected (cubic yards)</p> <p>Adopt-A-Road Program: Total miles cleaned</p> <p>Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)</p>	<p>0</p> <p>0</p> <p>0</p> <p>0</p>			<p>DO NOT HAVE ANY OF THESE PROGRAMS</p>
<p>Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.</p>					
	<p>Frequency of street sweeping</p> <p>Total miles swept (per year)</p> <p>Estimated quantity of sweeping material collected (cubic yards)</p> <p>Total nitrogen loadings removed (pounds)</p> <p>Total phosphorus loadings removed (pounds)</p> <p>Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned</p>	<p>0</p> <p>0</p> <p>0</p> <p>0</p> <p>0</p>			<p>DO NOT HAVE ROADS W/ CURB AND GUTTER</p>
<p>Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p>					
		Number of			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p>Name of facility #1: DO NOT HAVE ANY OF THESE FACILITIES</p>	<p>Inspections</p>			
<p>Part III.A.4</p>	<p>Flood Control Projects</p>				
	<p>Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.</p>				
	<p>Flood control projects completed during the reporting period</p>	<p>1</p>	<p>HILL AVE. PLANS</p>	<p>ADMIN & ENG.</p>	<p>HILL AVE</p>
	<p>Flood control projects completed during the reporting period that did <u>not</u> include stormwater treatment</p>	<p>0</p>			<p>COMPLETED</p>
	<p>ATTACH a list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it was not</p>				<p>TOWN TOOK OVER</p>
	<p>Stormwater retrofit projects planned</p>	<p>0</p>			<p>IN</p>
	<p>Stormwater retrofit projects under construction during the reporting period</p>	<p>0</p>			<p>THIS AR</p>
	<p>Stormwater retrofit projects completed during the reporting period</p>	<p>1</p>	<p>HILL AVE. PLANS</p>	<p>ADMIN & ENG</p>	<p>PERIOD</p>
<p>Part III.A.5</p>	<p>Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit</p>				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Municipal waste transfer stations; • Municipal waste fleet maintenance facilities; and • Any other municipal waste treatment, waste storage, and waste disposal facilities. 				
	<p>Report the number of applicable facilities and the number of the inspections conducted for each facility.</p>				
	<p>Name of facility #1: DO NOT HAVE ANY OF THESE FACILITIES</p>	<p>Number of Inspections</p>			

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Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.				
	CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides	1	RECEIPTS.	TOMASELLO	USE CONTRACTOR ONLY
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	0	RECEIPTS	NOT ASSIGNED	NONE THIS PERIOD
	Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then <u>all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within 24 months of the date of permit issuance.</u> Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.				
	Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance				
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.				
	FYN PROGRAM FUNDING: Permittee Provides Funding? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount of Funding = See Joint Report				
	Public education and outreach program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Fact sheets distributed FROM COUNTER AT TOWN HALL	46	TOWN HALL	ADMIN	
	WATER UTILITY BILL BLURB	3	UTILITY RECORDS	ADMIN	
	WATER UTILITY BILLS ISSUED	367	UTILITY RECORDS	ADMIN	
	Newspapers & newsletters: Number of articles/notices published	1	NEWSLETTER	ADMIN	INCL. BROCHURE
	Newsletters: Number of newsletters distributed	250	NEWSLETTER	ADMIN	

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	Public displays (e.g., kiosks, storyboards, posters, etc.)	1	TOWN HALL	ADMIN	
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.				
	ATTACH a report on any amendments to the applicable legal authority	0	N/A	TOWN COUNCIL	NONE NEEDED
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Proactive inspections for suspected illicit discharges / connections / dumping	24	DSIR-TA	ADMIN	NONE OBSERVED
	Illicit discharges / connections / dumping found during a proactive inspection	0	PID-TA	ADMIN	NONE OBSERVED
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection	0	PID-TA	ADMIN	NONE OBSERVED
	Fines issued for illicit discharges / connections / dumping found during a proactive inspection	0	PID-TA	ADMIN	NONE OBSERVED
	Year 1 ONLY: Attach the written proactive inspection program plan				
	Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.		C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Reports of suspected illicit connections / discharges / dumping received		0	PID-TA	ADMIN	NO REPORTS
	Reactive investigations of reports of suspected illicit discharges/connections / dumping		0	PID-TA	ADMIN	NO REPORTS
	Illicit discharges / connections / dumping found during a reactive investigation		0	PID-TA	ADMIN	NO REPORTS
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation		0	PID-TA	ADMIN	NO REPORTS
	Fines issued for illicit discharges / connections / dumping found during a reactive investigation		0	PID-TA	ADMIN	NO REPORTS
<p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p>						
<p><i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i></p>						
		Initial Training	Refresher Training			
Personnel trained		0	0			SCHED. FOR THIS AR
Contractors trained		0	0			DO NOT USE
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response					
<p>Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.</p>						
<p><i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.</i></p>						
Hazardous and non-hazardous material spills responded to			0	WPBFD	WPBFD	NONE REPORTED
<p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the number and type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p>						
		Initial Training	Refresher Training			
Personnel trained		0	0			SCHED FOR THIS AR
Contractors trained		0	0			DO NOT USE

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.		C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p style="text-align: center;">Inflow / infiltration incidents resolved</p> <p style="text-align: center;">Name of owner of the sanitary sewer system</p>		1	UTILITY RECORDS	ADMIN	STUDY PRIOR TO LINING
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections					
	<p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Hazardous waste treatment, storage, disposal and recovery facilities; • Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and • Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.</p> <p>During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.</p>					
		Number of Facilities	Number of Inspections	For violations discovered during a high risk inspection		
				Fines issued	Notices of Violation (NOVs) / warning letters / citations issued	
	Total high risk facilities	0				NONE IN MS 4
	New high risk facilities added to the inventory during the current reporting period	0				NONE IN MS4
	Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections)	0				NONE FOUND IN DATA BASES

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries				
	Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.				
	High risk facilities sampled	0			SEE ABOVE
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices				
	Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.				
	PERMITTEE SITES: Construction site plans reviewed	0			NO PRIVATE
	PERMITTEE SITES: Construction site plans approved	0			OR PUBLIC
	PRIVATE SITES: Construction site plans reviewed	0			PROJECTS
	PRIVATE SITES: Construction site plans approved	0			IN MS4 THIS AR
	Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.				
	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.</i>				
	Notified of ERP stormwater permit requirements	0			NONE
	Confirmed ERP coverage	0			IN
	Notified of CGP stormwater permit requirements	0			MS4
	Confirmed CGP coverage	0			THIS AR
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.			C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity			Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p>PERMITTEE SITES: Active construction sites</p> <p>PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs</p> <p>PERMITTEE SITES: Percentage of active construction sites inspected</p> <p>PRIVATE SITES: Active construction sites</p> <p>PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs</p> <p>PRIVATE SITES: Percentage of active construction sites inspected</p> <p>Notices of Violation (NOVs) / warning letters / citations issued</p> <p>Stop Work Orders issued</p> <p>Fines issued</p> <p>Year 1 ONLY: Attach the written construction site inspection program plan</p>			0			FOR ALL
				0			ITEMS
				0			NONE IN MS4
				0			THIS AR
				0			
				0			
				0			
				0			
Part III.A.9.c	Construction Site Runoff — Site Operator Training						
	<p>During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) and private persons involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. All inspectors of construction sites shall be certified through the Florida Stormwater, Erosion, and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the number and type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee.</p> <p><i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private persons during the applicable reporting year.</i></p> <p><i>DEP Note: The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and then note in Column F the number of staff who were previously trained / certified. Private site operator training can include pre-construction meetings.</i></p>						
	Certification Training	Initial Training (non-certification)	Refresher Training				
Permittee construction site inspectors	1		1		FDEP INSP 28935	FDEP	TOWN ENG.
Permittee construction site plan reviewers		0				ADMIN	NONE TRAINED THIS AR
Permittee construction site operators		0					HAVE NONE

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

Permit Citation/ SWMP Element	SWMP EVALUATION
Part II.A.1 Structural control inspection and maintenance	Strengths: EVEN WITH ADDITION OF NEW MS4 AREA MS4 IS VERY SMALL AND CAN BE OBSERVED AND DOCUMENTED ON A GREATER FREQUENCY THAN REQUIRED
	Weaknesses: NONE AT THIS TIME
	SWMP Revisions to address deficiencies: N/A
Part II.A.2 Significant redevelopment	Strengths: AREA FULLY DEVELOPED AND NO RE-DEVELOPMENT HAS TAKEN PLACE
	Weaknesses: NONE
	SWMP Revisions to address deficiencies: N/A
Part II.A.3 Roadways	Strengths: SMALL MS 4-ALL SWALED (EVEN BEHIND VALLEY GUTTER IN NEW MS4 AREA) AND LITTER CONTROL IS MANAGEABLE DUE TO SMALL SIZE OF MS4
	Weaknesses: NONE
	SWMP Revisions to address deficiencies: N/A
Part II.A.4 Flood control	Strengths: WITH ADDITION OF HILL AVE. MS4, FLOOD CONTROL INCREASED; STILL WORKING ON LAST LEG OF FIRST MS4 AREA
	Weaknesses: FINAL LEG OF FIRST MS4 STILL NEEDS TO BE INSTALLED-FUNDS ARE MINIMAL FOR THIS EFFORT AT THIS TIME-
	SWMP Revisions to address deficiencies: WORKING WITH POTENTIAL SITE DEVELOPER (SFTRA LAYOVER FACILITY) FOR FUNDING AND/OR CONSTRUCTION OF LAST LEG IN FIRST MS4-DEVELOPER NEEDS ACCESS TO SITE WHERE EXFIL. LEG NEEDED.
Part II.A.5 Waste TSD Facilities	Strengths: N/A-TOWN HAS NO FACILITIES
	Weaknesses: N/A
	SWMP Revisions to address deficiencies: N/A
Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: PESTICIDES APPLIED BY LICENSED CONTRACTOR-TOWN AS SUCH DOES NOT APPLY HERBICIDES OR FERTILIZER IN TOWN'S MS 4 AREA (IF DONE IT WOULD BE CONTRACTED)
	Weaknesses: WITH NEW MS4 AREA (NEAR RESIDENTIAL AREA THAT CONTRIBUTES RUNOFF) CONTROL OF HOMEOWNER'S APPLYING MATERIALS
	SWMP Revisions to address deficiencies: ATTEMPT TO INCREASE OBSERVATION OF RESIDENTIAL ACTIVITIES REGARDING APPLICATION OF MATERIALS

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

	Part II.A.7 Illicit Discharge Detection and Elimination	Strengths: MS4 VERY SMALL AND IS REASONABLY EASY TO OBSERVE
		Weaknesses: NONE APPARENT AT THIS TIME
		SWMP Revisions to address deficiencies: NONE PROPOSED WITH THIS AR
	Part II.A.8 High Risk Industry Runoff	Strengths: SMALL AREA WITH NO KNOWN HIGH RISK FACILITIES AT THIS TIME
		Weaknesses: NONE
		SWMP Revisions to address deficiencies: NONE PROPOSED AT THIS TIME
	Part II.A.9 Construction Site Runoff	Strengths: SMALL MS4 AREA TO MONITOR AND WITH TOWN BEING SMALL CONSTRUCTION OPERATION CAN BE EASILY OBSERVED
		Weaknesses: NONE AT THIS TIME
		SWMP Revisions to address deficiencies: NONE PROPOSED

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 5)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
		N/A
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
		N/A

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part II.F	EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.1	EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.4	EACH ANNUAL REPORT: A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.7.a	EACH ANNUAL REPORT: A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part V.B.9	EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]		Refer to Year 6 Joint Report
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part VI.B.2	EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit.		Refer to Section VIII
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VIII.B.3.e	EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VIII.B.4.f	EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rule 62-624.600(2)(a), F.A.C.	YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.3	YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.6	YEAR 1 or YEAR 2: A copy of the adopted Florida-friendly Ordinance, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.7.c	YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.9.b	YEAR 1: A construction site inspection program plan. [For approval by DEP]		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.2	YEAR 2: A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part V.A.2	YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.2	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part V.A.3	YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part V.B.3	YEAR 4: The monitoring plan (with revisions, if applicable).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VII.C	YEAR 4: An application to renew the permit.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VIII.B.3.d	YEAR 4: A TMDL Implementation Plan / Supplemental SWMP.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed <u>new</u> written SOP / Plan	Reviewed & <u>no revision needed</u> to existing SOP / Plan	Reviewed & <u>revised</u> existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the litter control program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the street sweeping program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.
N/A	N/A	N/A	N/A	Part III.A.6	Plan for pesticide, herbicide and fertilizer application training DEP Note: A plan is not necessary since the FDACS certification / licensing program adequately fulfills the permit requirement.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	Plan for proactive illicit discharge / connections / dumping inspections.*
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	Plan for illicit discharge training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	SOP for spill prevention and response efforts.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	Plan for spill prevention and response training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.g	SOP to reduce / eliminate sanitary wastewater contamination of the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.8	SOP for inspections of high risk industrial facilities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.b	Plan for inspections of construction sites.*
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

* Revisions to these plans require DEP approval – please complete Section IX.A of the annual report **and submit revised SOP for approval.**

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT

Rule / Permit Citation	Report Title	Approved Date
Part VIII.B.3.a	6 MONTHS from effective date of permit: TMDL Prioritization Report.	11/29/11
Part VIII.B.3.b	12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.	12/28/11
Part VIII.B.3.c	6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.	08/06/13
Part VIII.B.4	30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP).	Not Applicable

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	Lake Okeechobee BMAP is underway for area's north of Lake. All applicable Palm Beach County permittees are in compliance with the TMDL and BMAP Programs	Date BMAP Annual Report Submitted to DEP
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**END OF REVISED TAILORED MS4 AR FORM
CYCLE 3 PERMIT**

ATTACHMENT 1

PART II.F-INCREASE/DECREASE IN EXPENDITURES

There were personnel changes and a new Town Manager. Costs were slightly less than previous actual expenditures and predicted budgeted because not as many inspections were done nor cleaning/inspection of the exfiltration systems (a significant NPDES cost to the Town). This will be done this coming AR period and the Town personnel are up to full complement.

PART III.A.1-INSPECTION FREQUENCIES

The inspections for the new MS4 system were done when the project was taken over by the Town. However, at that time, the SOP forms were not utilized therefore there was no back up and thus were reported as “0”. The lack of personnel and personnel changes/replacements created some confusion over the tasks needed and the outfalls may have been inspected but no reports were filed. The Town engineer did look at outfalls after AR period ended no reports (was not looking for NPDES but for another issue) thus, “0” reported due to lack of filed reports. Formal inspections for structures and outfalls, with full report backup, will be done for the upcoming AR under the new permit cycle.