



Annual Report Form For Individual NPDES Permits For Municipal Separate Storm Sewer Systems (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator (<http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>). Files larger than 10MB may be placed on the FTP site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading files, email the MS4 coordinator or NPDES Program Administrator to notify them the report is ready for downloading; or by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

Submit the form and attachments to:
 Florida Department of Environmental Protection
 Mail Station 3585
 2600 Blair Stone Road
 Tallahassee, Florida 32399-2400

SECTION I. BACKGROUND INFORMATION	
A.	Permittee Name: Village Of Royal Palm Beach
B.	Permit Name: Palm Beach County MS4
C.	Permit Number: FLS000018-004 (Cycle 4)
D.	Annual Report Year: <input checked="" type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:
E.	Reporting Time Period (month/year): 10/2016 through 9/2017
F.	Name of the Responsible Authority: Paul L. Webster, P.E., CSM
	Title: Director of Public Works
	Mailing Address: 10996 Okeechobee Blvd.
	City: Royal Palm Beach Zip Code: 33411 County: Palm Beach
	Telephone Number: 561-790-5122 Fax Number: 561-791-7075
	E-mail Address: pwebster@royalpalmbeach.com
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above):
	Title:
	Department:
	Mailing Address:
	City: Zip Code: County:
	Telephone Number: Fax Number:
	E-mail Address:

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable in Year 1)	
A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 2 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

SECTION III. PART V.B. ASSESSMENT PROGRAM

A.	<p>Provide a brief statement as to the status of water quality monitoring plan implementation. Status may include sampling frequency changes, monitoring location changes, or sampling waiver conditions. <i>DEP Note: If permittee participates in a collaborative monitoring plan, permittee may refer to a joint response as defined by the interlocal agreement.</i></p> <p>Name and date of the approved plan: Current approved plan for the Group Monitoring Plan is September 8, 2016 (with issuance of the Cycle 4 permit). Our newly-developed, individual Assessment Plan was submitted on 9/8/17.</p> <p>Status: The Group Monitoring Report is included in the Cycle 4, Year 1 Joint Annual Report. The newly-developed, individual Assessment Plan is awaiting approval by FDEP.</p>
B.	<p>Provide a brief discussion of the monitoring and loading results to date which includes a summary of the water quality monitoring data and / or stormwater pollutant loading changes from the reporting year. <i>DEP Note: Results must be specific to the permittee's SWMP.</i></p> <p>Please refer to the Cycle 4, Year 1 Joint Annual Report for a summary of the Group's water quality monitoring results for the reporting period. Refer to the Cycle 3, Year 6 Joint Annual Report for proposed pollutant loading analysis changes. The best available information on existing pollutant loading estimates is documented in the Cycle 3, Year 3 Joint Annual Report.</p> <p>The newly-developed, individual Assessment Plan is under review by FDEP and will be implemented during Year 2 of the permit cycle. Note that in any future reporting year, the Group's water quality monitoring data for the reporting period may not be available for 4 to 6 months after the reporting period has ended. Consequently, any water quality data from the Group Program that is used as part of an individual permittee's Assessment Plan for the reporting period, will be based on the previous year's data.</p>
C.	<p>Attach a monitoring data summary as required by the permit. An analysis of the data discussing changes in water quality and/or stormwater pollutant loading from previous reporting years. <i>DEP Note: Analysis must be specific to the permittee's SWMP.</i></p> <p>See response for Section III.B., above.</p>

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$ 805,641
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$ 1,510,300
C.	<p>Did the current reporting year resources decrease from the previous year? Y <input checked="" type="checkbox"/> / N <input type="checkbox"/></p> <p>If program resources decreased, provide a discussion of the impacts on the implementation of the SWMP.</p> <p>The variation in budget and expenditures is due to capital project funding, which varies from year to year.</p>

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	Required Attachments	Permit Citation	Attachment Number/Title
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.	Part III.A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	An explanation of why the minimum inspection frequency in Table II.A.1.a. was not met, if applicable.	Part II.A.1	Part III A 1 – Memo to File 2017
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not (if applicable).	Part III.A.4	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.	Part V.B.3	Refer to PBC Joint Annual Report
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YEAR 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.	Part III.A.1	Outfalls & Drainage Basins
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 2: A summary review of codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.	Part V.A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Summary of TMDL Monitoring Results (if applicable).	Part VIII.B.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Bacteria Pollution Control Plan (if applicable).	Part VIII.B.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A report on any amendments to the applicable legal authority (if applicable).	Part III.A.7.a	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. <ul style="list-style-type: none"> The monitoring plan (with revisions, if applicable). If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate. 	Part V.B.3 Part V.A.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: TMDL Supplemental SWMP (if applicable).	Part VIII.B.3	

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Paul L. WEBSTER, P.E., C.S.M.

Title: Director of Public Works

Signature:  Date: 3/12/2018

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.					C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentatio n / Record	Entity Performing the Activity	Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation								
	<p>Report the current known inventory.</p> <p>Report the number of inspection and maintenance activities conducted for each applicable type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained.</p> <p><i>Note: Delete structures that are not in your MS4's inventory. The permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p>								
	Type of Structure	Number of Structures	Number of Inspections	Percent Inspected	Number of Maintenance Activities	Percent Maintained			
Dry retention systems		10	12	100%	12	100%	Manhours and Grounds Maintenance	Public Works	Inspected during monthly maintenance; no inspection documentatio n maintained. Mowed and cleared monthly.
Underdrain filter systems	0								
Exfiltration trench / French drains (lf)	0								
Grass treatment swales (miles)	5.4	2	100%	Unknown	100%	None	Property Owner	Routine inspections are performed by Public Works during semi-annual Sidewalk Survey. No separate inspection documentatio n is kept. Documentatio n will be	

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								developed and used in subsequent reporting periods. Village Code requires property owner to maintain the swale adjacent to their property. Code Enforcement continuously inspects the property within the Village. All (100%) of the swales with the Village are maintained throughout the year.	
	Dry detention systems (acres)	8.0	39	100%	40	100%	Manhours	Public Works	
	Wet detention systems (acres)	8.5	12	100%	12	100%	GIS	Public Works & Aquatic Contractor	Inspected & treated monthly as needed by Aquatic Contractor as needed. Staff inspects at a minimum monthly.
	Detention with filtration systems	0							
	Alum Injection systems	0							
	Pollution control boxes	0							
	pump stations	0							

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity			Number of Activities Performed		Documentatio n / Record	Entity Performing the Activity	Comments	
	Major outfalls	1	4	100%	4	100%			No maintenance required
		Weirs or other control structures	7	20	100%	20	100%		
	pipes / culverts (miles)	79.1	15.2						
	Canals	330	12	100%	12	100%	Aquatic Maintenance Contractor Service Report and Manhours	Outside Contractor and Public Works	Inspected and maintained by Contractor; inspected and maintained as needed by Public Works
	Inlets / catch basins / grates	1,754	161	9.2%	161	9.2%	GIS	Public Works	
	Ditches / conveyance swales (miles)	0							
<p>If the minimum inspection frequencies set forth in Table II.A.1.a. were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p>	☒			<p>The work scheduled for the month of September 2017 could not be completed due to Hurricane Irma.</p>					

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentatio n / Record	Entity Performing the Activity	Comments
Part III.A.1 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: The strength of the SWMP is the comprehensive approach and the significant inspections performed to identify issues in system.				
	Limitations: None				
	SWMP revisions implemented to address limitations: None				
Part III.A.2	Areas of New Development and Significant Redevelopment				
	Report the number of significant development projects, including new and redevelopment, reviewed and approved by the permittee for post-development stormwater considerations.				
	Number of significant development projects reviewed	2	Development Files	Engineering Dept.	
	Number of significant development projects approved	2	Development Files	Engineering Dept.	
	Provide in the Year 2 Annual Report the summary report of the review activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation.				
	Year 2 ONLY: Attach the summary report of the review activity	<input type="checkbox"/>			
	Year 4 ONLY: Attach the follow-up report on plan implementation	<input type="checkbox"/>			
Part III.A.2 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: The strength of the program is the Villages coordinated approach to development review and approval.				
	Limitations: None				
	SWMP revisions implemented to address limitations: None				
Part III.A.3	Roadways				
	Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. <i>Note: If the permittee does not contract activities, delete CONTRACTOR activities.</i>				
	PERMITTEE Litter Control: Frequency of litter collection	52	Manhours	Public Works	
	PERMITTEE Litter Control: Estimated amount of area maintained (miles)	80	GIS	Engineering Dept.	Includes canals
	PERMITTEE Litter Control: Estimated amount of litter collected (cf)	3,992	Trash Pickup	Public Works	Public Works Trash Pickup Log
	OPTIONAL: If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected. If you do not participate in an Adopt-A-Road program, report "0".				
	Trash Pick-up Events: Total miles cleaned	11	GAC site report form	Public Works	
	Trash Pick-up Events: Estimated amount of litter collected (lbs)	85	GAC site report form	Public Works	
	Adopt-A-Road: Total miles cleaned	0			Village does not have an

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	Adopt-A-Road: Estimated amount of litter collected (cy)				active Adopt-a-Road Program.	
		0			Village does not have an active Adopt-a-Road Program.	
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen and total phosphorus loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in column F.	<p style="text-align: center;">Frequency of street sweeping</p> <p style="text-align: center;">Total miles swept</p> <p style="text-align: center;">Estimated quantity of sweeping material collected (cubic yards)</p> <p style="text-align: center;">Total phosphorous loadings removed (pounds)</p> <p style="text-align: center;">Total nitrogen loadings removed (pounds)</p>	12	Street Sweeping Service Reports	Outside Contractor	
	67		Street Sweeping Service Reports	Outside Contractor		
	203.4		Street Sweeping Service Reports	Outside Contractor		
	168		FY2017_Street Sweeping Load Reduction Tool	Public Works		
	263		FY2017_Street Sweeping Load Reduction Tool	Public Works		
	Report the equipment yards and maintenances shops that support road maintenance activities, and the number of inspections conducted for each facility.		<p style="text-align: center;">Name of Facility</p> <p>Field Operations Center</p>	<p style="text-align: center;">Number of Inspections</p> <p style="text-align: center;">3</p>		
	High Risk Facility Checklist	Public Works				

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Part III.A.3 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: The strength of the SWMP is the comprehensive approach and the significant inspections performed to identify issues in system.					
	Limitations: None					
	SWMP revisions implemented to address limitations: None					
Part III.A.4	Flood Control Projects					
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not.					
	Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.					
	Flood control projects completed during the reporting period		0	Capital Improvement Files	Engineering Dept.	
	Flood control projects completed that did <u>not</u> include stormwater treatment					
	Stormwater retrofit projects planned/under construction		0			
	Stormwater retrofit projects completed		0			
If there were projects that did not include stormwater treatment, provide as an attachment a list of the projects and an explanation for each of why it did not.		<input type="checkbox"/>				
Part III.A.4 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: Village Engineering Department provides design and construction management of flood control projects.					
	Limitations: None					
	SWMP revisions implemented to address limitations: None					

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentatio n / Record	Entity Performing the Activity	Comments
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	Report the applicable facilities and the number of the inspections conducted for each facility.				
	Name of Facility	Number of Inspections			
	PBC Solid Waste Authority Transfer Station	3	High Risk Facility Checklist	Public Works	SWA Transfer Station is located within the Corporate limits of RPB, but stormwater flows to Lake Worth Drainage District.
Part III.A.5 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: The limited number of facilities to inspect give the Village more opportunities to inspect on a more aggressive schedule.				
	Limitations: None				
	SWMP revisions implemented to address limitations: None				
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed.				
	Report the number of permittee personnel who have been trained through the Green Industry BMP Program and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.				
	PERSONNEL: FDACS public applicators of pesticides/herbicides	4	Human Resources Training File	Florida Department of Agriculture & Consumer Services	Michael Cheatham, Paul Sawyer, Richard Wishart, Armando Puentes
	CONTRACTORS: FDACS commercial applicators of pesticides/ herbicides	3	Vendor Files	Florida	Grounds Maintenance and Aquatic Maintenance Contractors
	PERSONNEL: Green Industry BMP Program training completed	17	HR Training File	FL DEP	

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentatio n / Record	Entity Performing the Activity	Comments
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	0			Not Contracted Out
	Provide a copy of the adopted ordinance with the Year 2 Annual Report. If this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, indicate that in Column F.				
	Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance	<input type="checkbox"/>			
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides and fertilizers including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	0			
	Neighborhood presentations: Number conducted	0			
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	0			
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	0			
	Special events: Number of participants	0			
	Number of visitors to stormwater-related pages	539	I.S. Department page counter	I.S. Department	
Part III.A.6 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: The public outreach program for the PBC Group is comprehensive.				
	Limitations: The Village needs to find more avenues to present the PBC Group programs to the public.				
	SWMP revisions implemented to address limitations: none				
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Report amendments in Year 4.				
	Year 4 ONLY: Attach a report on amendments to applicable legal authority	<input type="checkbox"/>			

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Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	Report on the proactive inspection program, including the number of inspections conducted by the permittee, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Proactive inspections for suspected illicit discharges	195	GIS	Public Works	
	Illicit discharges found during a proactive inspection	0			
	NOV/WL/citation/fines issued for illicit discharges found during proactive inspection	0			
	Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Reports of suspected illicit discharges received	8	Illicit Discharge Report	Public Works	
	Reactive investigations of reports of suspected illicit discharges etc.	8	Illicit Discharge Report	Public Works	
	Illicit discharges etc. found during reactive investigation	8	Illicit Discharge Report	Public Works	
	NOV/WL/citation/fines issued for illicit discharges etc. found during reactive investigation	0	Illicit Discharge Report	Public Works	
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
	Personnel trained	3	HR Training Records	APWA and FDEP	
	Contractors trained	See Joint PBC	See Joint PBC	See Joint PBC	See Joint PBC
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Report on the spill prevention and response activities, including the number of spills addressed.				
	Hazardous and non-hazardous material spills responded to				
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
	Personnel trained	0	n/a	n/a	PBCFR provides hazardous response within VRPB.
	Contractors trained	0	n/a	n/a	The Village does not use contractors for spill response.

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Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	0			
	Neighborhood presentations: Number conducted	0			
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	0			
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	0			
	Special events: Number of participants	0			
	Number of visitors to stormwater-related pages	539	I.S. Department page counter	I.S. Department	
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	0			
	Neighborhood presentations: Number conducted	0			
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	58,400	VRPB Newsletter	Village Clerk	

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	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	1	Great American Cleanup	Public Works	
	Special events: Number of participants	48	GAC site report form	Public Works	
	Storm sewer inlets newly marked/replaced	0			
	Number of visitors to stormwater-related pages	539	I.S. Department page counter	I.S. Department	
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction. Report only the SSOs and inflow / infiltration incidents into the MS4.				
	Owner of the sanitary sewer system	Palm Beach County Water Utilities			
	Activity to reduce/eliminate SSOs and I&I: (description)	unknown			PBC Water Utilities maintain the sewer system collection in VRPB.
	Activity to reduce/eliminate SSOs and I&I: (description)	unknown			PBC Water Utilities maintain the sewer system collection in VRPB.
	SSO incidents discovered	4	Illicit Discharge Report	Public Works	
	SSO incidents resolved	4	Illicit Discharge Report	Public Works	
	Inflow / infiltration incidents discovered	Unknown			PBC Water Utilities maintain the sewer system

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE								
A.	B.			C.	D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity			Number of Activities Performed	Documentatio n / Record	Entity Performing the Activity	Comments	
	Inflow / infiltration incidents resolved			unknown			collection in VRPB.	
							PBC Water Utilities maintain the sewer system collection in VRPB.	
Part III.A.7 Summary	For activities required by Part III.A.7: Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.							
	Strengths: PBCWU has a very proactive program to clean sanitary sewers.							
	Limitations: The Village does not control the documentation for any sanitary sewer overflows.							
	SWMP Revisions implemented to address limitations: none							
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections							
	Report on the high-risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.							
	Report on the high-risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.							
	Type of Facility			Number of Facilities	Number of Inspections	Enforcement Actions		
	Operating municipal landfills			0	n/a			
	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities			0	n/a			
	EPCRA Title III, Section 313 facilities (TRI)			0	n/a			
Facilities determined as high risk by the permittee			0	n/a				
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries							
	Report the number of high risk facilities sampled.							
	High risk facilities sampled			n/a				
Part III.A.8 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.							
	Strengths: n/a							
	Limitations:							
	SWMP revisions implemented to address limitations:							
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices							
	Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.							

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentatio n / Record	Entity Performing the Activity	Comments
	PERMITTEE SITES: Construction site plans reviewed	2	Notice to Proceed/Pre-Construction Requirements Letter – Engineering Dept.	Engineering Dept.	
	PERMITTEE SITES: Construction site plans approved	2	Notice to Proceed/Pre-Construction Requirements Letter – Engineering Dept.	Engineering Dept.	
	PRIVATE SITES: Construction site plans reviewed	6	Approval Letter from Engineering Dept.	Engineering Dept.	
	PRIVATE SITES: Construction site plans approved	6	Approval Letter from Engineering Dept.	Engineering Dept.	
	Report the number of development permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.				
	Notified of ERP stormwater permit requirements	2	Engineering Files	Engineering Dept.	
	Confirmed ERP coverage	2	Engineering Files	Engineering Dept.	
	Notified of CGP stormwater permit requirements	2	Engineering Files	Engineering Dept.	
	Confirmed CGP coverage	2	Engineering Files	Engineering Dept.	
	Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement			
	Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				
	PERMITTEE SITES: Active construction sites	2	Engineering Files	Engineering Dept.	
	PERMITTEE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	91	Engineering Files	Engineering Dept.	
	PERMITTEE SITES: Percentage of active construction sites inspected	100%	Engineering	Engineering	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE						
A.	B.	C.	D.	E.	F.	
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentatio n / Record	Entity Performing the Activity	Comments	
	PRIVATE SITES: Active construction sites	6	Files Engineering Files	Dept. Engineering Dept.		
	PRIVATE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	30	Engineering Files	Engineering Dept.		
	PRIVATE SITES: Percentage of active construction sites inspected	33%	Engineering Files	Engineering Dept.		
	Enforcement Action					
Part III.A.9.c	Construction Site Runoff — Site Operator Training					
	Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training).					
		DEP Certification	Annual Training			
	Permittee construction site inspectors	0	0	n/a	n/a	Engineering Dept. – two (2) certified inspectors.
	Permittee construction site plan reviewers		0	n/a	n/a	Training scheduled for 2018.
	Permittee construction site operators		0	n/a	n/a	Contracted Out
Part III.A.9 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: The Village has a dedicated inspector assigned to oversee construction activities.					
	Limitations: Contractors are not submitting documentation of licensing and training.					
	SWMP revisions implemented to address limitations: Require documentation of licensing and training from contractors as condition of development approval. Coordinate with Engineering Dept. on training for site inspectors and site plan reviewers.					

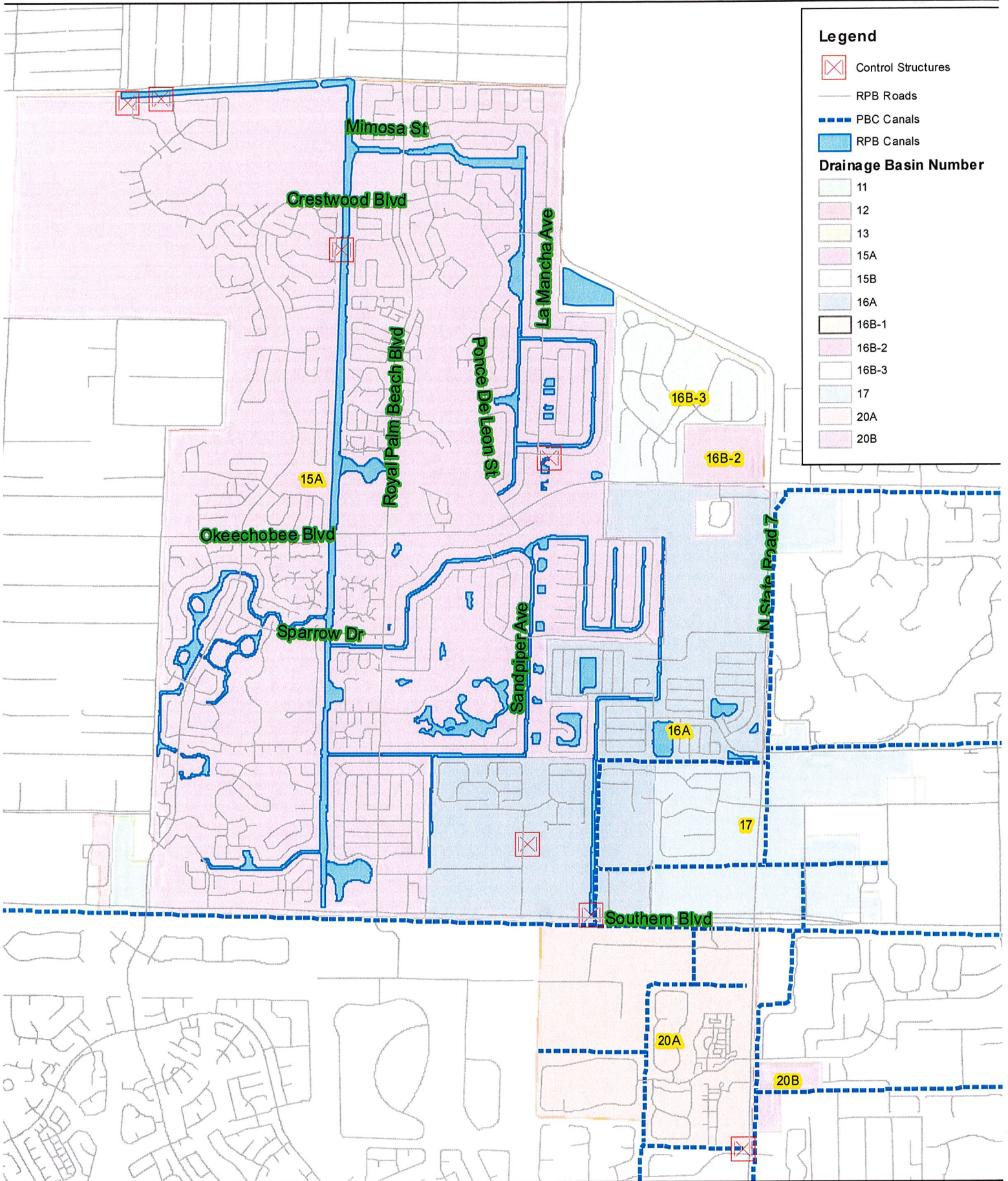
SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable in Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
		None
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)
		None

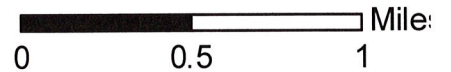
SECTION IX. TMDL Status Report

A.	YEAR 1 Provide a table summarizing the status of the TMDL process. Include a list of prioritized TMDLs and their monitoring and implementation schedule; and include the Identification number of the outfall prioritized for TMDL monitoring.								
	WBID Number	Segment/ Waterbody/ Basin	Pollutant of Concern	TMDL DEP / EPA	Percent Reduction (WLA)	Priority Rank	Priority Outfall	Monitoring Summary / BPCP Due Date	Supplemental SWMP Due Date
	N/A			<input type="checkbox"/> / <input type="checkbox"/>		1		(Year 3 AR)	(Year 4 AR; N/A) if BPCP)
				<input type="checkbox"/> / <input type="checkbox"/>					
B.	YEAR 3 and annually thereafter, provide a summary of the estimated load reductions that have occurred for the pollutant(s) of concern being discharged from the MS4 to the TMDL water body during the reporting period and cumulatively since the date the Supplemental SWMP was implemented. Year 3: Submit a Monitoring data summary or BPCP (if applicable). Year 4: Submit a Supplemental SWMP (if applicable).								
	WBID Number	Pollutant of Concern	Monitoring Summary / BPCP Submitted	Supplemental SWMP Submitted	Projected load reductions OR Actual load reductions to date				
	N/A		(Year 3 AR)	(Year 4 AR; N/A if BPCP)					
C.	Provide a brief statement as to the status of TMDL implementation according to Part VIII.B of the permit (e.g. status of monitoring to validate WLA): N/A								

THE VILLAGE OF ROYAL PALM BEACH, FLORIDA



Outfalls & Drainage Basins





Village of Royal Palm Beach, Florida

10996 Okeechobee Boulevard Royal Palm Beach, Florida 33411
Telephone (561) 790-5122 Fax (561) 791-7075 www.royalpalmbeach.com

Public Works Department
Paul L. Webster, P.E., CSM
Director

Memorandum

To: File
From: Mr. Paul L. Webster, P.E., CSM, Public Works Director
Date: March 9, 2018
Re: Explanation for Minimum Frequencies Not Met in Table II.A.1.a

Part III.A.1

The work scheduled for the month of September 2017 could not be completed due to Hurricane Irma.