



Annual Report Form For Individual NPDES Permits For Municipal Separate Storm Sewer Systems (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator (<http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>). Files larger than 10MB may be placed on the FTP site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading files, email the MS4 coordinator or NPDES Program Administrator to notify them the report is ready for downloading; or by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

Submit the form and attachments to:
 Florida Department of Environmental Protection
 Mail Station 3585
 2600 Blair Stone Road
 Tallahassee, Florida 32399-2400

SECTION I. BACKGROUND INFORMATION	
A.	Permittee Name: Town of Palm Beach
B.	Permit Name: Palm Beach County MS4
C.	Permit Number: FLS000018-004
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input checked="" type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:
E.	Reporting Time Period (month/year): 10/2017 through 09/2018
F.	Name of the Responsible Authority: Mr. Kirk Blouin
	Title: Town Manager
	Mailing Address: 360 South County Road
	City: Palm Beach Zip Code: 33480 County: Palm Beach
	Telephone Number: 561-838-5410 561-838-5411
E-mail Address: kblouin@townofpalmbeach.com	
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Mr. H. Paul Brazil, P.E.
	Title: Director
	Department: Public Works
	Mailing Address: 951 Okeechobee Road
	City: West Palm Beach Zip Code: 33401 County: Palm Beach
Telephone Number: 561-838-5440 Fax Number: 561-835-4691	
E-mail Address: pbrazil@townofpalmbeach.com	

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable in Year 1)	
A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable

SECTION III. PART V.B. ASSESSMENT PROGRAM

<p>A.</p>	<p>Provide a brief statement as to the status of water quality monitoring plan implementation. Status may include sampling frequency changes, monitoring location changes, or sampling waiver conditions. <u>DEP Note:</u> <i>If permittee participates in a collaborative monitoring plan, permittee may refer to a joint response as defined by the interlocal agreement.</i> Name and date of the approved plan: Current approved plan for the Group Monitoring Plan is September 8, 2016 (with issuance of the Cycle 4 permit).</p> <p>The Group Monitoring Plan was approved on September 8, 2016 with issuance of the Cycle 4 permit. Our newly-developed, Individual Assessment Plan was submitted in September of 2017 and has not yet approved.</p> <p>Status:</p> <p>The Group Monitoring Report is included in the Cycle 4, Year 2 Joint Annual Report. Our newly developed, individual Assessment Plan is awaiting approval by FDEP.</p>
<p>B.</p>	<p>Provide a brief discussion of the monitoring and loading results to date which includes a summary of the water quality monitoring data and / or stormwater pollutant loading changes from the reporting year. <u>DEP Note:</u> <i>Results must be specific to the permittee's SWMP.</i></p> <p>The Palm Beach County MS4 permittee group will be developing pollutant loading estimates using the SIMPLE protocol. Please refer to the Cycle 4, Year 2 Joint Annual Report for a summary of the Group's water quality monitoring results for the reporting period. Refer to the Cycle 4, Year 2 Joint Annual Report for proposed pollutant loading analysis changes.</p> <p>If approved by FDEP, the newly developed Individual Assessment Plan is expected to be implemented during Year 3 of the current permit cycle.</p> <p>Note that in any future reporting year, the Group's water quality monitoring data for the reporting period may not be available for 4 to 6 months after the reporting period may not be available for 4 to 6 months after the reporting period has ended. Consequently, any water quality data from the Group Program that is used as part of an individual permittee's Assessment Plan for the reporting period, is expected to be based on the previous year's data. Based on data, an effort will be made to determine if one portion of the MS4 should be identified for additional loading reduction efforts or additional pollutant control measures.</p>
<p>C.</p>	<p>Attach a monitoring data summary as required by the permit. An analysis of the data discussing changes in water quality and/or stormwater pollutant loading from previous reporting years. <u>DEP Note:</u> <i>Analysis must be specific to the permittee's SWMP.</i></p> <p>See response for Section III.B., above. If approved by FDEP, the newly developed Individual Assessment Plan is expected to be implemented during Year 3 of the current permit cycle and appropriately reported in March 2020.</p>

SECTION IV. FISCAL ANALYSIS

<p>A.</p>	<p>Total expenditures for the NPDES stormwater management program for the current reporting year: \$ 795,765.44</p>
<p>B.</p>	<p>Total budget for the NPDES stormwater management program for the subsequent reporting year: \$ 846,899.97</p>
<p>C.</p>	<p>Did the current reporting year resources decrease from the previous year? Y <input type="checkbox"/> / N <input checked="" type="checkbox"/></p> <p>If program resources decreased, provide a discussion of the impacts on the implementation of the SWMP.</p> <p>N/A</p>

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	Required Attachments	Permit Citation	Attachment Number/Title
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.	Part III.A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	An explanation of why the minimum inspection frequency in Table II.A.1.a. was not met, if applicable.	Part II.A.1	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not (if applicable).	Part III.A.4	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.	Part V.B.3	Refer to Joint Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.	Part III.A.1	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YEAR 2: A summary review of codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.	Part V.A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Summary of TMDL Monitoring Results (if applicable).	Part VIII.B.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Bacteria Pollution Control Plan (if applicable).	Part VIII.B.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A report on any amendments to the applicable legal authority (if applicable).	Part III.A.7.a	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. <ul style="list-style-type: none"> • The monitoring plan (with revisions, if applicable). • If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate. 	Part V.B.3 Part V.A.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: TMDL Supplemental SWMP (if applicable).	Part VIII.B.3	

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Mr. Kirk Blouin

Title: Town Manager

Signature:  Date: 01/26/19

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.					C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation								
Report the current known inventory.									
Report the number of inspection and maintenance activities conducted for each applicable type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained.									
<i>Note: Delete structures that are not in your MS4's inventory. The permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i>									
Type of Structure		Number of Structures	Number of Inspections	Percent Inspected	Number of Maintenance Activities	Percent Maintained			
Exfiltration trench / French drains (lf)		1928	16	100	16	100	Cartograph	Public Works	
Pump Stations		13	962	100	2	100	Cartograph	Public Works	
Major outfalls		11	52	100	3	100	GIS	Public Works	
Weirs or other control structures		5	1	100	0	100	GIS/Cartograph	Public Works	
pipes / culverts (miles)		41	12	100	16	100	GIS/Cartograph	Public Works	
Inlets / catch basins / grates		1404	1,404	100	1,116	100	GIS/Cartograph	Public Works	
If the minimum inspection frequencies set forth in Table II.A.1.a. were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.		N/A							

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit. Strengths: Inspections and maintenance of structural controls is necessary to ensure proper operation of the Town of Palm Beach MS4 including storm water removal, pollutant removal, etc. Limitations: None SWMP revisions implemented to address limitations: N/A				
Part III.A.2	Areas of New Development and Significant Redevelopment				
	Report the number of significant development projects, including new and redevelopment, reviewed and approved by the permittee for post-development stormwater considerations.				
	Number of significant development projects reviewed(excluding homes)	1	Erosion Ctl Log	Town Staff	
	Number of significant development projects approved(excluding homes)	0	N/A	N/A	
	Provide in the Year 2 Annual Report the summary report of the review activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation.				
	Year 2 ONLY: Attach the summary report of the review activity	<input checked="" type="checkbox"/>			
	Year 4 ONLY: Attach the follow-up report on plan implementation	<input type="checkbox"/>			
Part III.A.2 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit. Strengths: Redevelopment activities within the Town of Palm Beach consists primarily of the demolition and reconstruction of individual homes. Town of Palm Beach adopted measures for the control of erosion during redevelopment and the onsite retention of portions of Stormwater runoff prior to discharge from the MS4. Limitations: None SWMP revisions implemented to address limitations: N/A				
Part III.A.3	Roadways				
	Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.				
	<i>Note: If the permittee does not contract activities, delete CONTRACTOR activities.</i> The Town does not have a roadway litter control program.				
	PERMITTEE Litter Control: Frequency of litter collection				
	PERMITTEE Litter Control: Estimated amount of area maintained (lf)				
	PERMITTEE Litter Control: Estimated amount of litter collected (cy)				
	CONTRACTOR Litter Control: Frequency of litter collection				
	CONTRACTOR Litter Control: Estimated amount of area maintained (lf)				
	CONTRACTOR Litter Control: Estimated amount of litter collected (cy)				
	OPTIONAL: If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected. If you do not participate in an Adopt-A-Road program, report "0". The Town does not have the program (Trash Pick-Up Events) shown below.				
	Trash Pick-up Events: Total miles cleaned				
	Trash Pick-up Events: Estimated amount of litter collected (cy)				
	Adopt-A-Road: Total miles cleaned				
	Adopt-A-Road: Estimated amount of litter collected (cy)				

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments																																			
	<p>Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen and total phosphorus loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in column F.</p> <table border="1" data-bbox="264 716 911 894"> <tr> <td data-bbox="662 716 911 737">Frequency of street sweeping</td> <td data-bbox="932 716 1040 737">Varies per route</td> <td data-bbox="1078 716 1203 737">Contract</td> <td data-bbox="1230 716 1349 737">Contractor</td> <td data-bbox="1393 716 1479 737"></td> </tr> <tr> <td data-bbox="760 737 911 758">Total miles swept</td> <td data-bbox="964 737 1040 758">8600</td> <td data-bbox="1078 737 1203 758">Contract</td> <td data-bbox="1230 737 1349 758">Contractor</td> <td data-bbox="1393 737 1479 758"></td> </tr> <tr> <td data-bbox="451 758 911 779">Estimated quantity of sweeping material collected (lbs.)</td> <td data-bbox="964 758 1040 779">334,200</td> <td data-bbox="1078 758 1203 779">Sweeping Log</td> <td data-bbox="1230 758 1349 779">Contractor</td> <td data-bbox="1393 758 1479 779"></td> </tr> <tr> <td data-bbox="516 800 911 821">Total phosphorous loadings removed (pounds)</td> <td data-bbox="964 800 1040 821">121</td> <td data-bbox="1078 800 1203 821">FSA Spreadsheet</td> <td data-bbox="1230 800 1349 821">FSA Spreadsheet</td> <td data-bbox="1393 800 1479 821">FSA Spreadsheet</td> </tr> <tr> <td data-bbox="558 842 911 863">Total nitrogen loadings removed (pounds)</td> <td data-bbox="964 842 1040 863">188</td> <td data-bbox="1078 842 1203 863">FSA Spreadsheet</td> <td data-bbox="1230 842 1349 863">FSA Spreadsheet</td> <td data-bbox="1393 842 1479 863">FSA Spreadsheet</td> </tr> </table> <p>Report the equipment yards and maintenances shops that support road maintenance activities, and the number of inspections conducted for each facility.</p> <table border="1" data-bbox="264 915 911 1003"> <tr> <th data-bbox="516 926 911 947">Name of Facility</th> <th data-bbox="948 915 1040 947">Number of Inspections</th> <th data-bbox="1078 915 1203 947"></th> <th data-bbox="1230 915 1349 947"></th> <th data-bbox="1393 915 1479 947"></th> </tr> <tr> <td data-bbox="264 957 911 978">Public Works – Vehicle Maintenance – in West Palm Beach</td> <td data-bbox="964 957 1040 978">12</td> <td data-bbox="1078 957 1203 978">PW Log</td> <td data-bbox="1230 957 1349 978">Public Works</td> <td data-bbox="1393 957 1479 978"></td> </tr> </table>	Frequency of street sweeping	Varies per route	Contract	Contractor		Total miles swept	8600	Contract	Contractor		Estimated quantity of sweeping material collected (lbs.)	334,200	Sweeping Log	Contractor		Total phosphorous loadings removed (pounds)	121	FSA Spreadsheet	FSA Spreadsheet	FSA Spreadsheet	Total nitrogen loadings removed (pounds)	188	FSA Spreadsheet	FSA Spreadsheet	FSA Spreadsheet	Name of Facility	Number of Inspections				Public Works – Vehicle Maintenance – in West Palm Beach	12	PW Log	Public Works					
Frequency of street sweeping	Varies per route	Contract	Contractor																																					
Total miles swept	8600	Contract	Contractor																																					
Estimated quantity of sweeping material collected (lbs.)	334,200	Sweeping Log	Contractor																																					
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Total nitrogen loadings removed (pounds)	188	FSA Spreadsheet	FSA Spreadsheet	FSA Spreadsheet																																				
Name of Facility	Number of Inspections																																							
Public Works – Vehicle Maintenance – in West Palm Beach	12	PW Log	Public Works																																					
Part III.A.3 Summary	<p>Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.</p> <p>Strengths: The Town's street sweeping program is a very effective method of reducing pollutants from being discharged from the MS4.</p> <p>Limitations: None</p> <p>SWMP revisions implemented to address limitations: N/A</p>																																							
Part III.A.4	Flood Control Projects																																							
	<p>Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not.</p> <p>Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.</p> <table border="1" data-bbox="264 1262 1495 1356"> <tr> <td data-bbox="264 1262 911 1283">Flood control projects completed during the reporting period</td> <td data-bbox="964 1262 1040 1283">0</td> <td data-bbox="1078 1262 1203 1283">0</td> <td data-bbox="1230 1262 1349 1283">0</td> <td data-bbox="1393 1262 1479 1283">0</td> </tr> <tr> <td data-bbox="264 1283 911 1304">Flood control projects completed that did <u>not</u> include stormwater treatment</td> <td data-bbox="964 1283 1040 1304"></td> <td data-bbox="1078 1283 1203 1304"></td> <td data-bbox="1230 1283 1349 1304"></td> <td data-bbox="1393 1283 1479 1304"></td> </tr> <tr> <td data-bbox="264 1304 911 1325">Stormwater retrofit projects planned/under construction</td> <td data-bbox="964 1304 1040 1325"></td> <td data-bbox="1078 1304 1203 1325"></td> <td data-bbox="1230 1304 1349 1325"></td> <td data-bbox="1393 1304 1479 1325"></td> </tr> <tr> <td data-bbox="264 1325 911 1346">Stormwater retrofit projects completed</td> <td data-bbox="964 1325 1040 1346"></td> <td data-bbox="1078 1325 1203 1346"></td> <td data-bbox="1230 1325 1349 1346"></td> <td data-bbox="1393 1325 1479 1346"></td> </tr> </table> <p>If there were projects that did not include stormwater treatment, provide as an attachment a list of the projects and an explanation for each of why it did not.</p>					Flood control projects completed during the reporting period	0	0	0	0	Flood control projects completed that did <u>not</u> include stormwater treatment					Stormwater retrofit projects planned/under construction					Stormwater retrofit projects completed																			
Flood control projects completed during the reporting period	0	0	0	0																																				
Flood control projects completed that did <u>not</u> include stormwater treatment																																								
Stormwater retrofit projects planned/under construction																																								
Stormwater retrofit projects completed																																								
Part III.A.4 Summary	<p>Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.</p> <p>Strengths: In conjunction with inspections and maintenance of structural controls proper operation of the Town of Palm Beach MS4 for Stormwater removal and flood control is ensured.</p> <p>Limitations: None</p>																																							

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	SWMP revisions implemented to address limitations: N/A				
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	Report the applicable facilities and the number of the inspections conducted for each facility.				
	Name of Facility	Number of Inspections			
	Pinewalk Transfer Station	52	Inspection logged if problem	PW Staff	Discharges into sanitary sewer system G-1.
Part III.A.5 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: N/A				
	Limitations: None				
	SWMP revisions implemented to address limitations: N/A				
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application				
	Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed.				
	Report the number of permittee personnel who have been trained through the Green Industry BMP Program and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.				
	PERSONNEL: FDACS public applicators of pesticides/herbicides	0			Contracted
	CONTRACTORS: FDACS commercial applicators of pesticides/ herbicides	1	Individual Applicator License	Hulett Enviroscapes	Fertilizer and Pesticides
	PERSONNEL: Green Industry BMP Program training completed	0			Contracted
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	1	Individual Applicator License	Hulett Enviroscapes	Fertilizer and Pesticides
	Provide a copy of the adopted ordinance with the Year 2 Annual Report. If this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, indicate that in Column F.				
	Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance	<input checked="" type="checkbox"/>			Refer to MS4 website.
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides and fertilizers including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed	X			

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Part III.A.6 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: Town contractors are properly trained and licensed in the safe and effective application of pesticides, herbicides, and fertilizers.				
	Limitations: None				
	SWMP revisions implemented to address limitations: N/A				
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Report amendments in Year 4.				
	Year 4 ONLY: Attach a report on amendments to applicable legal authority	<input type="checkbox"/>			
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	Report on the proactive inspection program, including the number of inspections conducted by the permittee, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Proactive inspections for suspected illicit discharges	52	Route "D" Log Book	PW Staff	Performed at 13 stations
	Illicit discharges found during a proactive inspection	0	Route "D" Log Book	PW Staff	
	NOV/WL/citation/fines issued for illicit discharges found during proactive inspection	0			
	Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Reports of suspected illicit discharges received	0	Route "D" Log Book	PW Staff	None Received
	Reactive investigations of reports of suspected illicit discharges etc.	0			
	Illicit discharges etc. found during reactive investigation	0			
	NOV/WL/citation/fines issued for illicit discharges etc. found during reactive investigation	0			
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
Personnel trained	10	Certificates	FSA	FSA1 & 2/Erosion Control Insp	
Contractors trained					
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Report on the spill prevention and response activities, including the number of spills addressed.				
	Hazardous and non-hazardous material spills responded to	0			
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
Personnel trained (Conducted 4/16/19 and 4/19/19)	27*	Sign-In Sheet	Town Staff	GC/IDDE Vid.	

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	Contractors trained				
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control				
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction. Report only the SSOs and inflow / infiltration incidents into the MS4.				
	Owner of the sanitary sewer system	Town of Palm Beach – Water Resources Dept.			
	Activity to reduce/eliminate SSOs and I&I: (description)	0	N/A	N/A	
	Activity to reduce/eliminate SSOs and I&I: (description)	0	N/A	N/A	
	SSO incidents discovered	0			
	SSO incidents resolved	0			
	Inflow / infiltration incidents discovered	0	N/A	N/A	
	Inflow / infiltration incidents resolved	0	N/A	N/A	
Part III.A.7 Summary	For activities required by Part III.A.7: Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: No illicit discharges were discovered during this review period.				
	Limitations: None				
	SWMP Revisions implemented to address limitations: N/A				
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections				
	Report on the high-risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE						
A.	B.		C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Report on the high-risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.					
	Type of Facility	Number of Facilities	Number of Inspections	Enforcement Actions		
	Operating municipal landfills	0				EPA
	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities	0				Inventories
	EPCRA Title III, Section 313 facilities (TRI)	0				
	Facilities determined as high risk by the permittee	0				
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries					
	Report the number of high risk facilities sampled.					
		High risk facilities sampled	0			
Part III.A.8 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: No high risk facilities are located within the Town of Palm Beach MS4.					
	Limitations: None					
	SWMP revisions implemented to address limitations: N/A					
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices					
	Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.					
	PERMITTEE SITES: Construction site plans reviewed	0		Eden	PW Plan Reviewer	
	PERMITTEE SITES: Construction site plans approved	0		Eden	PW Plan Reviewer	
	PRIVATE SITES: Construction site plans reviewed	2698		Eden	PW Plan Reviewer	
	PRIVATE SITES: Construction site plans approved	43		Eden	PW Plan Reviewer	
	Report the number of development permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.					
	Notified of ERP stormwater permit requirements	0		Database	PW Plan Reviewer	
	Confirmed ERP coverage	0		Database	PW Plan Reviewer	
	Notified of CGP stormwater permit requirements	0		Database	PW Plan Reviewer	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Confirmed CGP coverage	0	Database	PW Plan Reviewer	
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				
	PERMITTEE SITES: Active construction sites	1	Eden	PW Plan Reviewer	
	PERMITTEE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	1/wk	Eden	PW R-O-W Inspector	
	PERMITTEE SITES: Percentage of active construction sites inspected	100	Eden	PW Plan Reviewer	
	PRIVATE SITES: Active construction sites	90	Eden	PW Plan Reviewer	
	PRIVATE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	463	Eden	PW Plan Reviewer	
	PRIVATE SITES: Percentage of active construction sites inspected	100	Eden	PW Plan Reviewer	
	Enforcement Action	0	N/A	N/A	
Part III.A.9.c	Construction Site Runoff — Site Operator Training				
	Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training).				
		DEP Certification	Annual Training		
	Permittee construction site inspectors	2	2		
	Permittee construction site plan reviewers		1		
	Permittee construction site operators		0	Pre-Work Meeting	Public Works Eng Div
					No major permittee construction
Part III.A.9 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: Town personnel monitor and inspect construction site activities for conformance with FDEP, CGP, and Town requirements for control of erosion and sedimentation from construction site run off.				
	Limitations: None				
	SWMP revisions implemented to address limitations: N/A				

SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable in Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
	N/A	
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)
	N/A	

SECTION IX. TMDL Status Report

<p>YEAR 1 Provide a table summarizing the status of the TMDL process. Include a list of prioritized TMDLs and their monitoring and implementation schedule; and include the Identification number of the outfall prioritized for TMDL monitoring.</p>									
A.	WBID Number	Segment/ Waterbody/ Basin	Pollutant of Concern	TMDL DEP / EPA	Percent Reduction (WLA)	Priority Rank	Priority Outfall	Monitoring Summary / BPCP Due Date	Supplemental SWMP Due Date
	N/A			<input type="checkbox"/> / <input type="checkbox"/>		1		(Year 3 AR)	(Year 4 AR; N/A) if BPCP)
				<input type="checkbox"/> / <input type="checkbox"/>					
				<input type="checkbox"/> / <input type="checkbox"/>					
<p>YEAR 3 and annually thereafter, provide a summary of the estimated load reductions that have occurred for the pollutant(s) of concern being discharged from the MS4 to the TMDL water body during the reporting period and cumulatively since the date the Supplemental SWMP was implemented.</p> <p>Year 3: Submit a Monitoring data summary or BPCP (if applicable).</p> <p>Year 4: Submit a Supplemental SWMP (if applicable).</p>									
B.	WBID Number	Pollutant of Concern	Monitoring Summary / BPCP Submitted	Supplemental SWMP Submitted	Projected load reductions OR Actual load reductions to date				
	N/A		(Year 3 AR)	(Year 4 AR; N/A if BPCP)					
<p>C. Provide a brief statement as to the status of TMDL implementation according to Part VIII.B of the permit (e.g. status of monitoring to validate WLA):</p> <p>No discharge to a TMDL WBID at the time of permit issuance.</p>									

Review of Local Codes
Town of Palm Beach Florida

Code Section	Title	Description	Reviewed	Recommended Improvements
Chapter 42 - ENVIRONMENT	ARTICLE IX. - FERTILIZER-FRIENDLY USE	Florida-Friendly Best Management Practices of Water Resources by the Green Industries.	X	NEW, no revision to code at this time.
Sec. 42-374 & Sec. 42-381	Purpose, Intent, & Exemptions	This article regulates the proper use of fertilizers.	X	NEW, no revision to code at this time.
Sec. 42-376	Timing of fertilizer	Application of nitrogen and/or phosphorus to turf and/or landscape plants.	X	NEW, no revision to code at this time.
Sec. 42-377	Fertilizer free zones	Fertilizer application defined by FDEP (Chapter 62-340), Florida Administrative Code or from the top of a seawall or lake bulkhead.	X	NEW, no revision to code at this time.
Sec. 42-378	Fertilizer content and application rates	Requirements and Directions provided by Rule 5E-1.003(2), Florida Administrative Code	X	NEW, no revision to code at this time.
Sec. 42-379	Fertilizer application practices.	University of Florida Cooperative Extension Service publications recommended.	X	NEW, no revision to code at this time.
Sec. 42-380	Management of grass clippings and vegetative matter	Keep grass clippings, vegetative material, and/or vegetative debris from being washed, swept, or blown into stormwater drains, ditches, conveyances, water bodies, wetlands, sidewalks or roadways.	X	NEW, no revision to code at this time.
Sec. 42-382. - Training	Training	All fertilizer applicators shall abide by, and successfully complete, the six hour training program in the "Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries " program or an approved equivalent program	X	NEW, no revision to code at this time.
Sec. 42-383	Licensing of commercial applicators.	Commercial Fertilizer Applicator per Rule 5E-14.117(18), Florida Administrative Code.	X	NEW, no revision to code at this time.

Review of Local Codes
Town of Palm Beach Florida

Code Section	Title	Description	Reviewed	Recommended Improvements
Sec. 50-21, Sec. 50-22, and Sec. 50-23	Flood Damage Prevention	Safeguard the public health, safety, and general welfare and to minimize public and private losses due to flooding	X	No revision to code at this time.
Sec. 50-24	Coordination with the Florida Building Code.	Administered and enforced in conjunction with the Florida Building Code	X	No revision to code at this time.
Sec. 50-25 and Sec. 50-26	Warning an Disclaimer of Liability	Minimum reasonable for regulatory purposes and is based on scientific and engineering considerations	X	No revision to code at this time.
Sec. 86-90	Standards	No surface water shall be channeled or directed into the sanitary sewer system.	X	No revision to code at this time.
Sec. 86-91,	Stormwater Management Plan Articles 1-6 and Article 8	A stormwater management plan which shows; topography, hydrography, soil boring and/or percolation test, abutting properties, and unique site design conditions.	X	No revision to code at this time.
Sec. 86-91,	Stormwater Management Plan Article 7	An erosion and sedimentation control plan that describes the type and location of control measures, the stage of development at which they will be put into place or used, and maintenance provisions.	X	No revision to code at this time.
Sec. 86-92,	Compliance	A stormwater management agreement shall be recorded in the public records of the county. Recertification of the system by a FL registered professional engineer shall be performed every five years.	X	No revision to code at this time.
Sec. 86-95	Threshold requirements	Threshold requirement which prompt the installation of a stormwater management system.	X	No revision to code at this time.
Sec. 86-95	Threshold requirements Article (1)	The proposed work exceeds 25 percent of the market value of the property	X	No revision to code at this time.
Sec. 86-95	Threshold requirements Article (2)	The proposed work includes the construction of a new swimming pool.	X	No revision to code at this time.

Review of Local Codes
Town of Palm Beach Florida

Code Section	Title	Description	Reviewed	Recommended Improvements
Sec. 86-95	Threshold requirements Article (3)	The proposed work includes the redevelopment of more than 20 of the site including, open space, buildings, patios, etc.	X	No revision to code at this time.
Sec. 86-95	Threshold requirements Article (4)	The proposed work includes new driveways or parking areas	X	No revision to code at this time.
Sec. 86-95	Threshold requirements Article (5 & 6)	The proposed work includes replacement or reconstruction of parking areas or other development as may be deemed appropriate by the town engineer.	X	No revision to code at this time.
Sec. 86-89	Exemptions	Maintenance activity or action taken under emergency conditions to prevent imminent harm or danger to persons, or to protect property from imminent hazards.	X	No revision to code at this time.
Sec. 122-153	Illicit discharges	Any discharge to the stormwater system that is not composed entirely of stormwater is prohibited.	X	No revision to code at this time.
Sec. 122-154	Inspections and monitoring	Authority for inspections, authority for monitoring and sampling, and requirements for monitoring	X	No revision to code at this time.
Sec. 30-114	Drainage Article (a) Adopted level of service	Drainage level of service is as specified in the Town's adopted comprehensive plan.	X	No revision to code at this time.
Sec. 30-114	Drainage Article (b) Management Procedures	Drainage plans and calculations shall be submitted by applicants in conjunction with all commercial and residential development and redevelopment.	X	No revision to code at this time.
Sec. 30-114	Management Procedures Items (1 & 2)	The impact on the drainage system will not lower the level of service or is scheduled for improvement in the Town's capital improvement program;	X	No revision to code at this time.
Sec. 30-114	Management Procedures Items (3)	The developer will upgrade the drainage system to meet the level of service.	X	No revision to code at this time.
Sec. 30-114	Management Procedures Items (4)	The first two inches of rainfall will be retained on site prior to discharge into the town system.	X	No revision to code at this time.

Review of Local Codes
Town of Palm Beach Florida

Code Section	Title	Description	Reviewed	Recommended Improvements
Sec. 30-114	Management Procedures Items (5)	Stormwater management system retain storm water and prevent soil erosion into the roadway or adjacent properties throughout construction.	X	No revision to code at this time.
Sec. 30-114	Management Procedures Items (6)	Retention walls, when required, will be constructed prior to the stem wall foundation pour, or at a similar point in the construction process.	X	No revision to code at this time.
Sec. 30-74	Concurrency Determinations for Redevelopment	Residential and Commercial redevelopment.	X	No revision to code at this time.
Sec. 122-51, thru Sec. 122-55	Water use Curtailment During Emergency or Drought	The use of water for certain nonessential purposes during an Emergency or Drought	X	No revision to code at this time.
Sec. 122-78	Restrictions	The use of water for irrigation of lawns, landscaped areas or other outdoor vegetation.	X	No revision to code at this time.
Sec. 122-79	Exemptions	Irrigation of golf course greens, newly planted grass and other vegetation for the first 45 days, or use of treated wastewater effluent or nonpotable well water.	X	No revision to code at this time.
Sec. 102-41	Garbage collection; Town sole provider.	Town shall be the sole provider for collection and disposal of garbage	X	No revision to code at this time.
Sec. 102-42	Frequency of collections	Refuse collection service on a daily basis, five days a week	X	No revision to code at this time.
Sec. 102-45	Curbside placement and collection of trash	The use of nonreturnable containers such as plastic bags shall be prohibited from being placed in trash for collection.	X	No revision to code at this time.
Sec. 102-137	General duty to maintain site	During the entire construction period it shall be the duty and responsibility of the builder to complete and maintain the entire construction site.	X	No revision to code at this time.

Review of Local Codes
Town of Palm Beach Florida

Code Section	Title	Description	Reviewed	Recommended Improvements
Sec. 66-443	Erosion control plan	No person may engage in land disturbing activity until a plan has been approved by the Town.	X	No revision to code at this time.
Sec. 66-444	Article (a) Standards	No land disturbing activity during periods of construction or improvement to land shall be permitted in proximity to wetlands or the shoreline of Lake Worth	X	No revision to code at this time.
Sec. 66-444	Article (b) Standards	The angle for graded slopes and fills shall not be greater than the angle that can be retained by vegetative cover.	X	No revision to code at this time.
Sec. 66-444	Article (c) Standards	Groundcover sufficient to restrain erosion must be planted or otherwise provided on portions of cleared land upon which further construction activity is not being undertaken within 15 days of clearing.	X	No revision to code at this time.
Sec. 66-444	Article (d) Standards	Vegetative cover or other erosion control devices or structures used to meet these requirements shall be properly maintained during and after construction.	X	No revision to code at this time.
Sec. 66-444	Article (e) Standards	Use temporary seeding or sodding, adequate covering, or chemical application, on exposed soils, including stockpiles of topsoil, sand or other construction fill, where delays in construction of more than one day are anticipated.	X	No revision to code at this time.
Sec. 66-445	Exemptions	Minor land disturbing activities, such as home gardens and individual home landscaping, repairs, maintenance work, and other related activities.	X	No revision to code at this time.
Sec. 1-14, Sec. 66-3, Sec. 66-446	Penalties and Enforcement	State Law Reference— F.S. § 34.191; municipality authorized to impose penalties for violation of its ordinances, F.S. § 162.22; punishment for state law misdemeanors, F.S. §§ 775.082, 775.083.	X	No revision to code at this time.