



Annual Report Form For Individual NPDES Permits For Municipal Separate Storm Sewer Systems (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator (<http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>). Files larger than 10MB may be placed on the FTP site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading files, email the MS4 coordinator or NPDES Program Administrator to notify them the report is ready for downloading; or by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

Submit the form and attachments to:
 Florida Department of Environmental Protection
 Mail Station 3585
 2600 Blair Stone Road
 Tallahassee, Florida 32399-2400

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: Village of Tequesta		
B.	Permit Name: Palm Beach County MS4		
C.	Permit Number: FLS000018-004		
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input checked="" type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
E.	Reporting Time Period (month/year): Oct / 2017 through Sept. / 2018		
F.	Name of the Responsible Authority: Jay Wickham		
	Title: Superintendent of Water Distribution and Storm Water		
	Mailing Address: 345 Tequesta Drive		
	City: Tequesta	Zip Code: 33469	County: Palm Beach
	Telephone Number: 561-768-0484		Fax Number: 561-575-6245
	E-mail Address: jwickham@tequesta.org		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above):		
	Title:		
	Department:		
	Mailing Address:		
	City:	Zip Code:	County:
	Telephone Number:		Fax Number:
	E-mail Address:		

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable in Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable

SECTION III. PART V.B. ASSESSMENT PROGRAM

A.	<p>Provide a brief statement as to the status of water quality monitoring plan implementation. Status may include sampling frequency changes, monitoring location changes, or sampling waiver conditions. <i>DEP Note: If permittee participates in a collaborative monitoring plan, permittee may refer to a joint response as defined by the interlocal agreement.</i></p> <p>Name and date of the approved plan: The individual Assessment Plan for the Village of Tequesta was submitted in September 2017.</p> <p>Status: Village's individual Assessment Plan is awaiting comments and/or approval by FDEP.</p>
B.	<p>Provide a brief discussion of the monitoring and loading results to date, which includes a summary of the water quality monitoring data and / or stormwater pollutant loading changes from the reporting year. <i>DEP Note: Results must be specific to the permittee's SWMP.</i></p> <p>Please refer to Cycle 3, Year 6 Joint Annual Report for proposed pollutant loading analysis changes. The best available information on existing pollutant loading estimates is documented in the Cycle 3, Year 3 Joint Annual Report.</p> <p>The newly-developed, individual Assessment Plan is under review by FDEP and will be implemented upon approval by FDEP. Note that in any future reporting year, the group's water quality monitoring data for the reporting period may not be available for 4 to 6 months after the reporting period has ended. Consequently, any water quality data from the group program that is used as part of an individual permittee's Assessment Plan for the reporting period, will be based on the previous year's data.</p>
C.	<p>Attach a monitoring data summary as required by the permit. An analysis of the data discussing changes in water quality and/or stormwater pollutant loading from previous reporting years. <i>DEP Note: Analysis must be specific to the permittee's SWMP.</i></p> <p>See response for Section III.B, above.</p>

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$363,240.78
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$388,221.93
C.	<p>Did the current reporting year resources decrease from the previous year? Y <input type="checkbox"/> / N <input checked="" type="checkbox"/></p> <p>If program resources decreased, provide a discussion of the impacts on the implementation of the SWMP.</p> <p>The budget was decreased to more accurately reflect actual expenditure amounts from the previous reporting period.</p>

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	Required Attachments	Permit Citation	Attachment Number/Title
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.	Part III.A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	An explanation of why the minimum inspection frequency in Table II.A.1.a. was not met, if applicable.	Part II.A.1	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not (if applicable).	Part III.A.4	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.	Part V.B.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.	Part III.A.1	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YEAR 2: A summary review of codes and regulations to reduce the stormwater impact from development.	Part III.A.2	Attachment No. 1
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.	Part V.A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Summary of TMDL Monitoring Results (if applicable).	Part VIII.B.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 3: Bacteria Pollution Control Plan (if applicable).	Part VIII.B.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from development.	Part III.A.2	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: A report on any amendments to the applicable legal authority (if applicable).	Part III.A.7.a	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. <ul style="list-style-type: none"> • The monitoring plan (with revisions, if applicable). • If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate. 	Part V.B.3 Part V.A.3	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	YEAR 4: TMDL Supplemental SWMP (if applicable).	Part VIII.B.3	

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

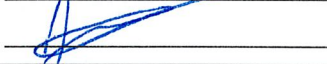
SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Jay Wickham

Title: Superintendent of Water Distribution and Storm Water

Signature:  Date: 2/4/2019

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.					C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation								
<p>Report the current known inventory.</p> <p>Report the number of inspection and maintenance activities conducted for each applicable type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained.</p> <p><i>Note: Delete structures that are not in your MS4's inventory. The permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p>									
Type of Structure		Number of Structures	Number of Inspections	Percent Inspected	Number of Maintenance Activities	Percent Maintained			
Dry retention systems		3	21	100	21	100	VOT Work Forms	VOT Stormwater Division	None
Underdrain filter systems		0	0	0	0	0	N/A	N/A	None
Exfiltration trench / French drains (lf)		528	2	100	2	100	VOT Work Forms	VOT Stormwater Division	None
Grass treatment swales (miles)		12.6	12	100	18	100	VOT Work Forms	VOT Stormwater Division	None
Dry detention systems		2	21	100	21	100	VOT Work Forms	VOT Stormwater Division	None
Wet detention systems		0	0	0	0	0	N/A	N/A	None
Detention with filtration systems		0	0	0	0	0	N/A	N/A	None
Alum Injection systems		0	0	0	0	0	N/A	N/A	None
Pollution control boxes		0	0	0	0	0	N/A	N/A	None
pump stations		0	0	0	0	0	N/A	N/A	None
Major outfalls		6	2	100	2	100	VOT Work Forms	VOT Stormwater Division	None
Weirs or other control structures		3	12	100	12	100	VOT Work Forms	VOT Stormwater Division	None
pipes / culverts (miles)		10	12	100	12	100	VOT Work Forms	VOT Stormwater Division	None
Canals		0.61	12	100	12	100	VOT Work Forms	VOT Stormwater Division	None
Inlets / catch basins / grates		511	14	100	14	100	VOT Work Forms	VOT Stormwater Division	None
Ditches / conveyance swales (miles)		12.6	4	100	4	100	VOT Work Forms	VOT Stormwater Division	None

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	If the minimum inspection frequencies set forth in Table II.A.1.a. were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.	<input type="checkbox"/>			
Part III.A.1 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: This SWMP section provides a standard for responsible parties to follow for all inspections performed of stormwater structures throughout the Village of Tequesta.				
	Limitations: None.				
	SWMP revisions implemented to address limitations: No revisions recommended at this time.				
Part III.A.2	Areas of New Development and Significant Redevelopment				
	Report the number of significant development projects, including new and redevelopment, reviewed and approved by the permittee for post-development stormwater considerations.				
	Number of significant development projects reviewed	0	N/A	N/A	None
	Number of significant development projects approved	0	N/A	N/A	None
	Provide in the Year 2 Annual Report the summary report of the review activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation.				
	Year 2 ONLY: Attach the summary report of the review activity	<input checked="" type="checkbox"/>	N/A	N/A	None
	Year 4 ONLY: Attach the follow-up report on plan implementation	<input type="checkbox"/>			
Part III.A.2 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.				
	Strengths: The SWMP section provides a complete outline of the land development and landscaping designs that should be implemented to ensure good stormwater management practices throughout the Village of Tequesta.				
	Limitations: None				
	SWMP revisions implemented to address limitations: No revisions recommended at this time.				
Part III.A.3	Roadways				
	Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. <i>Note: If the permittee does not contract activities, delete CONTRACTOR activities.</i>				
	PERMITTEE Litter Control: Frequency of litter collection	3 times per week	VOT Litter Control Form	VOT Public Works	None
	PERMITTEE Litter Control: Estimated amount of area maintained (lf)	12,091	VOT Litter Control Form	VOT Public Works	None
	PERMITTEE Litter Control: Estimated amount of litter collected (cy)	30	VOT Litter Control Form	VOT Public Works	None
	CONTRACTOR Litter Control: Frequency of litter collection	0	N/A	N/A	None
	CONTRACTOR Litter Control: Estimated amount of area maintained (lf)	0	N/A	N/A	None
	CONTRACTOR Litter Control: Estimated amount of litter collected (cy)	0	N/A	N/A	None
	OPTIONAL: If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	collected. If you do not participate in an Adopt-A-Road program, report "0".				
	Trash Pick-up Events: Total miles cleaned	0	N/A	N/A	None
	Trash Pick-up Events: Estimated amount of litter collected (cy)	0	N/A	N/A	None
	Adopt-A-Road: Total miles cleaned	0	N/A	N/A	None
	Adopt-A-Road: Estimated amount of litter collected (cy)	0	N/A	N/A	None
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen and total phosphorus loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in column F.				
	Frequency of street sweeping	Monthly	Invoices	Facilities Pro-Sweep	None
	Total miles swept	108	Invoices	Facilities Pro-Sweep	None
	Estimated quantity of sweeping material collected (tons)	1.32	Invoices	Facilities Pro-Sweep	None
	Total phosphorous loadings removed (pounds)	1.0	FSA Spreadsheet	Kimley-Horn	Performed conversion based on PBCO-NPDES calculations
	Total nitrogen loadings removed (pounds)	1.0	FSA Spreadsheet	Kimley-Horn	Performed conversion based on PBCO-NPDES calculations
	Report the equipment yards and maintenances shops that support road maintenance activities, and the number of inspections conducted for each facility.				
	Name of Facility	Number of Inspections			
	Public Services Facility	12	VOT Work Order Forms	VOT Stormwater Division	None

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.3 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: The SWMP section provides a complete outline of the land development and landscaping designs that should be implemented to ensure good stormwater management practices throughout the Village of Tequesta.					
	Limitations: None					
	SWMP revisions implemented to address limitations: No revisions recommended at this time					
Part III.A.4	Flood Control Projects					
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not.					
	Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.					
	Flood control projects completed during the reporting period		0	N/A	N/A	None
	Flood control projects completed that did not include stormwater treatment		0	N/A	N/A	None
	Stormwater retrofit projects planned/under construction		0	N/A	N/A	None
	Stormwater retrofit projects completed		0	N/A	N/A	None
If there were projects that did not include stormwater treatment, provide as an attachment a list of the projects and an explanation for each of why it did not.		<input type="checkbox"/>				
Part III.A.4 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: N/A					
	Limitations: N/A					
	SWMP revisions implemented to address limitations: N/A					
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit					
	Report the applicable facilities and the number of the inspections conducted for each facility.					
	Name of Facility		Number of Inspections			
	None		0	N/A	N/A	N/A
Part III.A.5 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: N/A					
	Limitations: N/A					
	SWMP revisions implemented to address limitations: N/A, The Loxahatchee River District is responsible for the Village of Tequesta WW utility.					
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application					
	Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed.					
	Report the number of permittee personnel who have been trained through the Green Industry BMP Program and the number of contracted commercial					

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	applicators of fertilizer who are FDACS certified / licensed.				
	PERSONNEL: FDACS public applicators of pesticides/herbicides	0	N/A	N/A	Personnel does not perform
	CONTRACTORS: FDACS commercial applicators of pesticides/ herbicides	10	FDACS ID Card	Rood/Sheehan/ Terracon	None
	PERSONNEL: Green Industry BMP Program training completed	0	N/A	N/A	Personnel does not perform
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	10	FDACS ID Card	Rood/Sheehan/ Terracon	None
	Provide a copy of the adopted ordinance with the Year 2 Annual Report. If this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, indicate that in Column F.				
	Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance	<input checked="" type="checkbox"/>			Refer to the PBCO-NPDES website for ordinance.
	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides and fertilizers including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).				
	Public Education and Outreach Program	The public outreach and education plan is carried out as a joint effort by the Palm Beach County Co-permittees. Please see the Palm Beach County Joint Annual Report for the public education and outreach information.			
	Brochures/Flyers/Fact sheets distributed				
	Neighborhood presentations: Number conducted				
	Neighborhood presentations: Number of participants				
	Newspapers & newsletters: Number of articles/notices published				
	Newsletters: Number of newsletters distributed				
	Public displays (e.g., kiosks, storyboards, posters, etc.)				
	Radio or television Public Service Announcements (PSAs)				
	School presentations: Number conducted				
	School presentations: Number of participants				
	Seminars/Workshops: Number conducted				
	Seminars/Workshops: Number of participants				
	Special events: Number conducted				
	Special events: Number of participants				
	Number of visitors to stormwater-related pages				
	FYN: Brochure/Flyers/Fact sheets distributed				
	FYN: Neighborhood presentations: Number conducted				
	FYN: Neighborhood presentations: Number of participants				
	FYN: Public displays (e.g., kiosks, storyboards, posters, etc.)				

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	FYN: Radio or television Public Service Announcements (PSAs) FYN: School presentations: Number conducted FYN: School presentations: Number of participants FYN: Seminars/Workshops: Number conducted FYN: Seminars/Workshops: Number of participants FYN: Special events: Number conducted FYN: Special events: Number of participants				
Part III.A.6 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.3 of the permit.				
	Strengths: This SWMP section provides a clear outline of the appropriate types of herbicides and pesticides that have been approved for safe usage in the Village of Tequesta. These activities may be performed by the responsible parties or by an approved and licensed contractor. All applicators, regardless of affiliation, must be properly trained according to these guidelines.				
	Limitations: None				
	SWMP revisions implemented to address limitations: None at this time.				
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Report amendments in Year 4.				
	Year 4 ONLY: Attach a report on amendments to applicable legal authority	<input type="checkbox"/>			
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	Report on the proactive inspection program, including the number of inspections conducted by the permittee, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Proactive inspections for suspected illicit discharges	0	N/A	N/A	None
	Illicit discharges found during a proactive inspection	0	N/A	N/A	None
	NOV/WL/citation/fines issued for illicit discharges found during proactive inspection	0	N/A	N/A	None
	Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.				
	Reports of suspected illicit discharges received	0	N/A	N/A	None
	Reactive investigations of reports of suspected illicit discharges etc.	0	N/A	N/A	None
	Illicit discharges etc. found during reactive investigation	0	N/A	N/A	None
	NOV/WL/citation/fines issued for illicit discharges etc. found during reactive investigation	0	N/A	N/A	None
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.				
	Personnel trained	0	N/A	N/A	None
	Contractors trained	0	N/A	N/A	None
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Report on the spill prevention and response activities, including the number of spills addressed.				

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	<p align="center">Hazardous and non-hazardous material spills responded to</p> <p>Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training) within the reporting year.</p> <p align="center">Personnel trained</p> <p align="center">Contractors trained</p>	<p align="center">0</p> <p align="center">0</p> <p align="center">0</p>	<p align="center">N/A</p> <p align="center">N/A</p> <p align="center">N/A</p>	<p align="center">N/A</p> <p align="center">N/A</p> <p align="center">N/A</p>	<p align="center">None</p> <p align="center">None</p> <p align="center">None</p>																																																																																
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting																																																																																				
	<p>Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, and the number of Web site visits (if applicable).</p> <table border="1" data-bbox="283 553 2013 1117"> <thead> <tr> <th data-bbox="283 553 1199 667">Public Education and Outreach Program</th> <th data-bbox="1199 553 1404 667"></th> <th data-bbox="1404 553 1608 667"></th> <th data-bbox="1608 553 1822 667"></th> <th data-bbox="1822 553 2013 667"></th> </tr> </thead> <tbody> <tr> <td data-bbox="283 667 1199 727">Publicize the Palm Beach County Complaint Hotline</td> <td data-bbox="1199 667 1404 727"></td> <td data-bbox="1404 667 1608 727"></td> <td data-bbox="1608 667 1822 727"></td> <td data-bbox="1822 667 2013 727"></td> </tr> <tr> <td 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Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control																																																																																				
	<p>Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, and the number of Web site visits (if applicable).</p> <table border="1" data-bbox="283 1263 2013 1468"> <thead> <tr> <th data-bbox="283 1263 1199 1377">Public Education and Outreach Program</th> <th data-bbox="1199 1263 1404 1377"></th> <th data-bbox="1404 1263 1608 1377"></th> <th data-bbox="1608 1263 1822 1377"></th> <th data-bbox="1822 1263 2013 1377"></th> </tr> </thead> <tbody> <tr> <td data-bbox="283 1377 1199 1437">Publicize the Palm Beach County Home Chemical Collection Program</td> <td data-bbox="1199 1377 1404 1437"></td> <td data-bbox="1404 1377 1608 1437"></td> <td data-bbox="1608 1377 1822 1437"></td> <td data-bbox="1822 1377 2013 1437"></td> </tr> <tr> <td data-bbox="283 1437 1199 1497">Brochures/Flyers/Fact sheets distributed</td> <td data-bbox="1199 1437 1404 1497"></td> <td data-bbox="1404 1437 1608 1497"></td> <td data-bbox="1608 1437 1822 1497"></td> <td data-bbox="1822 1437 2013 1497"></td> </tr> <tr> <td data-bbox="283 1497 1199 1557">Household Hazardous Waste (HHW) Collection Day: Events</td> <td data-bbox="1199 1497 1404 1557"></td> <td data-bbox="1404 1497 1608 1557"></td> <td data-bbox="1608 1497 1822 1557"></td> <td data-bbox="1822 1497 2013 1557"></td> </tr> </tbody> </table>					Public Education and Outreach Program					Publicize the Palm Beach County Home Chemical Collection Program					Brochures/Flyers/Fact sheets distributed					Household Hazardous Waste (HHW) Collection Day: Events																																																																
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SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	HHW Collection Day: Amount of waste collected/recycled/disposed (tons) Neighborhood presentations: Number conducted Neighborhood presentations: Number of participants Newspapers & newsletters: Number of articles/notices published Newsletters: Number of newsletters distributed Public displays (e.g., kiosks, storyboards, posters, etc.) Radio or television Public Service Announcements (PSAs) School presentations: Number conducted School presentations: Number of participants Seminars/Workshops: Number conducted Seminars/Workshops: Number of participants Special events: Number conducted Special events: Number of participants Storm sewer inlets newly marked/replaced Number of visitors to stormwater-related pages				
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction. Report only the SSOs and inflow / infiltration incidents into the MS4.				
	Owner of the sanitary sewer system	Loxahatchee River District (LRD)			
	Activity to reduce/eliminate SSOs and I&I: (description)	0	N/A	N/A	WW Utility take care of by LRD
	Activity to reduce/eliminate SSOs and I&I: (description)	0	N/A	N/A	WW Utility take care of by LRD
	SSO incidents discovered	0	N/A	N/A	WW Utility take care of by LRD
	SSO incidents resolved	0	N/A	N/A	WW Utility take care of by LRD
	Inflow / infiltration incidents discovered	0	N/A	N/A	No TRI Facilities
	Inflow / infiltration incidents resolved	0	N/A	N/A	No HR Facilities

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE									
A.	B.			C.	D.	E.	F.		
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity			Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments		
Part III.A.7 Summary	For activities required by Part III.A.7: Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.								
	Strengths: This SWMP section provides guidelines for a proactive inspection routine to be performed to try to reduce the illicit discharges seen throughout the Village of Tequesta.								
	Limitations: None.								
	SWMP Revisions implemented to address limitations: None at this time.								
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections								
	Report on the high-risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year.								
	Report on the high-risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken.								
	Type of Facility			Number of Facilities	Number of Inspections	Enforcement Actions			
	Operating municipal landfills			0	N/A	N/A	N/A	N/A	No Landfills
	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities			0	N/A	N/A	N/A	N/A	No HWT SDR facilities
	EPCRA Title III, Section 313 facilities (TRI)			0	N/A	N/A	N/A	N/A	No TRI facilities
	Facilities determined as high risk by the permittee			0	N/A	N/A	N/A	N/A	No HR facilities
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries								
	Report the number of high risk facilities sampled.								
	High risk facilities sampled			0	N/A	N/A	N/A	No HR Facilities	
Part III.A.8 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.								
	Strengths: N/A								
	Limitations: N/A								
	SWMP revisions implemented to address limitations: N/A								
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices								
	Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.								
	PERMITTEE SITES: Construction site plans reviewed			0	N/A	N/A	N/A	None	
	PERMITTEE SITES: Construction site plans approved			0	N/A	N/A	N/A	None	
	PRIVATE SITES: Construction site plans reviewed			9	Building Dept.	Building Inspector		All projects were for construction or remodel of	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE					
A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	PRIVATE SITES: Construction site plans approved	9	Building Dept.	Building Inspector	residential properties. All projects were for construction or remodel of residential properties.
	Report the number of development permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.				
	Notified of ERP stormwater permit requirements	0	N/A	N/A	All residential construction is on lots less than one (1) acre.
	Confirmed ERP coverage	0	N/A	N/A	All residential construction is on lots less than one (1) acre.
	Notified of CGP stormwater permit requirements	0	N/A	N/A	None
	Confirmed CGP coverage	0	N/A	N/A	None
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.				
	PERMITTEE SITES: Active construction sites	0	N/A	N/A	None
	PERMITTEE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	0	N/A	N/A	None
	PERMITTEE SITES: Percentage of active construction sites inspected	0	N/A	N/A	None
	PRIVATE SITES: Active construction sites	0	N/A	N/A	None
	PRIVATE SITES: Pre-, During, and Post inspections of active construction sites for E&S and waste control BMPs	9	Email	VOT Building Dept.	All sites were in compliance
	PRIVATE SITES: Percentage of active construction sites inspected	9	Email	VOT Building Dept.	All sites were in compliance
	Enforcement Action	0	Email	VOT Building Dept.	All sites were in compliance
Part III.A.9.c	Construction Site Runoff — Site Operator Training				
	Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training).				
		DEP	Annual		

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.		C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
		Certification	Training			
	Permittee construction site inspectors	0	0	N/A	N/A	VOT did not complete training during FY17/18 period due to staff turnover.
	Permittee construction site plan reviewers		0	N/A	N/A	VOT did not complete training during FY17/18 period due to staff turnover.
	Permittee construction site operators		0	N/A	N/A	VOT did not complete training during FY17/18 period due to staff turnover.
Part III.A.9 Summary	Provide an evaluation of the Stormwater Management Program according to Part VI.B.2 of the permit.					
	Strengths: This SWMP section assures that regulations are set in place to ensure appropriate measures are taken to control erosion and sediment during construction projects throughout the Village of Tequesta. Unnecessary runoff into the MS4 waterways could lead to issues that the Village is attempting to avoid at all costs.					
	Limitations: None					
	SWMP revisions implemented to address limitations: None at this time.					

SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable in Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)

SECTION IX. TMDL Status Report

A.	YEAR 1 Provide a table summarizing the status of the TMDL process. Include a list of prioritized TMDLs and their monitoring and implementation schedule; and include the Identification number of the outfall prioritized for TMDL monitoring.								
	WBID Number	Segment/ Waterbody/ Basin	Pollutant of Concern	TMDL DEP / EPA	Percent Reduction (WLA)	Priority Rank	Priority Outfall	Monitoring Summary / BPCP Due Date	Supplemental SWMP Due Date
	N/A			<input type="checkbox"/> / <input type="checkbox"/>		1		(Year 3 AR)	(Year 4 AR; N/A) if BPCP)
	N/A			<input type="checkbox"/> / <input type="checkbox"/>					
B.	YEAR 3 and annually thereafter, provide a summary of the estimated load reductions that have occurred for the pollutant(s) of concern being discharged from the MS4 to the TMDL water body during the reporting period and cumulatively since the date the Supplemental SWMP was implemented. Year 3: Submit a Monitoring data summary or BPCP (if applicable). Year 4: Submit a Supplemental SWMP (if applicable).								
	WBID Number	Pollutant of Concern	Monitoring Summary / BPCP Submitted	Supplemental SWMP Submitted	Projected load reductions OR Actual load reductions to date				
	N/A		(Year 3 AR)	(Year 4 AR; N/A if BPCP)					
	N/A								
C. Provide a brief statement as to the status of TMDL implementation according to Part VIII.B of the permit (e.g. status of monitoring to validate WLA):									

CYCLE 4, YEAR 2 ANNUAL REPORT ATTACHMENT No.1
NPDES MS4 Permit, Part III.A.2 - SUMMARY REVIEW OF CODES AND ORDINANCES FOR
THE VILLAGE OF TEQUESTA

PURPOSE:

The NPDES MS4 Cycle 4 permit requires permittees to review all land development regulations, ordinances and codes in Year 2 of the cycle to ensure a continued effort in reduction of stormwater impact on new and redevelopment. The Village of Tequesta (the Village) with Kimley-Horn and Associates, Inc. (KHA) completed this review and made recommendation for improvement to the existing local Village codes and land development regulations. This summary outlines the documents reviewed as well as suggested updates to minimize gaps in the governing standards.

In this review, KHA and the Village completed a review of the following documents:

- Village of Tequesta Code of Ordinances
- Village of Tequesta Comprehensive Plan – 2017 Update

The following sections will outline the current regulations, ordinances and codes and specific language recommendations for improvement as well as provide recommendations for implementation of these updates prior to Year 4 of this permit cycle.

DOCUMENT REVIEW:

The review of these documents was performed by several members of the Village and KHA to identify potential changes that will reduce the stormwater impacts while improving stormwater management practices of new and redevelopment projects moving forward. During our review, the tables identify which regulations were reviewed in each document; the current actions of these regulations to reduce stormwater impacts; and proposed improvements for the sections reviewed.

The end of this summary outlines the anticipated implementation of these recommendations.

Village of Tequesta Code of Ordinances

All sections in the Village’s Code of Ordinances related to stormwater management, development of new or existing properties and landscaping were reviewed. Those sections have been outlined below and includes an analysis of the referenced code with recommendations for updates as appropriate.

Table 1: Code of Ordinance Review

VOT Ordinance Section Reviewed	Section Title	Current Actions to Reduce Stormwater Impacts	Suggested Improvements
50-190	Exemptions to Year Round Restrictions on Landscape Irrigation	Clarifications on exempt irrigation activities	None
66-334	Storm Drainage and Stormwater Management Facilities	None	None
DIVISION 2 - STORMWATER UTILITY			
74-201	Findings	None	None
74-202	Definitions	Provides clarity on what stormwater facilities are and how they assist in stormwater management	This section could more clearly identify best management practices (BMP) and illicit (prohibited) discharges criteria and/or examples
74-242	Prohibited Discharges	Outlines what a discharge is in general terms and exceptions to this general definition. Also establishes guidelines for handling a discharge once it is noticed.	Removal of Language "dechlorinated swimming pools" as an exception.
			Inclusion of references to personal outfalls as illegal.
			Clarify that roof drains are considered exempt and not illegal.
			Enhancement of procedure for notification of a responsible party unaware of illegal discharge/dumping as well as procedures for unknown responsible party.
74-243	Inspections and Monitoring	Outlines guidelines for testing procedures and frequency and the rights of the authorized official.	None
74-2444	Enforcement	Outlines guidelines for enforcement of violations.	None
DIVISION 4 - LANDSCAPING			

78-391	Purpose and Intent	Provides for the development, installation and maintenance of landscaping	None
78-393	Definitions	Provides clarity on landscaping components	None
78-394	Florida-friendly Landscaping	Design standards for landscaping and best practices for maintenance	None
78-395	Shoreline Considerations	Recommendations for landscaping site grading adjacent to bodies of water	None
78-398	Irrigation	Outlines irrigation guidelines for irrigation of private and shared properties as related to frequency, flow and pressure thresholds, and backflow preventers.	None
78-399	Maintenance	Establishes criteria for pruning of vegetation, irrigation maintenance, fertilizer and pesticide applications and management of yard waste.	Inclusion of references to FDACS certifications and practices in addition to UF/IFAS.
			Enhanced to include stormwater control structures as a protected area to reduce runoff from fertilizers into discharging bodies of water.
			Enhanced to be inclusive of revisions proposed to more strictly protect storm drains adjacent to properties under construction.
78-414	Education	Lists resources for landscape maintenance and irrigation best practices.	Inclusion of references to FDACS certifications and practices in addition to UF/IFAS.

Village of Tequesta Comprehensive Plan – 2017 Update

All sections of the Village’s Comprehensive Plan related to land development and stormwater management were reviewed. Those sections have been outlined below and includes an analysis of the referenced policy with recommendations for updates as appropriate.

Table 2: Comprehensive Plan Review

<i>VOT Comprehensive Plan Policy No. Reviewed</i>	<i>Current Actions to Reduce Stormwater Impacts</i>	<i>Suggested Improvements</i>
<i>FUTURE LAND USE ELEMENT</i>		
1.1.2	Guidelines for density and intensity standards of land development	None
1.2.2	Recommendations to redevelop rather than disturb undeveloped land as a sustainability practice	None
<i>UTILITIES ELEMENT, STORMWATER MANAGEMENT SUBELEMENT</i>		
1.1.2	Maintain LOS for drainage structures through new or redevelopment of an area	None
1.2.1	Enforcement of existing landscaping and open space requirements for new development	None
1.2.2	Increase on-site retention to minimize runoff to discharging bodies of water	None
1.2.3	Limit runoff to pre-development conditions	None
1.2.4	Preservation of water quality via best practices	None
1.2.7	Water quality standards in line with NPDES regulations	None
1.3.1	Design storm criteria for drainage and development calculations	None
1.3.2	Reinforcement of LOS standards for development	None
1.3.3	All new or redevelopment designs shall be reviewed for compliance	None

RECOMMENDATION OF CODE IMPLEMENTATION AND ENHANCEMENT:

As previously mentioned, the review of the Village's Code of Ordinances and Comprehensive Plan was to analyze existing codes and identify areas of improvement with regards to stormwater practices with respect to new and redevelopment efforts within the Village. This Year 2 Annual Report activity focused on review of the regulations while implementation of language enhancement, if applicable, is anticipated to be completed prior to the submission of the Year 4 Annual Report. This document will be provided to the Village's attorney to determine if the recommendations would improve the current language. If a legal review determines the language enhancements recommended would be an improvement, drafts shall be developed and provided to the Village's committee for consideration and acceptance prior to completion of Cycle 4, Year 4.

If it is determined that language in these regulations are currently consistent with our recommendations, the Village would make no plans to alter the language but rather, will continue to monitor land development regulations and local codes as necessary for future opportunities for improvement.