Town of Lake Park

MUNICIPAL MAINTENANCE YARD INSPECTION CHECKLIST
(NPDES Stormwater Inspection Checklist)

DATE/TIME: December 4, 2018 _____ / __1030__ **AM**

SITE NAME AND LOCATION: DPW Sanitation & Facilities Maint. Yard @ 650 Old Dixie Hwy.
DESCRIPTION OF ACTIVITIES: Sanitation Fleet Storage & Maint.; Fleet Fueling & Washing
RECEIVING WATER BODY: Town of Lake Park MS4 & PBC Roads & Streets/Stormwater System

FUELING AREAS   **Comments:**

X	Check operation of Emergency Fuel Shut-off Switch.
X	Check Dispenser Nozzles and Hoses for leaks.
X	Inspect Fuel Tanks for conditions as per PBC DERM.
X	Check Fuel Tanks for Proper Decals and Placards.
X	Check Exterior of Fuel Tanks for rust or corrosion.
X	Test Electronic Leak Detection System for Fuel Tanks.
X	Dry Clean-up Supplies available for Fuel Spills.

VEHICLE AND EQUIPMENT MAINTENANCE

X	Proper Storage & Disposal of Grease Rags.
X	Proper Storage & Disposal of Oil Filters.
X	Proper Storage & Disposal of Spent Coolant.
X	Proper Storage & Disposal of Batteries.
X	Hazardous Materials stored properly without evidence of spills.
X	Inventory of materials maintained onsite with labels & Material Safety Data Sheets.
X	Liquid waste disposed of properly and not being poured into storm system or sinks.
X	Empty Dip Pans are cleaned and stored properly.

OUTDOOR VEHICLE AND EQUIPMENT STORAGE

X	Dip Pans used during maintenance of vehicles.
X	Dip Pans cleaned and stored properly.
X	Storage Area covered and maintained properly.
X	Ground free of visual stains from oil or other vehicle fluids.
X	Hazardous Materials stored properly without evidence of spills.

VEHICLE AND EQUIPMENT WASHING AREA

X	Area designated for cleaning activities.
X	Parts and equipment washed within proper cleaning area.
X	Employees trained on proper washing procedures.
X	Hazardous Materials stored properly without evidence of spills.

LIQUID STORAGE IN ABOVEGROUND STORAGE

X	Safeguards installed, such as, Secondary Containment.
X	System inspected weekly.
X	Employees trained on proper filling and transfer procedures.
X	Storage Containers maintained in good condition.
X	Inspected for indication of illicit discharges.

Inspection performed by: PAUL MATHIS _____ (Signature)

VEH. MAINTENANCE FOREMAN _____ (Title)