

Town of Lake Park

MUNICIPAL MAINTENANCE YARD INSPECTION CHECKLIST (NPDES Stormwater Inspection Checklist)

DATE/TIME: March 1, 2019 / 9:30 **a.m.**

SITE NAME AND LOCATION: DPW Sanitation & Facilities Maint. Yard @ 650 Old Dixie Hwy.
DESCRIPTION OF ACTIVITIES: Sanitation Fleet Storage & Maint.; Fleet Fueling & Washing
RECEIVING WATER BODY: Town of Lake Park MS4 & PBC Roads & Streets/Stormwater System

FUELING AREAS

- Check operation of Emergency Fuel Shut-off Switch.
- Check Dispenser Nozzles and Hoses for leaks.
- Inspect Fuel Tanks for conditions as per PBC DERM.
- Check Fuel Tanks for Proper Decals and Placards.
- Check Exterior of Fuel Tanks for rust or corrosion.
- Test Electronic Leak Detection System for Fuel Tanks.
- Dry Clean-up Supplies available for Fuel Spills.

Comments:

VEHICLE AND EQUIPMENT MAINTENANCE

- Proper Storage & Disposal of Grease Rags.
- Proper Storage & Disposal of Oil Filters.
- Proper Storage & Disposal of Spent Coolant.
- Proper Storage & Disposal of Batteries.
- Hazardous Materials stored properly without evidence of spills.
- Inventory of materials maintained onsite with labels & Material Safety Data Sheets.
- Liquid waste disposed of properly and not being poured into storm system or sinks.
- Empty Dip Pans are cleaned and stored properly.

OUTDOOR VEHICLE AND EQUIPMENT STORAGE

- Dip Pans used during maintenance of vehicles.
- Dip Pans cleaned and stored properly.
- Storage Area covered and maintained properly.
- Ground free of visual stains from oil or other vehicle fluids.
- Hazardous Materials stored properly without evidence of spills.

VEHICLE AND EQUIPMENT WASHING AREA

- Area designated for cleaning activities.
- Parts and equipment washed within proper cleaning area.
- Employees trained on proper washing procedures.
- Hazardous Materials stored properly without evidence of spills.

LIQUID STORAGE IN ABOVEGROUND STORAGE

- Safeguards installed, such as, Secondary Containment.
- System inspected weekly.
- Employees trained on proper filling and transfer procedures.
- Storage Containers maintained in good condition.
- Inspected for indication of illicit discharges.

Inspection performed by: Paul Mathis (Signature)

Veh. Maintenance Foreman (Title)